



Local College Board Meeting Agenda

- January 23rd, 2025
- 12:30 p.m. - 3:30 p.m.
- Stafford County Center, 25 Center Street Stafford VA 22554

I. 12:30 p.m.- 1:15 p.m. Committee Meetings

A. Academic Affairs/Workforce/Student Success, Room 218
Dr. Tiffany Ray-Patterson, and Dr. Shashuna Gray

- 1. Enrollment Update..... p.32
- 2. Curricular Revisions
 - a) Program Change - Advanced Technology in Mechatronics CSC... p.98
 - b) Program Change – Science, AA&Sp.105
 - c) Program Change - Technology in Mechatronics, CSC.....p.115
 - d) Program Deactivate – Education Specialization K-8 AA&S..... p.121
 - e) Program Deactivate – Engineering Mechanical Concentration.....p.132
 - f) Program Deactivate – Criminal Justice Specialization, AA&Sp.141
 - g) Program Deactivate – Health & Physical Education Specialization...p.152
 - h) Program Deactivate – Psychology Specialization AA&Sp.162
 - i) Program Deactivate - Personal Training CSCp.172
 - j) Program Deactivate – Applied Mathematics Track AA&Sp.179
 - k) Program Deactivate – Biology Track, AA&Sp.189
 - l) Program Deactivate – Chemistry Track AA&S p. 199
 - m) Program Deactivate – Computer Science Track AA&Sp.209
 - n) Program Deactivate – Environmental Science Track AA&Sp.219
 - o) Program Deactivate – Geology Track AA&S.....p.229

- p) Program Deactivate – Physics Track AA&S.....p.237
- q) Program Discontinuance – Childcare Certification.....p.247
- r) Program Discontinuance - Fire Science Technology AAS.....p.248
- s) Program Discontinuance - Fire Science Technology Certificatep.249
 - Recommended Motion: Upon the recommendation of the Academic Affairs/Workforce/Student Services Committee, the Germanna Community College Board hereby approves the curricular revisions as presented to the Board.
- 3. Advisory Board Directoriesp.250
 - Recommended Motion: Upon the recommendation of the Academic Affairs/Workforce/Student Services Committee, the Germanna Community College Board hereby approves the curricular revisions as presented to the Board.

B. Executive/Human Resources Approvals Room 131

Dr. Janet Gullickson, Ms. Melissa Leecy, Ms. Jessica Thompson and Ms. Veronica Curry

- 1. Educational Foundation Update..... p.275
- 2. Human Resources Update p.285
- 3. Legislative Updatep.291
- 4. Retirement Transition Discussionp.294

C. Finance/Facilities/Financial Approvals, Room 220

Dr. John Davis, and Mr. David Swanson

- 1. FY25 Local Funds Financial review for the 6 months ending 12/31/2024 p.295
 - Recommended Motion: Upon the recommendation of the Finance and Facilities Committee, the Germanna Community College Board hereby approves the FY25 Local Funds as presented to the Board.
- 2. Facilities Project Summaryp.309

II. 1:30 p.m.- 2:00 p.m. Presentation	p.5
A. Health Sciences Division - Three Year Growth Projections	
Dr. Nanette Graham, Dr. John Stroffolino and Dr. April Morgan	
III. 2:00 p.m. Regular Meeting of the Germanna College Board	
A. Call to Order	
B. Public Comment	
C. Approval of Minutes	p.23
1. Approval of Minutes # 346, November 14, 2024	
D. Committee Discussion/Action	
1. Academic Affairs/Workforce/Student Success/ Curriculum	
Reports and Approvals	
Rev. Joy Carter Minor, Chair	
2. Executive/Human Resources Approvals	
Mr. Jack Rowley, Chair	
3. Finance/Facilities/ Financial Approvals	
Ms. Ann Marie Anderson, Chair	
E. Chair's Report	
Mr. Jack Rowley	
F. New Business	
G. Informational Items/Other Business	
H. President's Report	
Dr. Janet Gullickson	
I. Adjournment	

2024-2025 Committee Appointments

Executive/Human Resources

Jack Rowley, Chair
Frankie Gilmore, Past Chair
Wayne Bushrod, Vice Chair
Dr. Janet Gullickson, President and Board Secretary
Ms. Melissa Leecy, Staff
Veronica Curry, Staff

Finance/Facilities

Ann Marie Anderson, Chair
Shirley Eye
Tim McLaughlin
Dr. John Davis, Staff
David Swanson, Staff

Academic Affairs/Workforce/Student Success

Rev. Joy Carter Minor, Chair
Dr. Kingsley Haynes
Gail Temple
Dr. Shashuna Gray, Staff
Dr. Tiffany Ray-Patterson, Staff



HEALTH SCIENCES GROWTH PROJECTIONS
NURSING PROGRAMS
HEALTH TECHNOLOGY PROGRAMS
HEALTHCARE WORKFORCE

OVERVIEW

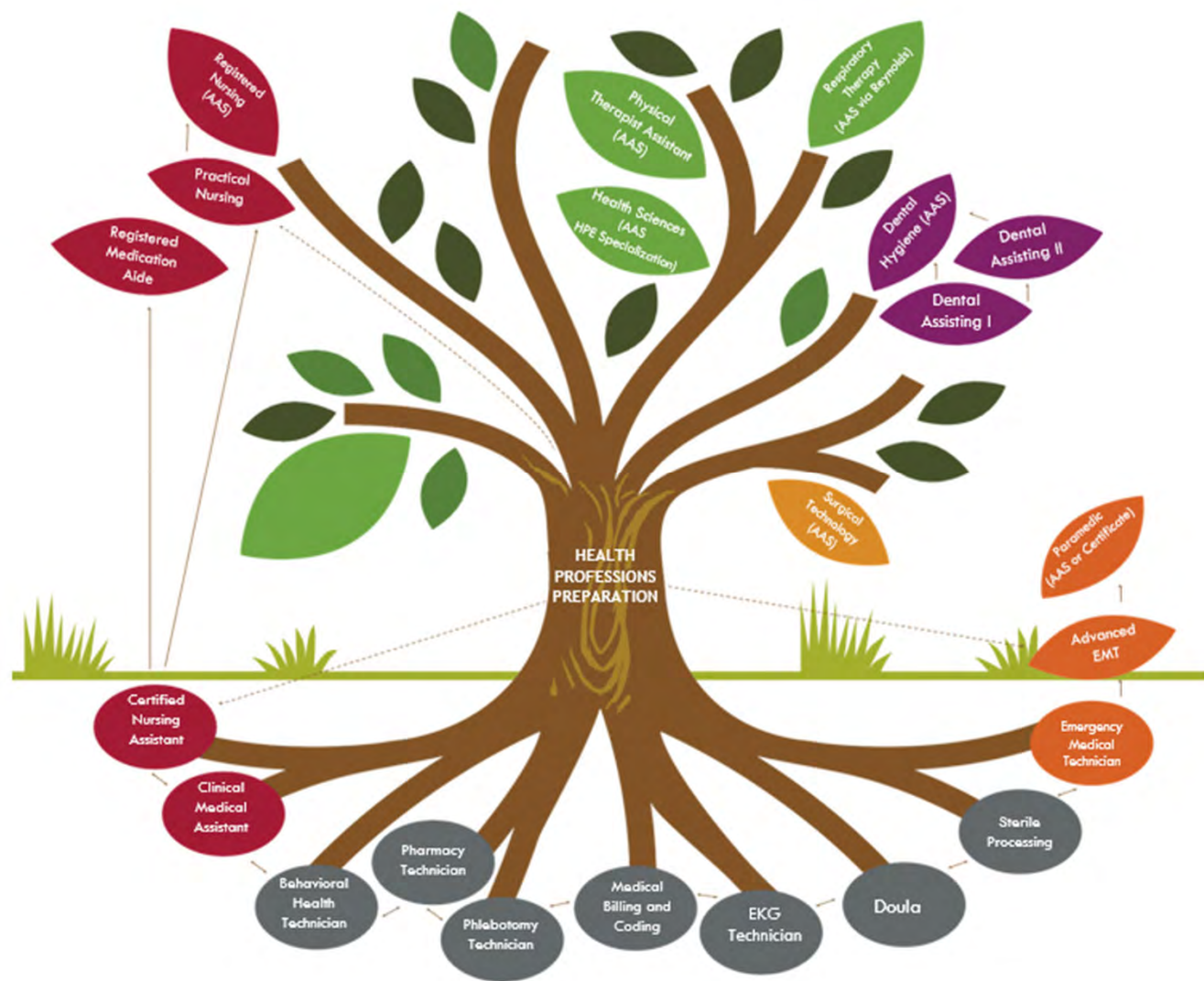
Programs and Pathways

Health Sciences Expansion Projections

Universal Alignment for Student Success/Student
Service Expansion Recommendations

Employer Partnerships

Programs and Pathways - Health Sciences Tree of Opportunity



HEALTH SCIENCES TREE OF OPPORTUNITY

The Division of Health Sciences at Germanna envisioned a **Tree of Opportunity** to facilitate and guide students by showcasing the variety of career paths for those aspiring to advance in the Health Professions. The **Roots** represent the base level of preparation for students to get into the industry. Students can choose from any **Root** to begin to build their health care knowledge. The **Trunk** represents our Health Programs Preparation Career Studies Certificate which allows students to climb their **Branch** of choice. Each **Branch** represents academic pathways within our Health Sciences Division wherein students may climb multiple **Branches** to ascend toward their ultimate career goal in Nursing and/or Health Technologies



Academic Year 24-25										
RN LGC & Stafford Combined		Students	Fall 24 Current Full time Faculty	Current Part-time Faculty		Students	Projected New Full-time Faculty (Hired F24)	Current Full-time Faculty	Projected Needed Full-time Faculty (Hire S25)	Current Part-time Faculty
	S24	F24				S25				
1st semester	120	150	7	6	150	1	7	3	6	
2nd semester	124	108	4	8	145	1	3	1	8	
3rd semester	99	114	6	16	123		6	1	16	
4th semester (Grads)	77	94	3	8	124	1	3	0	8	
Totals	420	464	20	38	542	3	19	5	38	

NURSING PROGRAMS ENROLLMENT PROJECTIONS

Academic Year 25-26									
RN LGC & Stafford Combined	F 25				S26				
	Students	Projected New Full-time Faculty (Hired S25)	Current Full-time Faculty	Projected Needed Full-time Faculty (Hire F25)	Students	Projected New Full-time Faculty (Hired S26)	Current Full-time Faculty	Projected Needed Full-time Faculty (Hire F26)	
1st semester	300	3	8	0	300	0	10	0	
2nd semester	135	1	4	2	270	2	5	1	
3rd semester	130	1	6	0	121	0	7	1	
4th semester (Grads)	117	0	4	0	123	0	4	0	
Totals	682	4	22	2	814	2	26	2	

NURSING PROGRAMS ENROLLMENT PROJECTIONS

Academic Year 26-27

RN LGC & Stafford Combined	F26				S27			
	Students	Projected New Full-time Faculty (Hired S26)	Current Full time Faculty	Projected Needed Full-time Faculty (Hire F26)	Students	Projected New Full-time Faculty (Hired F26)	Current Full time Faculty	Projected Needed Full-time Faculty (Hire S27)
1st semester	300	0	10	0	300	0	10	0
2nd semester	270	1	7	0	270	0	8	0
3rd semester	242	1	7	0	242	0	8	0
4th semester (Grads)	115	0	4	2	230	2	4	0
Totals	927	0	28	2	1042	2	30	0

NURSING PROGRAMS ENROLLMENT PROJECTIONS

PN LGC & Stafford	AY 2024-2025		AY 2025-2026		AY 2026-2027		AY 2027-2028		Current Full time Faculty	Needed Full-time Faculty
	FA24	SP25	FA25	SP26	FA26	SP27	FA27	SP28		
1st semester	21	20	30	30	40	40	40	40	1	1
2nd semester (Grads)	15	19	18	27	27	36	36	36	2	0
Totals	37	39	48	57	67	76	76	76	3	1

NURSING PROGRAMS ENROLLMENT PROJECTIONS

	AY 2024-2025		AY 2025-2026		AY 2026-2027		Current Full-time Faculty	Full-time Faculty Needed
	F24	S25	F25	S26	F26	S27	AY 2024-2025	AY 2025-2026
Nurse Aide (NA)/ Medication Aide (MA)								
Stafford County Center - Credit	NA-9	NA-17	NA-10	NA-10	NA-10	NA-10	1	2
Fredericksburg Area Campus - Credit	MA-7	NA-9, MA-9	MA-7	NA-10	MA-7	NA-10		
Daniel Technology Center - Credit	0	0	0	NA-10	NA-10	NA-10		
Culpeper Technical Education Center (DTC) - DE *	0	NA-9, MA-9	0	NA-10, MA-10	0	NA-10, MA-10		
James Monroe High School - DE *	NA-9	MA-9	NA-10	MA-10	NA-10	MA-10		
Spotsylvania Career & Technical Center - DE (NA Only for Academic Year)	NA-33		NA-40		NA-40			
Total	AY 2024-2025		AY 2025-2026		AY 2026-2027		1	2
	NA	MA	NA	MA	NA	MA		
	86	27	100	20	110	20		

NURSE AIDE AND MEDICATION AIDE ENROLLMENT PROJECTIONS

Health Technologies Program	AY 2024-2025 Student Numbers	AY 2025-2026 Capacity	AY 2026-2027 Capacity	Full-time Faculty	Adjunct Faculty	Projected new Full-Time needed by AY 2026-2027
Dental Assisting I	10	12	12	2	13	-
Dental Assisting II	6	5	5			
Dental Hygiene	5	5	5			
Emergency Medical Technician	19	-	-	2	23	1
Paramedic	22	24	24			
Physical Therapist Assistant	29	24	24	2	1	1
Kinesiology (Health Sciences)	81	90	100	-	6	-
Surgical Technology	-	12	12	1 (current search)	-	1
Pharmacy Technician	17	30	35	1	3	1
TOTAL	189	202	217			

HEALTH TECHNOLOGY PROGRAM ENROLLMENT

Healthcare Workforce Program	AY 2024-2025 Student Numbers	AY 2025-2026 Projections	AY 2026-2027 Projections	Full-time Faculty	Adjunct Faculty
Behavioral Health Technician	20	40	40	-	1
Doula	19	30	30	-	2
Phlebotomy	46	50	75	-	3
Medical Billing and Coding	40	40	40	-	1
Clinical Medical Assistant	19	30	40	-	1
TOTAL	144	190	225		

HEALTHCARE WORKFORCE ENROLLMENT

GRADUATE PROJECTIONS TO FULFILL WORKFORCE NEEDS

Programs	Expected Graduates AY 2024-2025	Expected Graduates AY 2025-2026	Expected Graduates AY 2026-2027
Nurse Aide	86	100	110
Medication Aide	27	20	20
Practical Nurse	34	45	63
Registered Nurse	218	240	345
Physical Therapist Assistant	18	12	12
Emergency Medical Technician	19	-	-
Paramedic	9	20	20
Dental Hygiene	5	5	5
Dental Assisting	12	12	12

Universal Alignment for Student Success/Student Service Expansion Recommendations

[Health Sciences Growth Projections.xlsx](#)



NURSING CLINICAL PARTNERSHIPS

Clinical Partner	Current Student Placements *Students are placed in multiple sites within a semester.*
Bowling Green	74
Dogwood	44
Carriage Hill	100
UVA Culpeper	108
SRMC	18
Martha Jefferson	12
Mary Washington Healthcare	420
Kenmore Club	150
Micah	100
Brisben	30
Moss	90
YMCA	150
School Nurse Spotsylvania County	120
School Nurse Stafford County	100
School Nurse Culpeper County	45

HEALTH TECHNOLOGIES CLINICAL PARTNERSHIPS

PHYSICAL THERAPIST ASSISTANT

- Albemarle Health and Rehabilitation Center
- Autumn Care of Madison
- Berea Health and Rehabilitation Center
- Bowling Green Health and Rehabilitation Center
- Carriage Hill Health and Rehab Center
- Centers for Advanced Orthopedics Woodbridge Location
- Culpeper Health and Rehabilitation Center
- Dogwood Village Health and Rehabilitation Center
- Dominion Physical Therapy
- Drayer Physical Therapy
- Elite Sports Medicine and Physical Therapy
- Encompass of Fredericksburg
- Fauquier Health and Rehabilitation
- Fusion Physical Therapy
- Fredericksburg Location
- Spotsylvania Location
- Greene Acres Rehabilitation and Nursing Home
- Innovative Physical Therapy and Wellness Studio
- Ivy Rehab for Kids
- Fredericksburg Location
- Level Up Physical Therapy
- Life Care Centers of America (LCCA) New Market
- OrthoVA
- Hannover Location
- OSPTA
- Chatham Location
- Page Memorial Hospital Luray
- Phoenix Physical Therapy
- Pivot Physical Therapy
- Eagle Village Location
- Spotsylvania Location
- Proflex Physical Therapy
- Select Physical Therapy
- Fredericksburg
- Sentara Healthcare System
- East Market Street Health Center
- Orthopedic and Sports Medicine Center
- Rockingham Memorial Hospital
- Timber Way Health Center
- Shenandoah Memorial Hospital Outpatient Rehabilitation
- Strasburg Location
- Woodstock Location
- Spotsylvania Regional Medical Center
- University of Virginia Therapy Services
- Powell Wellness

HEALTH TECHNOLOGIES CLINICAL PARTNERSHIPS

DENTAL

- Advanced Dental Care
- Fredericksburg Orthodontics
- Annandale Smiles
- Appalachian Highlands Community Dental Cetner
- Beecroft Orthodontics
- Dr. Boyd
- Brilliance Dental
- Burns Family Dentistry
- Dr. Bursich
- Central Virginia Oral and Facial Surgeons
- Dahlgren Dental
- Richard Cottrell, DDS
- Culpeper Endodontics
- Danville Dental
- Dental Care Burke
- Embrey Mill Dental Care
- Eppard Orthodontics
- Flaherty and Sauls Orthodontics and Invisalign
- Fredericksburg Smile Center
- Free Clinic of Central Virginia
- Hale Family Dentistry
- Harrisonburg Smilemakers
- Hilltop Dental
- Kingspark Dental Cetner
- Lloyd Moss Free Clinic
- Loudoun Dental
- Madison Family Dentistry
- Dr. Paul Miller
- Neibauer Dental Care
- Northside Dental
- Peakview Dental
- Piedmont Regional Dental
- Powell Valley Dental
- Progressive Dental of Fredericksburg
- Red Apple Pediatrics
- Serene Smiles of Fredericksburg
- Smile Lake Anna
- Southpointe Quality Dental
- Stafford Oral Surgery
- Synergy Periodontics and Implants
- Dr. David Templeton
- Tranquility Dental Center
- Vienna Smiles
- Virginia Smiles
- Westover Family Dentistry

HEALTH TECHNOLOGIES CLINICAL PARTNERSHIPS

EMERGENCY MEDICAL SERVICES

- Caroline County Department of Fire and Rescue
- City of Fredericksburg Volunteer Rescue
- City of Fredericksburg
- County of Orange Fire and EMS
- Culpeper County EMS
- Culpeper County Volunteer Rescue Squad
- Mary Washington Healthcare
- King George County Fire and Rescue
- Lake of the Woods Volunteer Rescue Squad
- LifeCare Medical Transports
- Little Fork Volunteer Fire and Rescue Agency
- Louisa County Fire and EMS
- Madison County EMT
- Richardville Volunteer Fire Department and Rescue Squad
- Spotsylvania Regional Medical Center
- Stafford County Fire and Rescue Department
- Westmoreland

PHARMACY TECHNICIAN

- CVS
- Walgreens
- Orange Pharmacy
- Your Gordonsville Pharmacy
- Medi-Innovate Pharmacy
- Mary Washington Healthcare
- UVA Health Culpeper



GERMANNA COMMUNITY COLLEGE BOARD

November 14th, 2024

MEETING MINUTES # 346

Members Present:

Jack Rowley
Ann Marie
Anderson
Frankie Gilmore
Shirley Eye
Gail Temple
Tim McLaughlin
Rev. Joy Carter
Minor
L. Wayne Bushrod

Members Absent:

Dr. Kingsley Haynes (Present
Virtually)

Staff Present:

Dr. Janet
Gullickson
Dr. Tiffany Ray-
Patterson
Dr. John Davis
Veronica Curry
Melissa Leecy
Dr. John
Stroffolino
Dr. Nanette
Graham
David Swanson
Lorraine Pendleton
Taylor Landrie
Ms. Jessica
Thompson
Mike Zitz
Zachary Wyant

Guests Present:

REGULAR MEETING

1. Call to Order

Mr. Jack Rowley called the meeting to order at 4:32 p.m. and invited Dr. Janet Gullickson to introduce Ms. Melissa Leecy. Dr. Janet Gullickson introduced Ms. Melissa Leecy as the new Vice President for Community Engagement. She highlighted Melissa's role in building relationships with the community, fundraising, and managing college assets. Ms. Leecy shared her background in higher education and expressed excitement about her new position and the work being done at Germanna. Dr. Gullickson also acknowledged the significant contributions of Ms. Jessica Thompson, noting her leadership in overseeing the Educational Foundation during the search to fill the Vice President's position and for coordinating the Stafford campus opening.

2. Public Comment – None

3. Approval of Minutes # 345, September 12, 2024

Mr. Jack Rowley moved to approve the minutes of the September 12, 2024, meeting.

Motion was seconded by Ms. Shirley Eye.

Motion carried.

COMMITTEE DISCUSSION/ACTION

4. Academic Affairs/Workforce/Student Success

Mr. Jack Rowley invited Rev. Joy Carter Minor to review the curriculum items and proposed program changes. The changes proposed included:

Proposed Program Changes

1. Advanced Accounting CSC - this revised program provides students with the necessary accounting courses to meet the education requirements set by the Virginia Board of Accountancy to sit for the Certified Public Accountant (C.P.A.) examination. The proposal involves removing ACC134: Small Business Taxes and replacing it with ACC215: Computerized Accounting. This change aligns with the Virginia Board of Accountancy's updated standards, which no longer accept accounting courses below the 200 level and require a computerized accounting course.
2. Data center, IT tech CSC - The proposed change to the Data Center IT Technician Career Studies Certificate (CSC) title is to distinguish it from the future Data Center Operations Technician CSC being launched. The Data Center IT Technician CSC is designed to equip students with the fundamental skills needed for data centers offering web services and cloud computing. This certificate prepares students for roles such as Data Center Technician or IT Technician. Additionally, the program supports students in preparing for CompTIA's A+, Network+, and Security+ certification exams.

Proposed New Curricula

1. Data center operations Tech CSC – this new program was designed to prepare students for entry-level positions in data centers or companies that support data center functions. This program will train students for roles as technicians, operators, or technologists. Coursework will focus on preparing students for industry certifications, including the DICS I Installer 2 (Fiber Optic) and OSHA 10. The program is being proposed to meet the local demand for credentialed data center operators. While Germanna currently offers a Data Center CSC focused on IT operations, this new certificate is specifically aimed at training workers to maintain the operations of the data center, including those pursuing the Fiber Optics Technician certification.
2. Paramedic Certificate – this new program replaces the current Paramedic Career Studies Certificate (CSC). The new certificate aligns with the accrediting agency’s requirements, including the addition of EMS 210 - EMS Operations as part of the core curriculum. This change will discontinue the Paramedic CSC and introduce the new Paramedic Certificate, designed to provide the knowledge, skills, and abilities necessary for entry-level employment as a Paramedic.

Proposed Program Deactivation

1. Paramedic CSC – this program is being deactivated due to the introduction of the new Paramedic Certificate program. Following a review by the accrediting agency, it was determined that EMS 210 - EMS Operations needed to be added back as part of the core curriculum. As a result, the CSC will be deactivated to make way for the new certificate program.

Ms. Ann Marie Anderson moved to approve the curriculum updates as presented.

Motion Carried.

5. Executive/Human Resources

Ms. Melissa Leecy and Ms. Jessica Thompson provided an update on the Educational Foundation's progress and initiatives. They thanked the board for their participation in Give Day, which raised \$135,000 of the total \$175,000 goal, and praised the efforts of staff for driving donations. Ms. Thompson added that the Educational Foundation is also focused on increasing employee participation through payroll deductions with a goal of continuing this momentum.

Ms. Leecy highlighted the success of the Educational Foundation in securing scholarships and donations, noting that the college will be celebrating 55 years of service next year with many alumni returning to assist in planning the celebratory events. She mentioned that Ms. Nancy Noel, a former professor, donated part of her inheritance to fund the Nancy W. Noel Liberal Arts scholarship for students. This scholarship will provide additional funds for full or part-time students pursuing Liberal Arts studies.

Ms. Leecy was pleased to report that the Foundation had seen great success with investment income

and significant contributions coming in, particularly for the Center Street project. She mentioned that approximately \$515,000 had already been distributed back to Germanna this year and that a projected annual surplus of over \$1 million is being anticipated.

Ms. Leecy also mentioned the impressive impact of the Foundation's programs, including over \$1 million in scholarships and substantial aid through the Germanna Cares program, which served more than 1,600 students. She mentioned that the Educational Foundation has been able to provide emergency assistance, including \$67,000 in grants to students in immediate need.

Ms. Thompson invited everyone to attend the Donors "Thank You" banquet on November 21st, at Stevenson Ridge where donors and board members will be recognized. She mentioned that the event will feature student speakers sharing their stories, and that it will be a meaningful celebration of the Educational Foundation's impact on Germanna students.

Ms. Veronica Curry provided a Human Resources update highlighting recruitment, retention, and professional development initiatives. She mentioned that since July, 121 new hires have joined the college since July 1, 2024, with 19 of them advancing through internal promotions. Additionally, 16 new hire searches are actively ongoing.

Ms. Curry discussed the successful return of in-person employee onboarding sessions, which were previously held virtually. She noted that these sessions offer new employees an overview of the college's mission, vision, values, and other key topics. Monthly sessions will continue based on the number of new hires. Additionally, the college transitioned its employee evaluation process from paper to an online system, which is now in use for classified employees and the new system will be expanded to teaching and administrative faculty. Also, training for supervisors and employees will be ongoing to ensure a smooth transition.

Ms. Curry added that 331 faculty and staff participated in professional development activities during 2023-2024 reporting period, with over 4,000 hours recorded and that the \$250 incentive bonus continues to be offered to employees who complete their required training.

Ms. Curry briefly reviewed the results of the Great Colleges to Work For survey, highlighting strong ratings in areas such as faculty and staff wellbeing, diversity and inclusion, and job satisfaction. However, she noted that performance management and reward/recognition were identified as areas needing improvement. She mentioned that the college plans to address these areas through leadership discussions and focus groups, with a emphasis on improving processes and recognition efforts.

Ms. Curry mentioned efforts to improve internal processes, including streamlining forms and approvals related to salary decisions and other HR functions. These efforts are aimed at increasing efficiency and reducing the time spent on administrative tasks.

Dr. Janet Gullickson provided an update on the upcoming legislative session, which will begin in January. She emphasized the importance of advocating for increased funding for community colleges, as Virginia ranks low in state funding for these institutions. Dr. Gullickson noted that while some localities, such as Spotsylvania and Stafford, had been generous, more support is needed from the state and other localities.

She discussed several key legislative priorities, including the College and Career Ready Virginia Program, which aims to make dual enrollment tuition-free for certain students. She mentioned that this

program could impact the college's budget, as dual enrollment currently brings in approximately \$800,000 annually, though much of it is discounted. Additionally, dual enrollment has become a significant part of the student population, growing faster than regular enrollment.

Dr. Gullickson also addressed the need for funding to support equipment, facility renovations, and start-up costs, particularly in light of the region's growing demand for skilled labor, such as electricians. She mentioned that the college is transforming its facilities to better meet these needs, though more investment is required to accommodate the increased demand for workforce training.

Dr. Gullickson also discussed the importance of competitive wages for instructors, particularly in high-demand fields like nursing and trade skills, where starting salaries may not be competitive with industry standards. She further discussed the need for more funding for FastForward programs, which help students cover the cost of workforce training. She mentioned the college's efforts to enhance its marketing strategies to better promote its offerings to high school students and encouraged everyone to advocate for the college's initiatives by reaching out to legislators and supporting the college's funding requests. She also mentioned that she will be providing the board with draft language and contact information for legislators to help facilitate these efforts.

Dr. Gullickson provided an update on the new process for the President's evaluation. She mentioned that the process had been revised by the new Chancellor to include both quantitative and qualitative components. The evaluation will incorporate the President's goals, with a focus on key accelerated success goals. A survey is being developed, which board members will use it to provide feedback for the evaluation letter. The timeline for the evaluation includes the President's self-assessment being submitted in March, followed by the board completing the survey in April. Dr. Gullickson emphasized the importance of staying on track with these new procedures to ensure that the evaluation is conducted effectively.

6. Finance/Facilities

Mr. Jack Rowley invited Ms. Ann Marie Anderson and Mr. David Swanson to present the financial reports.

Mr. David Swanson began with a statement that there was an increase in the Locust Grove Project Fund totaling \$2.8 million. He explained that this increase was due to the reimbursement of \$736,000 from the state, which covered design costs incurred over the past three years and that these funds are now ready to support the completion of the project.

Mr. Swanson briefly discussed the FY25 Local Funds Financial review mentioning that the vending fund budget, currently holds approximately \$2 million in assets; however, no commission revenue has been realized this year primarily due to contractual issues with the bookstore and the transition to digital resources. No commission checks have been received since May. Nonetheless, the financials are currently on track with the budget as planned.

Mr. Swanson reviewed the unexpended plant fund budget, Fund 79001 which includes assets from inactive departments. He explained that department 770160, Stafford Lease Infrastructure, had no activity since FY19, with residual funds remaining from the Potomac Church Road Stafford Center buildout. He recommended that these assets be transferred to department 774110, Maintenance Reserve – Stafford County, to consolidate all Stafford-related funds into a single department.

Additionally, Mr. Swanson mentioned that department 774180, LGC Master Plan Study, did not incur any expenses since FY16, and the project is now complete. Therefore, he recommended that the remaining funds be transferred to Department 770170, LGC Building Replacement, to support the Locust Grove project.

Ms. Anderson moved to approve the financial analysis for the four months ending on October 31st, 2024, and to accept the financials as presented.

Ms. Anderson moved to approve consolidating departmental balances in Fund 79001 and to accept the proposal as presented.

Motion Carried.

The Finance and Facilities Committee reviewed and moved to accept the financials as presented, and the board approved both motions.

Mr. Rowley invited Dr. John Davis to provide a facilities update.

Dr. John Davis began with a statement that the search committee is in the final stages of selecting a candidate to fill the Director of Facilities position. He provided a brief update on the progress of the new Locust Grove project and the Center Street project mentioning that the drawings for the Locust Grove campus replacement are 95% complete, with a review process expected to take about six months with bidding and potential groundbreaking occurring by early spring. Additionally, five classrooms were recently opened at the 25 Center Street building. He mentioned that while the move was successful, the process has been challenging, particularly in dealing with the permitting process and parking needs. A presentation will take place at the next Board of Supervisors meeting regarding parking improvements necessary for full occupancy of the Center Street building. Dr. Davis emphasized that the team remains optimistic despite some challenges and slow progress.

7. President's Report, Dr. Janet Gullickson

Dr. Janet Gullickson began by praising key team members, including Dr. John Davis, Ms. Jessica Thompson, and Dr. Tiffany Ray-Patterson, for their outstanding work on recent projects. She expressed gratitude for the Stafford community's positive reception, especially following a presentation by Dr. Cheri Maea to the Board of Supervisors. Dr. Gullickson mentioned that due to a few scheduling conflicts, efforts would be made to schedule the next board meeting for the same day as the ribbon cutting for the Center Street project, allowing board members to see the fully occupied building.

Dr. Gullickson specifically acknowledged Mr. Garland Fenwick for his exceptional work in coordinating the construction of the Center Street project, praising his role in ensuring everything went better than expected. She also praised the contractor, Dario Construction Company, for keeping the project under budget.

8. Chair Report

Mr. Jack Rowley began by expressing appreciation for the significant efforts of the staff, particularly Ms. Lorraine Pendleton, in preparing the board meeting materials. He proposed a change to the current distribution deadline, suggesting that all materials be submitted by the Friday before the board meeting. This would allow board members enough time to review the materials over the weekend and during the workweek. He emphasized the importance of having complete packages by this deadline, stating that late submissions would need to wait for the next meeting.

Additionally, Mr. Rowley discussed the challenges with the current board management software, suggesting a more efficient system, and recommended implementing a new board management software that is more user friendly.

Dr. Gullickson assured everyone that efforts would continue to improve the overall process for distribution of board packet materials.

9. New Business

None.

10. Adjournment

The meeting adjourned at 5:45 p.m.

2024-2025 Committee Appointments

Executive/Human Resources


Jack Rowley, Chair
Frankie Gilmore, Past Chair
Wayne Bushrod, Vice Chair
Dr. Janet Gullickson, President and Board Secretary
Ms. Jessica Thompson, Staff
Veronica Curry, Staff

Finance/Facilities

Ann Marie Anderson, Chair
Shirley Eye
Tim McLaughlin
Dr. John Davis, Staff
David Swanson, Staff

Academic Affairs/Workforce/Student Success

Rev. Joy Carter Minor, Chair
Dr. Kingsley Haynes
Gail Temple
Dr. Shashuna Gray, Staff
Dr. Tiffany Ray-Patterson, Staff



ENROLLMENT & STUDENT SERVICES UPDATES

JANUARY 2025

ENROLLMENT UPDATE

SPRING 2025 ENROLLMENT SUMMARY

Enrollment Summary for Spring 2025:

Enroll Date	Total Count	Total FTE	Reg Count		Reg FTE		Dual Count		Dual FTE	
			Total	New	Continue	Total	Independ	High Sch	Total	Independ
Jan-10-2025	7,701	4,251	5,309	887	4,422	3,387	497	2,890	2,392	864

New Students include readmits who have not enrolled in at least 3 years

Dual Students may take both Independent and HS classes

Change from Last Year:	Tot HC Change	Tot FTE Change	Reg HC Change	Reg FTE Chng	Dual HC Chng	Dual FTE Chng
	3%	4%	-2%	-1%	15%	31%

Now vs Target:	Tot FTE Target	Tot Attained	Reg FTE Target	Reg Attained	Dual FTE Target	Dual Attained
	4,311	99%	3,589	94%	722	120%

Spring 2024 Final:	Total Count	Total FTE	Reg Count	Reg FTE	Dual Count	Dual FTE
	7,653	4,067	5,501	3,386	2,152	681

Analogous Dates from Past Years:

Previous Date	Total Count	Total FTE	% FTE Change	Regular Count	Regular FTE	% FTE Change	Dual Count	Dual FTE	% FTE Change
Jan-12-2024	7,487	4,099	5%	5,404	3,438	4%	2,083	661	10%
Jan-13-2023	7,019	3,893	2%	5,161	3,290	1%	1,858	603	13%
Jan-14-2022	6,700	3,801	-3%	4,958	3,266	-3%	1,742	536	-5%

SUMMER 2025 ENROLLMENT SUMMARY

Enrollment Summary for Summer 2025:

Enroll Date	Total Count	Total FTE	Reg Count		Reg FTE		Dual Count		Dual FTE				
			Total	New	Continue	Total	Independ	High Sch	Total	Independ	High Sch		
Jan-10-2025	860	379	837	16	821	370	7	363	23	9	9	0	0

New Students include readmits who have not enrolled in at least 3 years

Dual Students may take both Independent and HS classes

Change from Last Year:	Tot HC Change	Tot FTE Change	Reg HC Change	Reg FTE Chng	Dual HC Chng	Dual FTE Chng
	-14%	-12%	-15%	-13%	92%	125%

Now vs Target:	Tot FTE Target	Tot Attained	Reg FTE Target	Reg Attained	Dual FTE Target	Dual Attained
	1,519	25%	1,483	25%	38	24%

Summer 2024 Final:	Total Count	Total FTE	Reg Count	Reg FTE	Dual Count	Dual FTE
	3,760	1,447	3,586	1,412	174	36

Analogous Dates from Past Years:

Previous Date	Total Count	Total FTE	% FTE Change	Regular Count	Regular FTE	% FTE Change	Dual Count	Dual FTE	% FTE Change
Jan-12-2024	1,002	429	5%	990	425	7%	12	4	-64%
Jan-13-2023	960	408		931	398		29	11	

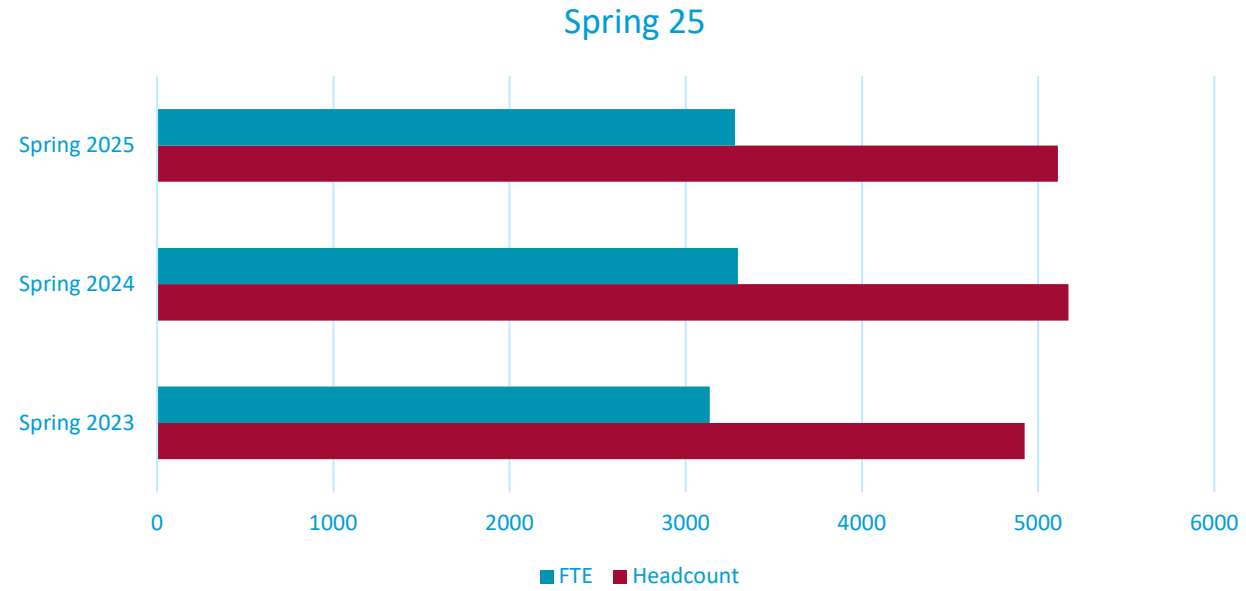
SPRING HEADCOUNT COMPARISON

Regular Headcount (01/06/2025)					
School	Last Week	Current	Difference	Increase/Decrease	
Germanna	4539	5089	550	1.07%	
J. Sargeant Reynolds	4260	5292	1032	12.72%	
Brightpoint	4732	5688	956	9.36%	
Laurel Ridge	2194	2681	487	1.06%	
Northern Virginia	23348	29149	5801	15.53%	
Piedmont Virginia	2322	2739	417	-5.68%	
Tidewater	8350	10378	2028	-6.55%	
Virginia Peninsula	2892	3188	296	-4.15%	
VCCS	70842	84893	14051	4.87%	

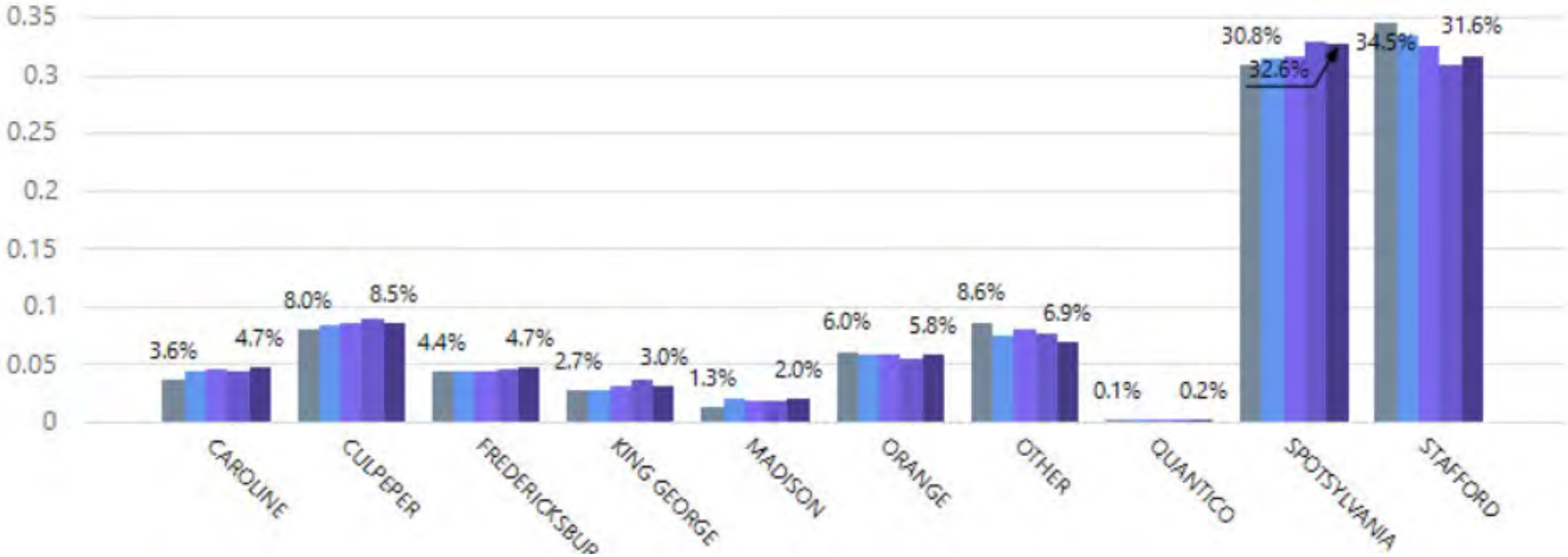
SPRING FTE COMPARISON

Regular FTE (01/06/2025)				
School	Last Week	Current	Difference	Increase/Decrease
Germanna	2968	3275	307	1.65%
J. Sargeant Reynolds	2712	3360	648	13.79%
Brightpoint	2926	3521	595	9.20%
Laurel Ridge	1423	1725	302	0.07%
Northern Virginia	15050	18728	3678	15.32%
Piedmont Virginia	1384	1610	226	-6.98%
Tidewater	5436	6717	1281	-4.75%
Virginia Peninsula	1875	2006	131	-6.28%
VCCS	45986	54614	8628	4.62%

FALL ENROLLMENT



SPRING ENROLLMENT BY JURISDICTIONS



MARKETING AND RECRUITMENT

TOURS AND COMMUNITY ENGAGEMENT



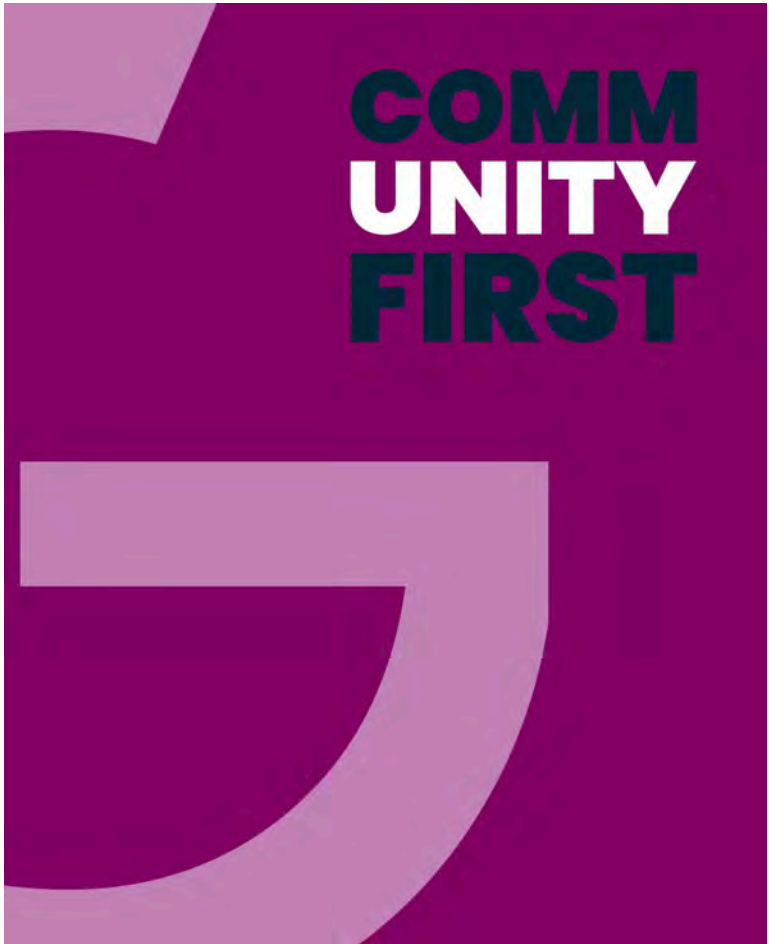
- **Stafford County Parade**
Germanna's recruitment team participated in Stafford County's Christmas Parade on December 21, 2024
- **Campus Tours+Application Nights**
Fredericksburg Area Campus
 - 67 participants
- **Stafford County Center Tours**
Launched tours of the new Stafford County Center in December 2024
 - 37 participants
- **From Service to Success**
Four virtual info sessions for military-connected students
 - 21 participants

RECRUITMENT TEAM UPDATE



Mr. Reginald Martin joined the Marketing & Recruitment team as a fulltime College Recruiter in October 2024.

2023-24 ANNUAL REPORT



The Marketing & Recruitment team published Germanna's 2023-24 Annual Report, ***Community First***, providing a comprehensive update on all the great things happening at Germanna during the 2023-24 academic year. The 36-page report includes student, faculty, and staff profiles and updates on key initiatives at the College.

MARKETING & COMMUNICATIONS



Stafford County Center:

The College's social media and email marketing campaign continued through the end of 2024. This campaign leveraged photos and videos of the new center.

- **Total Video Views:** 16,000
- **Total Email Sends:** 6,637

Spring '25 Enrollment

In addition to local radio and television, weekly social media and email updates went out to prospective students and community members promoting the College's spring 2025 term:

- **Avg. Sends** (# of people who received email): 9,211

College Looks Like This

To highlight Germanna's skilled trades programs, the marketing team continued the "College Looks Like This" campaign originally launched in November of 2023.

- **Avg. Sends** (# of people who received email): 7,265

Social Media Stop Out Campaigns

The College reengaged hundreds of students who had started but not finished their program at Germanna through innovative, targeted social media campaigns.

Community Connection Newsletter:

The monthly newsletter provides the latest news from the College to a list of over 20,000 donors, community partners, and alumni.

WORKFORCE

FALL 2024-SPRING 2025
CLASS SCHEDULE

**LEARN A SKILL.
LAND A JOB.
START TODAY.**

GERMANNA CAREER CLASSES

Bridges and Roads	4	Healthcare	8
Computers and Technology	6	Industry and Construction	10

GERMANNA
COMMUNITY COLLEGE

The Marketing & Recruitment team developed and published the fall 2024-spring 2025 Workforce Class Schedule promoting the College's non-credit and career training offerings including G3, FANTIC, and FastForward tuition assistance programs.

We continued to share the class schedule with local community partners and prospective student during the fall 2024 term.

STUDENT DEVELOPMENT

ACADEMIC ADVISING

September - December 2024

Academic Advisors facilitated 4,618 student appointments:

General Advising appointments – 4,128

New Student Advising appointments – 490

Advising appointments by location

Stafford County Center	180
Locust Grove	114
Fredericksburg	1,646
Online	2,678

347 new students started the online *New Student Orientation*, and **80%** completed the program.

WELCOME TO THE TEAM!

We are excited to introduce the newest member of the Academic Advising team, **Rachel Fortiz**. Rachel serves as the new Academic Advisor at the Stafford County Center.

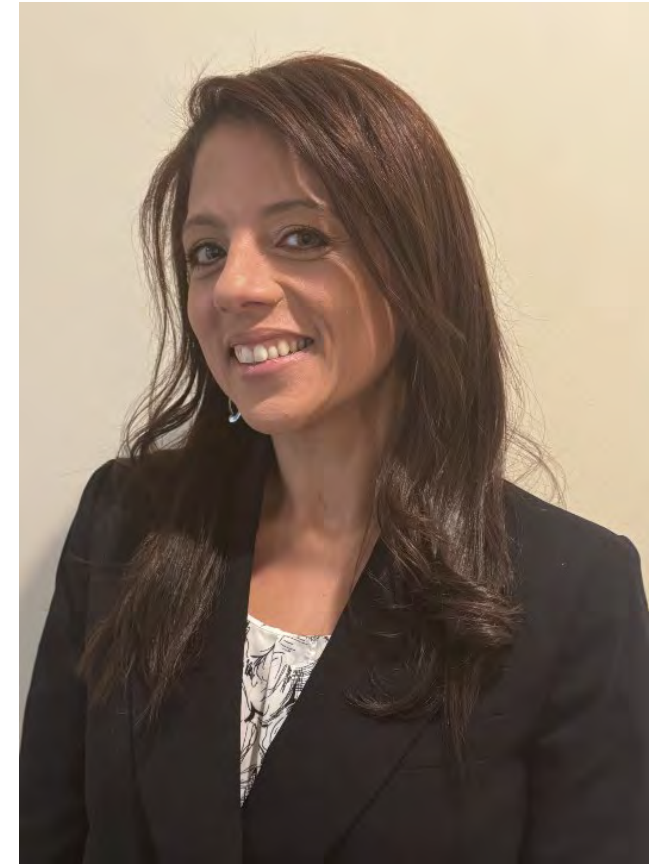
A longtime resident of Stafford County, Rachel worked previously in Enrollment Services, Business Services, and the Military and Veteran Services Center.

Rachel's community connections and her knowledge of Germanna make her a perfect fit for this position.



CAREER & TRANSFER SERVICES

- The Career & Transfer Center welcomed our new Coordinator, **Leslie Diaz Ortiz**
- Leslie started on January 10, 2025.
- Previously, Leslie worked for 12 years at the Virginia Department for Aging and Rehabilitative Services (DARS).



CAREER & TRANSFER SERVICES



Rappahannock United Way



- Assisted *Workforce Now* with a Mock Interview Day for over 170 high school students.
- Attended a local Manufacturing and Assembling Round Table at Universal Dynamics, a PiovanGroup company, to start conversations about site visits for students.
- Met with Rappahannock United Way to promote Germanna's work-study students. One student was already hired!
- Met with a representative from Dominion Energy to plan a spring site visit.

CAREER & TRANSFER SERVICES

Feedback From Supervisors About Work-Study Students

- “Her customer service skills are outstanding. She helped spearhead one of our major projects this year – translating our contract and facility request forms into Spanish to make them more accessible to potential clients.”
- *“She is incredible! She only started recently but has already proved to be such an asset to the team. If I could hire her full-time, I would do it.”*
- “We watched him progress from being unsure of how to answer questions at the front desk to helping students log into *GermannWorks* and search for jobs. His confidence grew exponentially because of this position.”

CAREER & TRANSFER SERVICES

Student Feedback About Their Work-Study Experience

- “During the work-study program, we gained invaluable hands-on experience in ticket management and workflow organization. One of the highlights was processing and updating over 500 long-standing tickets, ensuring they were appropriately forwarded, placed on hold, or closed. This taught us critical skills in prioritization, identifying urgent tickets based on user impact and time constraints, and managing workflows effectively under pressure. Additionally, observing Tier 2 technicians handle tickets improved our understanding of problem-solving and technical approaches, making this experience highly relevant for IT roles such as help desk support and IT administration.”
- *“This internship has been a game changer for my whole life and will help me get to where I want to go. Thank you to Becky, Saberina, and Tom a million times over.”*
- “It was good to expand upon skills related to my field of study, especially coding and simple robotics.”
- *“Reflecting on my work-study experience, I found it to be gratifying and educational. Time Management involves skill development, networking, real-world experience, and personal growth.”*

CAREER & TRANSFER SERVICES

Student Feedback About Their Work-Study Experience

- Seemin Mahbooby, a December 2024 graduate with an Associate of Arts & Sciences in Cybersecurity, was the first work-study funded intern in the VCCS with their IT Department.
- Seemin transferred to George Mason University to pursue a bachelor's degree in Cybersecurity.
- Seemin wrote, "I learned how to edit articles, solve problems, and work on soft skills. Special thanks to the people at the System Office, and Tom Hanna and Becky Morris in the Career & Transfer Center for helping me secure this job."



CHILD CARE ASSISTANCE PROGRAMS

CAPS 2.0

College Attainment for Parent Students

Expansion of the CAPS Program Statewide

- Build on lessons learned from pilot colleges
- Adopt a coaching model (Great Expectations framework)
- Mentorship of regional cohort
- VFCC support over 2 years
 - CAPS Coach Support, 2025-2026: \$20,000
 - CAPS Coach Support, 2026-2027: \$10,000



CHILD CARE ASSISTANCE PROGRAMS

CAPS 2.0 College Attainment for Parent Students

CAPS Contributions to Germanna Community College

- I:I Coaching and Mentoring
- Webinars: *Building a Budget & Navigating Employment Gaps on Your Resume*
- Family-Friendly Study and Learning Room
- On-campus remote classroom access
- Monthly coaching collaborations with pilot colleges
- In-person and Virtual Orientations
- Student-Parent representation on SGA
- Collaboration with 4-year colleges and student-parent resources
- Student-Parent data collection



COUNSELING – STUDENT RETENTION

Counselors Focus on Retention – Fall 2024 Numbers



- Fall 2024 Early Alerts Activity
 - 2,583 alerts raised
 - 2,247 cases opened
- 377 students assisted w/Germanna Cares
- 323 *Single Stop* Counselor appointments
- 155 new households screened w/*Single Stop*
- 35 Gossweiler Emergency Grants
- 12 students received gas or Walmart cards
- 14 students received SNAP E&T 50/50 Emergency Funds

Pictured: Counseling Services Information Table at November 2024 Resource Fair

COUNSELING – WELLNESS PROGRAMMING

Counseling Services hosts Culpeper's Encompass Community Supports to present **Resiliency Workshops 2024 - 2025**

November 13	Maintaining Hope During Stress
December 2	Managing the Holidays
January 29	Take Charge of YOUR Life in 2025
February 13	Building Healthy Relationships
March 13	Developing Your Inner Strength
April 17	Managing Stress in Challenging Times

COUNSELING – BEAR NECESSITIES



- 1,475 total visits across locations
- 1,000+ items donated in November Bear Basics Drive
- 27,060 pounds of food provided by the Fredericksburg Regional Food Bank
- 3 farms provided 92 crates of fresh produce
- 1,475 total visits to all Bear Necessities locations
- FRFB *Order Ahead* events every 4th Tuesday at FAC and every 4th Wednesday at LGC

COUNSELING – TIMELY CARE

The logo for 'timelycare' features the word 'timelycare' in a dark blue, lowercase sans-serif font. Above the letter 'y' is a teal speech bubble icon.

- 4,030 Total Students Enrolled
- 517 TalkNow visits from 213 unique students
- 1,285 Scheduled Counseling visits by 369 unique students
- Only 3.1 days wait until the first appointment
- 147 Health Coaching visits from 53 unique students
- Peer Community: 105 posts and 259 comments from 111 unique students
- Self-Care Explore: 1,425 clicks from 292 unique students

COUNSELING – GREAT EXPECTATIONS



Great Expectations and Germanna Mentorship Programs co-hosted the annual **Holiday Cookie Exchange Party** on December 11, 2024.

Students brought family where all enjoyed decorating cookie boxes and building gingerbread houses.



A free children's book give-away sponsored by CCAMPIS provided a special treat as well.

COUNSELING – GREAT EXPECTATIONS

Great Expectations students say “Thank you” to supporters of the program!



“The program has helped me in more ways than I explain especially Ms. Teresi. Both physically and mentally. I am beyond grateful for the opportunities even though I haven't been able to attend many events, I genuinely enjoy the video calls to connect. I hope to graduate next semester and I would not have been able to if it wasn't for all of this.”

– Breana Kedzierski, GE Scholarship Recipient

“I want to thank the Great Expectations program for allowing me to attend awesome Germanna activities, The program has allowed me to learn and grow through my college experience while attending Germanna. Also, Jane has been very helpful in helping me get comfortable with attending Germanna. Great Expectations has helped me with making attending classes while not have to always worrying about funding for each semester. Thank you to all the donors who make this opportunity possible. I want to make the world a better place by pursuing my goal of being a Vocational Rehab. Counselor and help people with disabilities.”

–Kira Davis, GE Scholarship Recipient



COUNSELING – GREAT EXPECTATIONS

**CONGRATULATIONS TO THE FALL 2024
GREAT EXPECTATIONS GRADUATES!**

Jordan Baker, Associate of Arts and Sciences

(Completed in Summer 2024, participating in December 2024 Commencement Ceremony)

Kennayia Webb, Associate of Science, Paraprofessional
Counseling Career Studies Certificate

DUAL ENROLLMENT & HIGH SCHOOL PROGRAMS

- Joi Ely joined Germanna this fall as the Interim Dual Enrollment Liaison.
- Joi has been involved in the education field for over 15 years. Prior to joining Germanna, Joi was a Career Coach for Reynolds Community College working with 250+ Goochland High School students participating in dual enrollment. Joi also taught dual enrollment Mathematics and College and Career Readiness courses at the College of Central Florida.
- Joi is earning her Ph.D. in Community College Leadership through Old Dominion University with a research focus on dual enrollment. Joi believes that building strong partnerships between the community college, school divisions, students, and their families provide dual enrollment opportunities that result in positive academic outcomes and benefit students' college and career pathways.



DUAL ENROLLMENT & HIGH SCHOOL PROGRAMS

	Fall 2024	Fall 2023
Total Enrollment (Headcount)	2630	2202
Traditional Dual Enrollment	2351	1976
Independent Dual Enrollment	279	226
FTE	983	732

19.44% increase in Total Enrollment over Fall 2023 (Headcount)

34.29% increase in FTE over Fall 2023

DUAL ENROLLMENT & HIGH SCHOOL PROGRAMS



The first Future Educators Academy cohort at Orange County High School had a remarkable first semester with all students earning A/B Honor Roll! Applications for 2025-2026 are now available and an information session was held on December 5th.



Career Advisor, Hillary Morris, shared dual enrollment opportunities with students and families of Orange County High School at OCHS' Scheduling Night on December 11th. Hillary facilitated over 250 appointments with OCHS students for college and career planning since August 2024!



Culpeper County Public Schools added a new dual enrollment courses at Eastern View High School and Culpeper County High School this year! They are HLT143 – Medical Terminology and ADJ100 – Criminal Justice



Career Advisor, Annaliese Petrie, partnered with Germanna Recruiter, Jesse Harper, to host Application Workshops at Eastern View High School and Culpeper County High School. Annaliese met with most of the Class of 2025 at both high schools to share Germanna program offerings available after high school graduation.

DUAL ENROLLMENT & HIGH SCHOOL PROGRAMS



Orange County High School Class of 2025
Students becoming Germanna Grizzlies
During VA College Application Week



Career Advisors, Beverly Lemmons and Hilary
Morris, presenting Germanna's Smart Start
Program at the VCCA Conference
September 2024

DUAL ENROLLMENT & HIGH SCHOOL PROGRAMS



Elizabeth Hunziker at FredCAT with James Monroe High School Students



Germanna Recruiter, Reginald Martin, attends James Monroe High School College Fair



Elizabeth Hunziker Welcoming James Monroe High School Students to FredCAT

DUAL ENROLLMENT & HIGH SCHOOL PROGRAMS



- New Partnership for 2024-2025
- Dual Enrollment students enrolled in Biology, Chemistry, Environmental Science, History, Math, Medical Terminology and Networking



- Looking ahead to 2025-2026
- [Academy of Technology and Innovation at the University of Mary Washington \(ATI@UMW\)](#)
- Partnership pathways to offer Computer Science AS, General Studies AS and UCGS
- Outreach and Information Sessions coming soon in Spring 2025

OFFICE OF ACCESSIBILITY RESOURCES

**Fall Semester
Activities Summary**

**1,598 Appointments
with Students**

**105 Exams
Proctored with
Accommodations**

**4 Meetings with
Faculty Members to
Discuss Accessibility
Resources**

**6 Signature
Programs for OAR
Students**

**10 Classroom
Presentations**

**2 Presentations
with Stafford Dual
Enrollment
Students & Parents**

**2 Presentations at
the Expo Center for
Stafford County &
Spotsylvania
County Schools**

STUDENT DEVELOPMENT COURSES (SDV)

- 32 Sections of SDV 100, 101, and 108 are available this spring with 494 students currently enrolled.
- Representatives from Financial Aid present information on completing a FAFSA, paying for college, SAP, and important academic dates to all SDV classes each semester.

STUDENT LIFE & LEADERSHIP

Our Student Interns

Sheterra Small

- Civic Engagement & Voter Empowerment Intern
- Positive Service Society Founder
- SGA Vice President of Service

Jordan Tsitsiwu

- Administrative & Peer Marketing Intern
- SGA Chief Financial Officer
- Vice President of Computer Science Club

Knoelle Pipes

- High School Outreach & Marketing Intern
- SGA Committee Member
 - D.E.I, Arts & Performance, and Work-Study
- The Roar: Creative Writing Journal Club Member

Havilah Akinyemi

- Program Operations Intern
- SGA Vice President & Chief Operations Officer

STUDENT LIFE & LEADERSHIP

Student Clubs & Organization Events

- **Total Events: 176**
 - 42 Open Club Meetings
 - 38 Educational / Awareness Events
 - 32 Academic Events
 - 18 Social Events
 - 11 Workshops
 - 8 Online Webinars
 - 6 Community Service Events
 - 6 Job / Volunteer Opportunities
 - 4 Athletic Events
 - 3 Leadership Events
 - 2 Dinners
 - 1 Fundraiser
 - 1 Cultural Event
- *126 On-Campus Events*
- *15 Off-Campus Events*
- *33 Online Events*
- *30 Hybrid Events*

FALL SEMESTER REVIEW



STUDENT LIFE & LEADERSHIP

Student Life & Leadership Events

- **Total Events: 56**
 - 14 Health & Wellness Events
 - 13 Educational / Awareness Events
 - 10 Sporting Events
 - 6 Social Events
 - 4 Leadership Events
 - 4 Cultural Events
 - 3 Luncheons
 - 3 Community Service
 - 2 Events with UMW
 - 2 Tours

FALL SEMESTER REVIEW

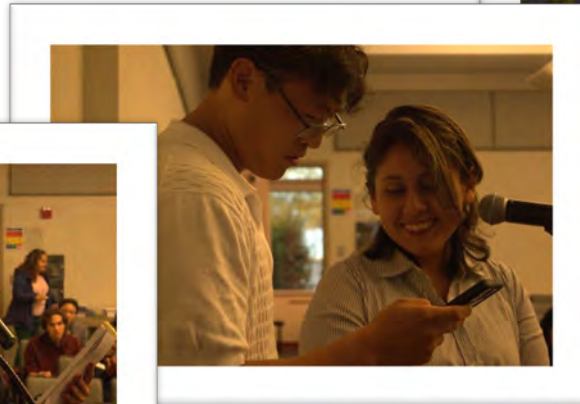
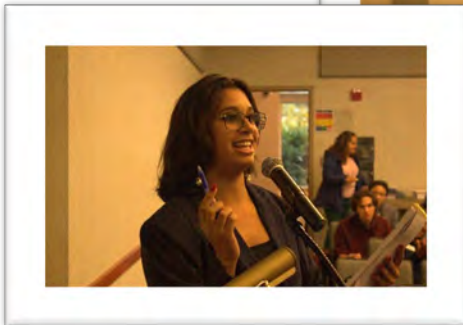


STUDENT LIFE & LEADERSHIP

Student Government Association (SGA)

- **Signature Events: 5**
 - Welcome Week Breakfast
 - SGA Townhall
 - The Story of Us: *Hispanic Heritage Month*
 - The Haunted Trail
 - Glow-in-the-Dark Party

FALL SEMESTER REVIEW



STUDENT LIFE & LEADERSHIP

SGA MILESTONES

Congratulations to Farya Naseri!
December 2024 graduate.

With Farya's graduation, a new student leader will step up to serve as the SGA Vice President of Events.

Expected Spring Graduates:

- Havilah Akinyemi, Chief Operations Officer
- Jordan Tsitsiwu, Chief Financial Officer
- Korey Russell, Chief Executive Officer



STUDENT LIFE & LEADERSHIP

NEW!!

STUDENT CLUBS

Sewing and Clothing Design with Trey Hamilton

Hispanic Student Alliance with Ana Otalora Reyes

Debate Club with Jordyn Lemire

Dungeons & Dragons with Mak Jones

Environmental Club

Drama Club

Pending Incoming Clubs

- **Afghan Student Alliance**

STUDENT LIFE & LEADERSHIP

SPRING 2025 PREVIEW

Leadership & Personal Development

- Power of Vulnerability Workshop with Khalil Houston (2/11, 2/18)
- Greatness Series (1/27, 2/24, 3/24, 4/28)
 - Variety of leadership topics and themed events
- SGA Day (April)
- National Student Leadership Week (4/21-4/24)

Health & Wellbeing

- Health & Wellness Workshop (1/29, 2/26, 3/26, 4/30)

Business, Entrepreneurship, Finance

- Entrepreneurship 101: Women in Business Brunch
- Virginia Credit Union Workshops (2/4, 3/11)

Collaborative Events

- Resource Tabling Fair (2/13, 3/13, 4/10)
- Diversity Month Events
- Diversity Week

Culture & Diversity

- Trip to National Museum of African American Culture and History (2/13)
- Black Student Alliance Art Exhibit (2/3-2/28)
- BHM Performance & Soul Food (2/25)
- Black Student Alliance Art Show (2/27)

Community Service

- Day of Service (1/30)
- Red Cross Blood Drive (3/5)

Social, Sports & Recreation

- Welcome Day (1/16)
- Gaming Tournaments (Bi-Weekly)
- Formal: SGA Presents the Winter Romance Formal (2/7)
- Game Show: "Survey Says" (2/19)
- Sports on the Yard (Weekly starting in March)
- Outdoor Movie Night (4/17)

FINANCIAL AID

FINANCIAL AID

- 2024-25, 6,743 unduplicated FAFSA's, 4,459 awarded (as of 01/08/2025)
- 2023-24, 6,991 unduplicated FAFSA's, 4,451 awarded (as of 01/08/2024)

2024-25 (as of 01/08/2025):

- Pell grants: 2,311 recipients, \$5,567,242 disbursed
- Student Loans: 265 recipients, \$941,123 disbursed
- G3 grants: 479 recipients, \$329,102 disbursed
- FANTIC: 156 recipients, \$304,500 disbursed
- FANTIC G3: 322 recipients, \$219,780 disbursed
- 2025-26 FAFSA became available December 1, 2024, and we will begin working in that aid year late January.
- Student appointments: July 1, 2024 – January 8, 2025: 4,430 total, 3,533 virtual

MILITARY CONNECTED SERVICES CENTER

Spring 2024 (Submitted cert form by January 9, 2024)

- Total students utilizing military benefits: 311
- Total students certified using a chapter of the GI Bill®: 160
- Total students certified using Chapter 35 GI Bill® and the Virginia Military Survivors Dependents Education Program (VMSDEP): 114 (This total is not included in the “Total students certified using a chapter of the GI Bill®”)
- Total students certified using VMSDEP: 32
- Other tuition programs: 5

Spring 2024 (Total)

- Total students utilizing military benefits: 473*
- Total students certified using a chapter of the GI Bill®: 259
- Total students certified using Chapter 35 GI Bill® and the Virginia Military Survivors Dependents Education Program (VMSDEP): 157 (This total is not included in the “Total students certified using a chapter of the GI Bill®”)
- Total students certified using VMSDEP: 49
- Other tuition programs: 8

MILITARY CONNECTED SERVICES CENTER

Spring 2025 (Submitted cert form by January 9, 2025)

- Total students utilizing military benefits: 322*
- Total students certified using a chapter of the GI Bill®: 168
- Total students certified using Chapter 35 GI Bill® and the Virginia Military Survivors Dependents Education Program (VMSDEP): 103 (This total is not included in the “Total students certified using a chapter of the GI Bill®”)
- Total students certified using VMSDEP: 44
- Other tuition programs: 7

***Total students utilizing military benefits are subject to increase due to additional certification requests for current and retroactive semesters.**

- Student appointments: July 1, 2024 –January 8, 2025: 945 total, 599 virtual

ACADEMIC CENTER FOR EXCELLENCE

Academic Center for Excellence

- Since the start of the 2024-2025 academic year, the Academic Center for Excellence (ACE) has provided Germanna students with 8776 hours of tutoring during on-campus and online tutoring appointments in all subjects taught at Germanna.
- Students also attended Supplemental Instruction (SI) study sessions and drop-in visits to the online and on-campus Math and Writing Centers.
- Students attended an additional 1974 online tutoring sessions and essay reviews with Brainfuse late at night and during the week-ends.



Academic Center for Excellence: Outreach

Social Media Campaign: Study Tips

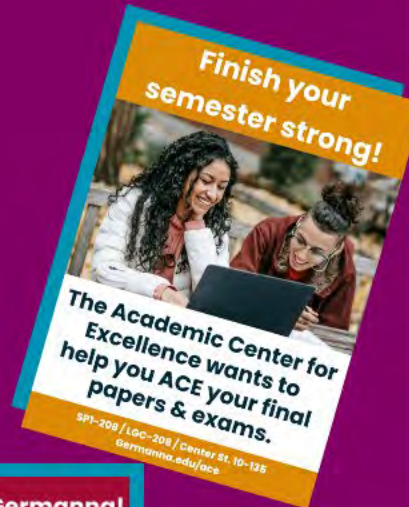
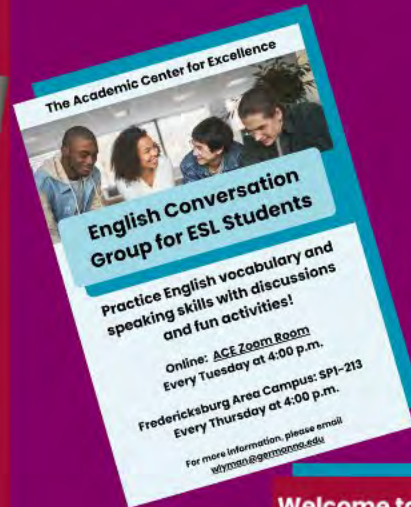
Let your rough draft be rough!



Make sure you are familiar with biology vocabulary!



ACE Markets Services to Students



Welcome Day & Classroom Presentations



Welcome to ACE's New Tutors

Ugochi Udemba is an international student from Nigeria, and she began working in the Academic Center for Excellence as a tutor during the middle of the Fall 2024 semester. She plans to begin Germanna's Nursing Program in the fall of 2025, and after obtaining her RN degree, she would like to work as a nurse and continue her studies to earn a BSN. Ugochi would like to eventually apply to medical school and engage in research to seek a cure for Sickle-Cell Anemia. When Ugochi is not busy with studying and tutoring, she enjoys spending time with friends, Face Timing with family in Nigeria, and watching Korean TV Shows.



Welcome to ACE's New Tutors

Kyle Baker graduated from Germanna with an associate degree in engineering in May 2023, and he is currently enrolled in George Mason University's electrical engineering accelerated bachelor's to master's program with a focus on semiconductor manufacturing. Kyle is passionate about math and engineering, and he is eager to share his enthusiasm with students through his new role as an ACE tutor. During his free time, Kyle enjoys spending time with his family and friends.



Welcome to ACE's New Tutors

Ben Duong is a Veteran of the United States Navy and a recent Germanna graduate. Ben originally planned to pursue a degree in social work; however, after learning about NASA, he realized his passion lies in science and engineering. He returned to Germanna to study engineering and is excited to help students on their journey to success in any way he can. When Ben is not busy tutoring math, writing, and engineering, he is busy studying, remodeling his kitchen, and spending time with family.



Academic Center for Excellence: Supplemental Instruction Program

- Supplemental Instruction (SI) leaders were embedded in 54 class sections of BIO 101, CHM 111, PHY 241, NSG 100, NSG 170, NSG 210, NSG 252, PNE 162, PNE 164, ITP 100, and ITP 120 classes during the Fall 2024 semester.
- During the Fall 2024 semester, the SI leaders facilitated 169 study sessions for students to allow them an opportunity to clarify course concepts and discuss them collaboratively with other classmates.
- SI leaders were introduced to the Khanmigo AI tool to help plan their study sessions. The SI leaders also used interactive Kahoot games to engage students during warm-up activities and to review for test content.
- Of the 804 students who had an SI leader assigned to their class, 385 of them (47.9%) regularly attended the weekly study sessions. The number of students attending SI sessions has increased by 29.2% over the past year.
- The mean Grade Point Average (GPA) of all the students who attended the SI sessions was 2.96; and the mean GPA of all the students who did not attend the SI sessions was 2.95.

Supplemental Instruction Program

Mean GPA of SI group: 2.96 Mean GPA of non-SI group: 2.95 Difference: +0.01

	SI participants		Non-SI participants		Total	
	n = 385		n = 419		n = 804	
Grade	Quantity	Percent	Quantity	Percent	Quantity	Percent
A	113	29.4%	138	32.9%	251	31.2%
B	196	50.9%	163	38.9%	359	44.7%
C	16	4.2%	49	11.7%	65	8.1%
D	42	10.9%	24	5.7%	66	8.2%
F	9	2.3%	20	4.8%	29	3.6%
W	9	2.3%	25	6.0%	34	4.2%
	SI participants		Non-SI Participants		Total	
Combined A, B, & C	325	84.4%	350	83.5%	675	84.0%
Combined D, F, & W	60	15.6%	69	16.5%	129	16.0%

Academic Center for Excellence: Academic Intervention

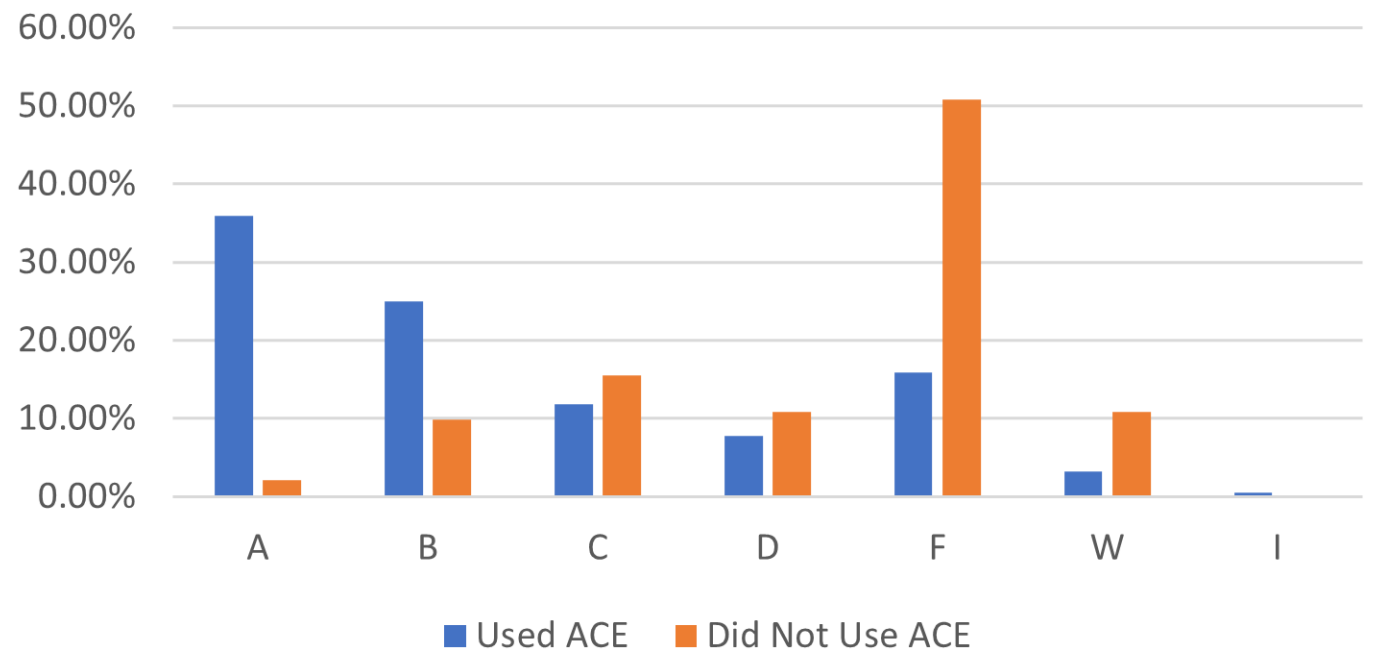
Fall 2024: ACE Student Intervention to Date	
Math Support Specialists: Number of Students Tracked	283
Writing Support Specialists: Number of Students Tracked	413
Navigate Referrals: Number of Students Tracked	342
Brainfuse Flags: Number of Students Tracked	19
Outreach to Total Number of “Potentially At-Risk” Students	1063

Academic Intervention: Writing Support Specialists

- During the Fall 2024 semester, Writing Support Specialists were embedded in all gateway English classes, including 78 sections of ENG111, EDE 11, and ESL 41/42.
- They provided concentrated support to 413 students who were identified as being potentially at risk of failing.
- The Writing Support Specialists facilitated 79 weekly workshops on writing topics relevant to course assignments such as outlining, annotated bibliographies, APA/MLA citation styles, various rhetorical modes, literary analyses, thesis statements, and research techniques
- They offered drop-in assistance to students in the on-campus and online Writing Centers and met with students during appointments.
- 72.7% of the students being tracked who used ACE services completed the course with an A, B, or C, compared to 27.45% of the potentially at-risk students who did not use ACE services.

Writing Support Specialist Program

Success Rates of At-Risk Students Who Used ACE vs. Students Who Did Not Use ACE

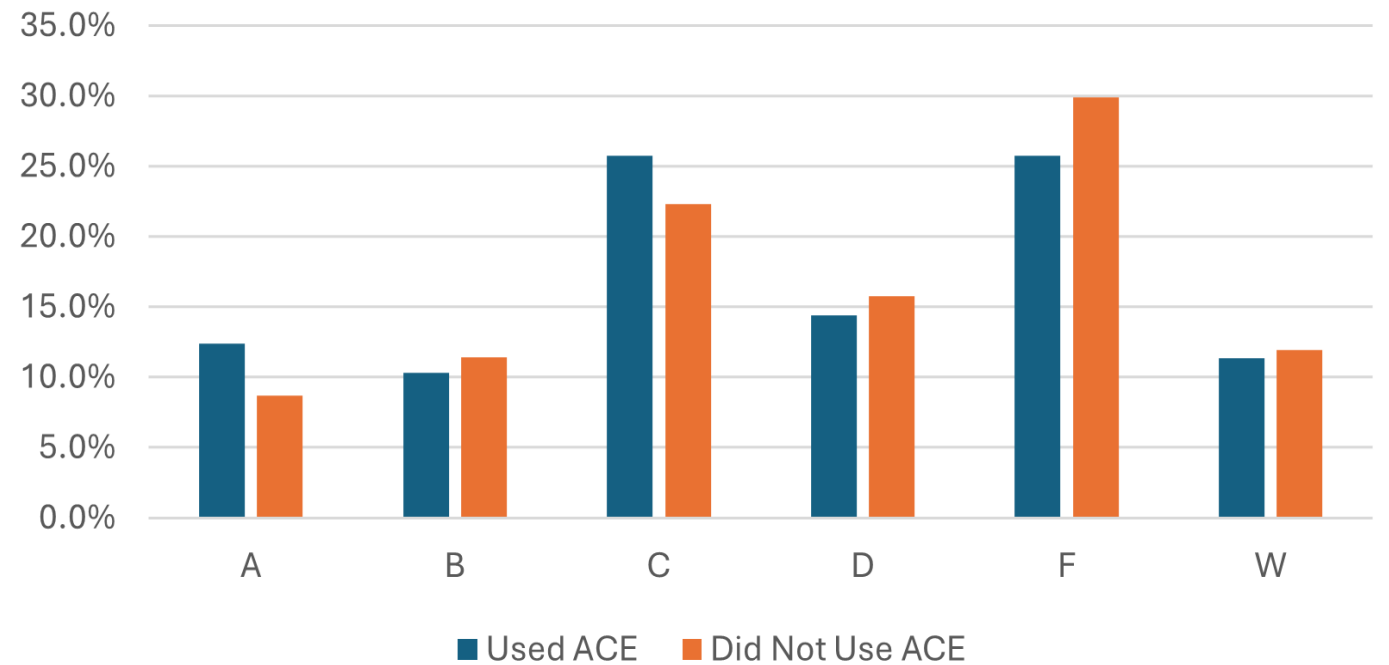


Academic Intervention: Math Support Specialists

- During the Fall 2024 semester, Math Support Specialists were embedded in all gateway math classes, including 39 sections of MTH 154, MTH 155, and MTH 161.
- They provided concentrated support to 283 students who were identified as being potentially at risk of failing.
- The Math Support Specialists facilitated 10 Excel workshops and 82 study sessions for students and met with them in the on-campus and online Math Centers and during individual appointments.
- 48.5% of the students being tracked by the Math Support Specialists completed the course with an A, B, or C, compared to 42.4% of the potentially at-risk students who did not use ACE services.

Math Support Specialist Program

Success Rates of At-Risk Students Who Used ACE vs. Students Who Did Not Use ACE



New Academic Resources Developed for Students

HELPFUL HANDOUTS

"An ELL Guide to Understanding Plagiarism" Handout

"An Introduction to Generative AI" Handout

"Greek Letter Reference Sheet" Handout

"Java Programming: File Handling" Handout

"Logical Fallacies" Handout

Updated "Accuplacer ESL Test Information Guide" Handout

Updated "Guide to Writing a Research Paper" Handout

Updated "Introduction to GCC Email" Handout

New Academic Resources Developed for Students

VIDEO RESOURCES

"Grammar Tips" Videos:

- "Definite and Indefinite Articles"
- "Me, Myself, and I"
- "Present Perfect vs. Simple Past"

"Code Walking Quick Bytes" Videos:

- "Declaring and Populating a Dictionary"
- "Defining a Function"
- "For Loop"
- "If-Else Branching"
- "input()"
- "Printing a Value"
- "Printing with F-Strings"

TESTING SERVICES

TESTING SERVICES

	Academic Testing Centers			Remote Proctoring	Total Tests Proctored
	Fredericksburg	Locust Grove	Stafford	Zoom	
Nov-24	1,137	441	0	30	1,608
Dec-24	882	254	0	49	1,185
	2,019	695	0	79	2,793
	72.29%	24.88%	0.00%	2.83%	

	Pearson VUE		High Tech		Total Tests Proctored
	Fredericksburg	Daniel Technology Center	CLEP	Automotive Services Excellence	
Nov-24	15	8	1	35	59
Dec-24	18	32	2	15	67
	33	40	3	50	126
	26.19%	31.75%	2.38%	39.68%	

Advanced Technology in Mechatronics CSC - 221-736-05

2025-2026 Program Change

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Advanced Technology in Mechatronics CSC - 221-736-05

Program Type*

Degree Type*

Program Description*

Purpose: Mechatronics combines electronics, mechanics, and computer programming to build systems that automate tasks. The Advanced Technology in Mechatronics Career Studies Certificate (CSC) builds upon knowledge and skills introduced in the Technology in Mechatronics CSC. It is also recommended for students pursuing an engineering technology degree in mechatronics, electrical technology, or mechanical technology.

Occupational Objectives: Mechatronics technician, manufacturing technician, electrical technician, or related occupations.

Admissions Requirements: MDE 10 or other placement methods. All students must demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Prospective Curriculum*

Core Requirements/Suggested Scheduling

MEC 162 Applied Hydraulics and Pneumatics
MTH 111 Basic Technical Mathematics (3cr)
ITE 152 Introduction to Digital and Information Literacy and Computer Applications
[Right] or BUS 226: Computer Business Applications

ETR 114 D.C. and A.C. Fundamentals II
MEC 140 Introduction to Mechatronics (3cr)

Total Minimum Credits: 16

Provide the rationale for proposing this program change.*

Germanna Community College received grant funding to streamline and update our Mechatronics program. This is the level II CSC, which stacks onto the Technology in Mechatronics and can build to a future AAS and BET.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: This change replaces the CAD 241 and replaced with MEC class and MTH 131 with MTH 111 and Intro to Mechatronics, both of which will be incorporated seamlessly into the associate degree when launched.

Instructional Load: The instructional load will shift from CAD to MEC - faculty are in place to instruct the new course.

Scheduling: No Impact

Transferability: The CSC is not designed to be transferrable, however, it can be stacked with the Technology in Mechatronics and will ultimately lead to an AAS and BET.

Accreditation Impact: None

ADMINISTRATORS ONLY

Acalog Owner

Science & Engineering Pathway

Program OID 1380

Status Active-Visible Inactive-Hidden

Steps for Advanced Technology in Mechatronics CSC - 221-736-05

Originator	<i>Status: Approved</i>
Participants	
✔ Cheri Maea 11/18/2024 10:39 AM	



Faculty Group	<i>Status: Approved</i>
Participants	
✔ Grace Cellucci 11/20/2024 8:32 AM	
✔ Mirela Fetea 11/19/2024 11:16 AM	
✔ Kenneth Jaskowiak 11/20/2024 1:08 PM	
✔ Shawn Shields 11/22/2024 8:58 AM	
✔ Novel Yi 11/19/2024 9:36 AM	



Department Chair	<i>Status: Approved</i>
Participants	
✔ Harry Schoeller 12/2/2024 8:43 AM	



Dean	<i>Status: Approved</i>
Participants	
✔ Tina Lance 12/6/2024 9:35 AM	
✔ Craig Willits 12/4/2024 8:06 AM	



Dean	<i>Status: Approved</i>
Participants	
✔ Eric Earnhardt 12/6/2024 12:51 PM	
✔ Sarah Hall 12/9/2024 9:20 AM	
✔ Cheri Maea 12/6/2024 12:39 PM	



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Curriculum Committee

Status: *Approved*

Participants

▲ **Curriculum Committee**
December 2024

✔️ **Tracy Affeldt** * 12/17/2024 9:26 AM

✔️ **Rachel Eaton** * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

✔️ **Shashuna Gray** 1/7/2025 9:13 AM

Accreditation

Status: *Approved*

Participants

✔️ **John Davis** 1/8/2025 2:39 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt

Cheri Maea

Decision Summary for Advanced Technology in Mechatronics CSC - 221-736-05

College Board	Status: <i>Working</i>
Step Summary This step requires 100% approval from all participants to move forward.	
Participants	Totals
Lorraine Pendleton	Users Approved: 0 Users Rejected: 0

Science, AA&S

2025-2026 Program Change

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, AA&S

Program Type*

Degree Type*

Program Description* This is the parent program for the old Science degree so no description exists in the Catalog.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science, AA&S

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (6cr)

ENG 111 College Composition I
[Right] and

ENG 112 College Composition II

History (3cr)

Any HIS

Humanities (6cr)

[Before] One course from PHI, and

ART 101 History of Art: Prehistoric to Gothic
[Right] or

ART 102 History of Art: Renaissance to Modern
[Right] or

ART 106 History of Modern Art *(Inactive-
Hidden)*

[After] any REL, or any PHI or

[Right] or

HUM 100 Survey of the Humanities *(Inactive-
Hidden)*

Social Sciences (6cr)

One course from ECO1, PLS, PSY2, or SOC3 and

One course from ECO1, GEO, HIS, PLS, PSY2, SOC3

Capstone (1cr)

Science Capstone Presentation⁴

Minimum Core Credits: 23

Track

Selected Track requirements: 37

Total Credits: 60

Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 115 (transfer elective) or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

1ECO 120 and ECO 201-202 contain similar course content. Students should take either ECO 120 or ECO 201-202 unless they plan to take all three courses. Students may not receive credit for ECO 120 if they have already completed both ECO 201 and ECO 202.

2PSY 200 and PSY 201-202 contain similar course content. Students who take PSY 200 cannot receive credit for either PSY 201 or PSY 202. Students who take either PSY 201 or PSY 202 cannot receive credit for PSY 200. Also, students cannot receive credit for both PSY 235 and PSY 230.

3SOC 200 and SOC 201-202 contain similar course content. Students who take SOC 200 cannot receive credit for either SOC 201 or SOC 202. Students who take either SOC 201 or SOC 202 cannot receive credit for SOC 200.

4Independent study and presentation is to be completed in collaboration with a 200-level science/math course or the specific course determined by each science track, if listed

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
[After] Lab Science (I)

[Before] Lab Science (II)

HIS 101 Western Civilizations Pre-1600 CE
[Right] or any approved HIS course

Total Credits: 15

Second Semester

ENG 112 College Composition II
[After] MTH (I)

[After] Lab Science (III)

[After] Lab Science (IV)

Total Credits: 15

Second Year

Third Semester

Humanities (I)

Social Sciences Elective (I)

MTH (II)

Transfer Elective

Total Credits: 15

Fourth Semester

Science Elective

Capstone

Social Sciences Elective (II)

MTH III/Transfer Elective

Humanities (II)

Total Credits: 15

Provide the rationale for proposing this program change.*

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students. This is a legacy program and the curriculum has been changed by the AS, and this memorializes the change to the 880 code.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None

ADMINISTRATORS ONLY













Acalog Owner

Science & Engineering Pathway




Program OID 1337

Status Active-Visible Inactive-Hidden

Steps for Science, AA&S

Originator	<i>Status: Approved</i>
Participants ■  Cheri Maea 11/20/2024 8:52 AM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Julie Fasano 12/3/2024 12:34 PM  Mirela Fetea 11/21/2024 9:37 AM  Julia Hamel 11/22/2024 1:59 PM  Diana Merkel 11/23/2024 10:18 AM  Shawn Shields 12/3/2024 9:51 AM  Maury Wrightson 11/21/2024 12:46 PM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Julia Hamel 12/5/2024 11:50 AM  Season Thomson 12/4/2024 1:07 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Earnhardt 12/6/2024 12:49 PM  Tina Lance 12/6/2024 9:35 AM  Craig Willits 12/6/2024 8:00 AM	
▼	
Dean	<i>Status: Approved</i>

Participants



-  Eric Earnhardt 12/6/2024 12:51 PM
-  Sarah Hall 12/9/2024 9:21 AM
-  Cheri Maea 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee
December 2024

-  Tracy Affeldt * 12/17/2024 9:26 AM
-  Rachel Eaton * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*


Participants

-  Shashuna Gray 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

-  John Davis 1/8/2025 2:40 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

Technology in Mechatronics, Career Studies Certificate - 221-736-01

2025-2026 Program Change

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Technology in Mechatronics, Career Studies Certificate - 221-736-01

Program Type*

Degree Type*

Program Description*

Purpose: Mechatronics combines electronics, mechanics, and computer programming to build systems that automate tasks. The Technology in Mechatronics Career Studies Certificate (CSC) provides students with knowledge and skills to enter the workforce as an entry-level mechatronics technician. It is also recommended for students pursuing an engineering technology degree in mechatronics, electrical technology, or mechanical technology.

Occupational Objectives: Mechatronics technician, manufacturing technician, electrical technician, or related occupations.

Admission Requirements: MDE 10 or other placement methods. All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Prospective Curriculum*

Core Requirements

SDV 100 College Success Skills
[Right] or any approved SDV course

IND 295 Topics In Industrial Engineering Technology (4cr)

MEC 113 Materials and Processes of Industry

ETR 113 D.C. and A.C. Fundamentals I

SAF 127 Industrial Safety

CAD 201 Computer Aided Drafting and Design I

Total Minimum Credits: 17

Provide the rationale for proposing this program change.*

Germana Community College received grant funding to streamline and update our Mechatronics program. Upon completion, students will have earned the CSC and also test for the following credentials:

- Manufacturing Technician 1 (MT1)
- OSHA 10
- AutoCAD Certified User

This is the level I CSC, which will be augmented by Advanced Technology in Mechatronics and can build to a future AAS and BET.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: This will require one new course - IND 295, and removal of math course, all other curricula remain the same. Math was seen as a barrier to entry.

Instructional Load: The removal of math and replacement with IND will shift the workload from Math faculty to Engineering Technology

Scheduling: No impact

Transferability: The CSC is not designed to be transferrable, however, it can be stacked with the Advanced Technology in Mechatronics and will ultimately lead to and AAS and BET.

Accreditation Impact: No Impact


ADMINISTRATORS ONLY






Acalog Owner Science & Engineering Pathway


Program OID 1370



Status Active-Visible Inactive-Hidden




Steps for Technology in Mechatronics, Career Studies Certificate - 221-736-01

Originator	<i>Status: Approved</i>
Participants	
■  Cheri Maea 11/18/2024 10:39 AM	

Faculty Group	<i>Status: Approved</i>
Participants	
 Grace Cellucci 11/20/2024 8:32 AM	
 Mirela Fetea 11/19/2024 11:17 AM	
 Kenneth Jaskowiak 11/20/2024 1:08 PM	
 Shawn Shields 11/22/2024 8:58 AM	
 Novel Yi 11/19/2024 9:38 AM	

Department Chair	<i>Status: Approved</i>
Participants	
 Harry Schoeller 12/2/2024 8:43 AM	

Dean	<i>Status: Approved</i>
Participants	
 Tina Lance 12/6/2024 9:35 AM	
 Craig Willits 12/4/2024 8:06 AM	

Dean	<i>Status: Approved</i>
Participants	
 Eric Earnhardt 12/6/2024 12:51 PM	
 Sarah Hall 12/9/2024 9:21 AM	
 Cheri Maea 12/6/2024 12:39 PM	

Curriculum Committee

Status: *Approved*

Participants

▲ **Curriculum Committee**
December 2024

✔️ **Tracy Affeldt** * 12/17/2024 9:26 AM

✔️ **Rachel Eaton** * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

✔️ **Shashuna Gray** 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

✔️ **John Davis** 1/8/2025 2:41 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt

Cheri Maea

Education Specialization K-8, AA&S - 624-02 (No New Enrollment)

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Education Specialization K-8, AA&S - 624-02 (No New Enrollment)

Program Type*

Degree Type*

Program Description*

Purpose: The Education K-8 Specialization program is designed to provide the courses in general education for the student who plans to complete a baccalaureate degree program in elementary education at a four-year institution. Students who plan to enter this program should be aware of the opportunities for professional employment in the several specialized areas of teaching and counseling.

Students are required to participate in observation and practicum experiences in approved or licensed early childhood/primary/secondary settings. A Criminal Record Clearance/Sex Offender Registry check is required for placement at the student's expense. Students should see the program head for a list of convictions that will prevent employment. Students will be expected to complete a tuberculosis test before placement as well.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Education Specialization K-8 Curriculum Degree Requirements:

Student Development (1 cr.)

SDV 100 College Success Skills
[Right] or SDV 101

English (9 cr)

ENG 111 College Composition I
ENG 112 College Composition II
[After] and any ENG (Literature) course (ENG 225-
279)

Mathematics (6cr)

Please consult your advisor to choose your Math sequence

MTH 154 Quantitative Reasoning
[Right] and MTH 155: Statistical Reasoning, or

[Left] MTH 154: Quantitative Reasoning and

MTH 245 Statistics I
[Right] or

MTH 161 Precalculus I
[Right] and MTH 245: Statistics I

History (9 Cr.)

HIS 121 United States History to 1877

[Right] and HIS 122

HIS 122 United States History since 1865

[Right] and HIS 101 or

HIS 102 Western Civilizations Post-1600 CE

Humanities (3 cr.)

One of the following:

ART 101 History of Art: Prehistoric to Gothic

[Right] , ART 102 History and Appreciation of ART II,
ART 106 History of Modern ART, MUS 121 Music
Appreciation I or MUS 122 Music Appreciation
II

Social Sciences (9 cr.)

GEO 210 People and the Land: Introduction to
Cultural Geography

[Right] and

PLS 135 U.S. Government and Politics

[Right] and

ECO 201 Principles of Macroeconomics

[Right] or ECO 202: Principles of Microeconomics

Lab Sciences (8 Cr.)

BIO 101 General Biology I

[Right] and

BIO 102 General Biology II

Education Core (6 Cr.)

EDU 200 Foundations of Education

[Right] and

PSY 230 Developmental Psychology

ITE 230 Developmental Psychology

[Right] or EDU 207: Human Growth and Development3

ITE 152 and/or Transfer Electives (9 Cr.)

ITE 152 Introduction to Digital and Information Literacy and Computer Applications

[Right] or BUS 226: Computer Business Application 1 and/or transfer electives(3)

Total Minimum Credits: 60

Students graduating from this program must demonstrate proficiency in specific computer competencies necessary for academic success, transfer, and employment. Individual programs may specify how computer competency is attained as part of the program. If not specified otherwise, computer competency is demonstrated by passing ITE 152 (transfer elective), BUS 226 or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

1 Students passing the computer competency exam will need to take an additional transfer elective course in place of ITE 152 or BUS 226

2 Transfer elective credits must be selected from the Approved Transfer Electives List. See an advisor, coach, faculty advisor or [click here](#). It is recommended that students select electives based on the requirements of the education program to which they wish to transfer.

3Students transferring to other universities should consult the universities for guidance on choosing PSY 230 or EDU 207.

Students graduating from this program may be called upon to participate in a general education outcomes assessment during their last semester.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
[After] MTH (I)

HIS 121 United States History to 1877
BIO 101 General Biology I

Total Credits: 14

Second Semester

BIO 102 General Biology II
ENG 112 College Composition II
[After] MTH (II)

HIS 122 United States History since 1865
PSY 230 Developmental Psychology

Total Credits: 16

Second Year

Third Semester

[Before] English Literature

Humanities

HIS 101 Western Civilizations Pre-1600 CE

[Right] or HIS 102

GEO 210 People and the Land: Introduction to Cultural Geography

ITE 152 Introduction to Digital and Information Literacy and Computer Applications

[Right] or Transfer Elective(s)

Total Credits: 15

Fourth Semester

PLS 135 U.S. Government and Politics

ECO 201 Principles of Macroeconomics

[Right] or ECO 202

EDU 200 Foundations of Education

[After] Transfer Elective (6cr)

Total Credits: 15

Provide the rationale for proposing this program change.*

The K-8 Education AA&S is being transitioned into the Education AS and will become part of the advising pathways for the new program. This work has been done as a part of the larger Transfer Virginia program and this program closure is not anticipated to impact current students negatively.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Education AS.

Instructional Load: None, all courses are absorbed into the Education AS.

Scheduling: None, all courses are absorbed into the Education AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None

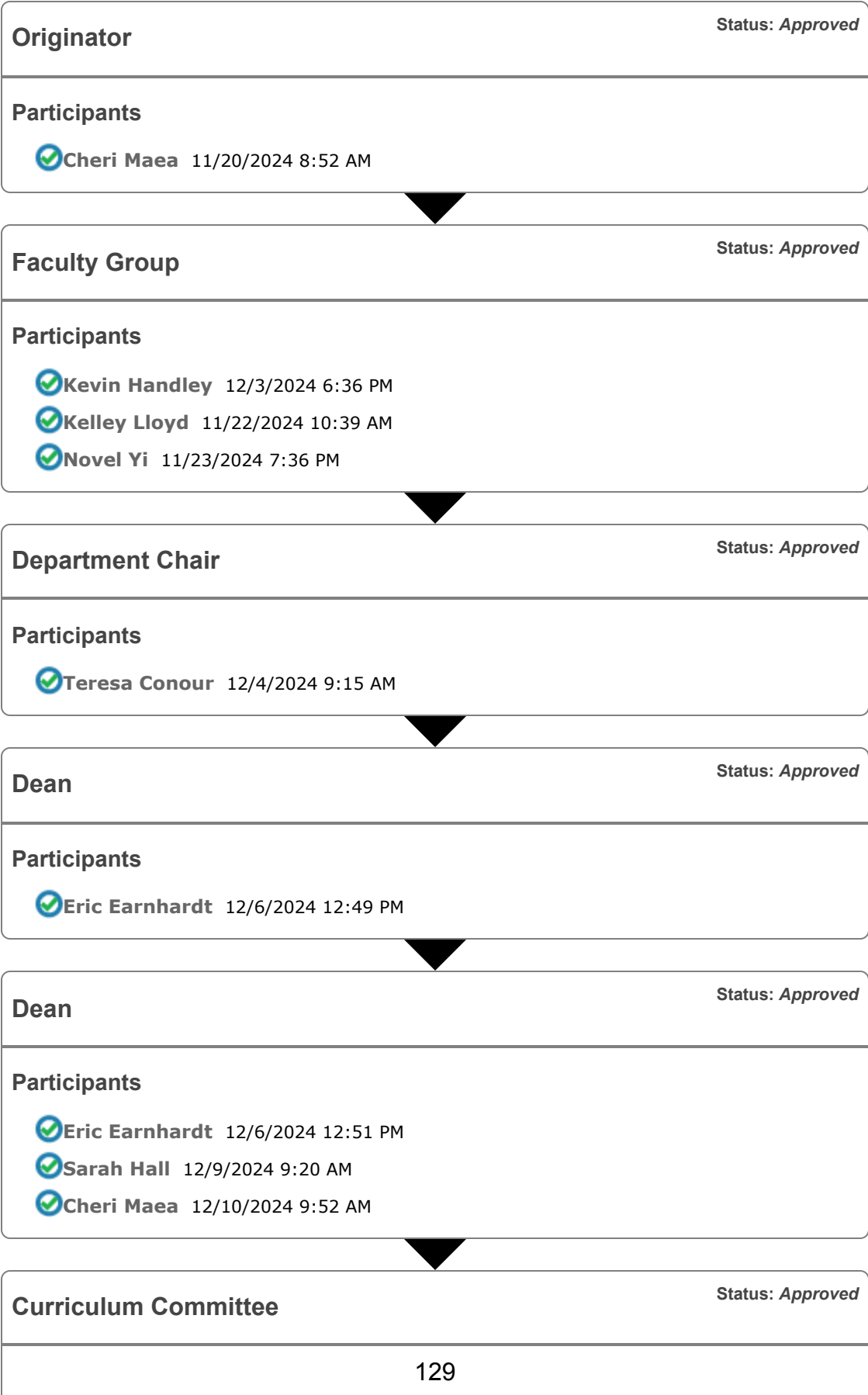
ADMINISTRATORS ONLY

Acalog Owner

Program OID 1347

Status Active-Visible Inactive-Hidden

Steps for Education Specialization K-8, AA&S - 624-02 (No New Enrollment)



Participants

▲ **Curriculum Committee**
December 2024

✔️ **Tracy Affeldt** * 12/17/2024 9:26 AM

✔️ **Rachel Eaton** * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

✔️ **Shashuna Gray** 1/7/2025 9:13 AM

Accreditation

Status: *Approved*

Participants

✔️ **John Davis** 1/8/2025 2:40 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt

Cheri Maea

Decision Summary for Education Specialization K-8, AA&S - 624-02 (No New Enrollment)

College Board		Status: <i>Working</i>
Step Summary		
This step requires 100% approval from all participants to move forward.		
Participants	Totals	
Lorraine Pendleton	Users Approved: 0	
	Users Rejected: 0	

Engineering - Mechanical Concentration, AS (No New Enrollment) - 831-02

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Engineering - Mechanical Concentration, AS (No New Enrollment) - 831-02

Program Type*

Degree Type*

Program Description*

Purpose: The associate of science curriculum in engineering is designed for those who plan to transfer to a four-year college or university to complete a baccalaureate degree program in engineering. The student is responsible for determining transferability to the transfer institution.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses. For admission to this program, students must place into MTH 263 or above. Students that place into MTH 167 or below must enroll in the General Studies AA&S Program until the program prerequisites are satisfied.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Engineering Curriculum: (Mechanical Concentration) Degree Requirements:

Student Development (1cr)

**SDV 100 College Success Skills
[Right] or any approved SDV course**

English (6cr)

**ENG 111 College Composition I
ENG 112 College Composition II**

Humanities (6cr)

**Any two courses from ART, ENG (Literature), HUM, MUS, PHI, REL, or Foreign
Language (Recommend Approved Passport Course)**

Social Sciences (6cr)

Any course from ECO, PLS, PSY, or SOC and

Any course from ECO, GEO, HIS, PLS, PSY, SOC

Core Requirements (48cr)

**EGR 121 Foundations of Engineering
EGR 122 Engineering Design¹³⁴**

**EGR 125 Introduction to Computer
Programming for Engineers**

EGR 240 Solid Mechanics (Statics)

EGR 245 Engineering Mechanics - Dynamics

EGR 246 Mechanics of Materials

EGR 248 Thermodynamics for Engineering

MTH 263 Calculus I

MTH 264 Calculus II

MTH 265 Calculus III

MTH 267 Differential Equations

CHM 111 General Chemistry I

PHY 241 University Physics I

PHY 242 University Physics II

Total Minimum Credits: 67

Students graduating from this program may be called upon to participate in a general education outcomes assessment during their last semester.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills

CHM 111 General Chemistry I

EGR 121 Foundations of Engineering

ENG 111 College Composition I

MTH 263 Calculus I

[After] Humanities Elective

Total Credits: 17

Second Semester

EGR 122 Engineering Design
PHY 241 University Physics I
**EGR 125 Introduction to Computer
Programming for Engineers**
ENG 112 College Composition II
MTH 264 Calculus II

Total Credits: 17

Second Year

Third Semester

PHY 242 University Physics II
EGR 248 Thermodynamics for Engineering
MTH 265 Calculus III
EGR 240 Solid Mechanics (Statics)
[After] Social Science Elective

Total Credits: 17

Fourth Semester

EGR 246 Mechanics of Materials
[After] Humanities Elective

MTH 267 Differential Equations
EGR 245 Engineering Mechanics - Dynamics

[After] Social Science Elective

Total Credits: 15

Provide the rationale for proposing this program change.*

The AS Engineering Mechanical and the AS Engineering Electrical have transitioned into the Engineering AS and will become part of the advising pathways for the new program. This action will be taken for both the 831-01 - Electrical Engineering Program and the 831-02 - Mechanical Engineering Program with this request.

This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students. Students will be given an option to complete the program during the teach-out period or transition if they have not already done so.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Engineering AS, 831.

Instructional Load: None, all courses are absorbed into the Engineering AS, 831.

Scheduling: None, all courses are absorbed into the Engineering AS, 831.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None

ADMINISTRATORS ONLY

Acalog Owner Science & Engineering Pathway

Program OID 1344

Status Active-Visible Inactive-Hidden

Steps for Engineering - Mechanical Concentration, AS (No New Enrollment) - 831-02

Originator	<i>Status: Approved</i>
Participants	
✔ Cheri Maea 11/20/2024 8:44 AM	

Faculty Group	<i>Status: Approved</i>
Participants	
✔ Grace Cellucci 11/23/2024 8:28 AM	
✔ Mirela Fetea 11/21/2024 9:36 AM	
✔ Kenneth Jaskowiak 11/20/2024 1:08 PM	
✔ Shawn Shields 12/3/2024 9:51 AM	
✔ Novel Yi 11/23/2024 7:37 PM	

Department Chair	<i>Status: Approved</i>
Participants	
✔ Harry Schoeller 12/3/2024 12:15 PM	

Dean	<i>Status: Approved</i>
Participants	
✔ Tina Lance 12/6/2024 9:35 AM	
✔ Craig Willits 12/4/2024 8:06 AM	

Dean	<i>Status: Approved</i>
Participants	
✔ Eric Earnhardt 12/6/2024 12:51 PM	
✔ Sarah Hall 12/9/2024 9:20 AM	
✔ Cheri Maea 12/6/2024 12:39 PM	

Curriculum Committee

Status: *Approved*

Participants

▲ **Curriculum Committee**
December 2024

✔️ **Tracy Affeldt** * 12/17/2024 9:26 AM

✔️ **Rachel Eaton** * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

✔️ **Shashuna Gray** 1/7/2025 9:13 AM

Accreditation

Status: *Approved*

Participants

✔️ **John Davis** 1/8/2025 2:40 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt

Cheri Maea

Decision Summary for Engineering - Mechanical Concentration, AS (No New Enrollment) - 831-02

College Board	Status: <i>Working</i>
Step Summary This step requires 100% approval from all participants to move forward.	
Participants	Totals
Lorraine Pendleton	Users Approved: 0 Users Rejected: 0

General Studies - Criminal Justice Specialization, AA&S-Can Be Completed Online- 697-06

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* General Studies - Criminal Justice Specialization, AA&S-Can Be Completed Online- 697-06

Program Type*

Degree Type* 141

Program Description*

Purpose: The Administration of Justice Specialization of the General Studies Transfer degree program is designed for students who plan to pursue a Bachelor's degree in Administration of Justice, Police Science or Homeland Security at a four-year college or university. Students who complete this program of study may be eligible to earn junior-class standing at a four-year college or university and will have complete courses that generally serve as prerequisites for advanced undergraduate coursework in Administration of Justice. Like other transfer degree programs, students pursuing the Administration of Justice Specialization take courses that are accepted at most public four year institutions in a wide variety of baccalaureate degree programs. However, departments of Administration of Justice or Criminal Justice differ greatly in their approaches to the undergraduate major and students are urged to acquaint themselves with the degree requirements of potential college or university transfer destinations.

Occupational Objectives: Municipal, County, State, and Federal Law Enforcement Personnel; Private or Government Investigator; Commercial and Industrial Security Officer.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Administration of Justice Curriculum Degree Requirements:

Student Development (1cr)

SDV 101 Orientation to (Specific Discipline)

English (9 cr)

ENG 111 College Composition I
ENG 112 College Composition II
[Right] and

[After] any ENG Literature Course (ENG 225-279)

Mathematics (6cr)

Please consult your advisor to choose your Math sequence

MTH 154 Quantitative Reasoning
[Right] and MTH 155: Statistical Reasoning, or

[Left] MTH 154: Quantitative Reasoning and

MTH 245 Statistics I

History (6cr)

Any two HIS courses

Humanities (6cr)

Any course from ART, ENG (Literature), HUM, MUS, PHI, REL, or Foreign Language (Recommend PHI 220) and

Any humanities course on the approved transfer elective list

Social Sciences (6cr)

Any two Social Science courses from ECO, PLS, PSY, SOC, GEO, HIS

Recommended: PSY 120, SOC 266, or SOC 268

Lab Sciences (8cr)

Any two lab science courses or any two-semester sequence in BIO, CHM, ENV, GIS, GOL or PHY except BIO 141, BIO 142 , and BIO 145

Computer Competency or Transfer Elective (3cr)

ITE 152 Introduction to Digital and Information Literacy and Computer Applications

[Right] 1 or BUS 226: Computer Business Applications

Major Requirements (15cr)

ADJ 133 Ethics and the Criminal Justice Professional

ADJ 211 Criminal Law, Evidence and Procedures I

ADJ 212 Criminal Law, Evidence and Procedures II

[Right] and

[After] any two ADJ 200 level courses from the approved transfer elective list

Total Minimum Credits: 60

Students graduating from this program must demonstrate proficiency in specific computer competencies necessary for academic success, transfer, and employment. Individual programs may specify how computer competency is attained as part of the program. If not specified otherwise, computer competency is demonstrated by passing ITE 152 (transfer elective), or BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

1 Students who pass a computer competency exam must take a three credit hour transfer elective to fulfill this requirement.

Suggested Scheduling:

First Year

First Five

SDV 101 Orientation to (Specific Discipline)
[Right] or any approved SDV course

ENG 111 College Composition I

MTH 154 Quantitative Reasoning

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

[Right] or **BUS 226: Computer Business Applications** or
any approved course from the transfer elective
list

**ADJ 133 Ethics and the Criminal Justice
Professional**

Total Credits: 13

Second Semester

ENG 112 College Composition II

MTH 155 Statistical Reasoning

[Right] or MTH 245: Statistics I

[After] Lab Science (I)

**ADJ 211 Criminal Law, Evidence and
Procedures I**

[After] Social Science (I)

Total Credits: 16

Second Year

Third Semester

[Before] Lab Science II

[Before] ENG (Literature)

[Before] Humanities (1)

[Before] HIS (I)

**ADJ 212 Criminal Law, Evidence and
Procedures II**

Total Credits: 16

Fourth Semester

History (II)

ADJ Elective

ADJ Elective

Humanities (II)

Any Social Science (II)

Total Credits: 15

Provide the rationale for proposing this program change.*

The General Studies - Criminal Justice AA&S is being transitioned into the Social Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to impact current students negatively. Students will be given an option to complete the program during the teach-out period or transition if they have not already done so.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Social Science AS.

Instructional Load: None, all courses are absorbed into the Social Science AS.

Scheduling: None, all courses are absorbed into the Social Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None

ADMINISTRATORS ONLY


Acalog Owner







Public Service Pathway


Program OID 1330


Status Active-Visible Inactive-Hidden




Steps for General Studies - Criminal Justice Specialization, AA&S-Can Be Completed Online- 697-06

Originator	<i>Status: Approved</i>
Participants	
 Cheri Maea 11/19/2024 5:05 PM	

Faculty Group	<i>Status: Approved</i>
Participants	
 Michelle Finn 11/22/2024 9:20 AM	
 Natalie Futrell 12/4/2024 10:14 AM	
 Kevin Handley 12/3/2024 6:36 PM	
 Jamie Lennahan 11/21/2024 12:55 PM	
 Noreen Packman 11/20/2024 11:15 AM	
 Edward Prutzer 12/3/2024 12:29 PM	

Department Chair	<i>Status: Approved</i>
Participants	
 Eric Vanover 12/5/2024 12:49 PM	

Dean	<i>Status: Approved</i>
Participants	
 Eric Earnhardt 12/6/2024 12:49 PM	

Dean	<i>Status: Approved</i>
Participants	
 Eric Earnhardt 12/6/2024 12:51 PM	
 Sarah Hall 12/9/2024 9:20 AM	
 Cheri Maea 12/10/2024 9:52 AM	

▼

Curriculum Committee	<i>Status: Approved</i>
Participants	
▲ Curriculum Committee <u>December 2024</u>	
✔️ Tracy Affeldt * 12/17/2024 9:26 AM	
✔️ Rachel Eaton * 12/13/2024 10:59 AM	

▼

VP of Academic Affairs & Workforce Development	<i>Status: Approved</i>
Participants	
✔️ Shashuna Gray 1/7/2025 9:13 AM	

▼

Accreditation	<i>Status: Approved</i>
Participants	
✔️ John Davis 1/8/2025 2:41 PM	

▼

College Board	<i>Status: Working</i>
Participants	
Lorraine Pendleton	

▼

System Admin	<i>Status: Incomplete</i>
Participants	
Tracy Affeldt	
Cheri Maea	

**Decision Summary for General Studies - Criminal Justice Specialization, AA&S-Can
Be Completed Online- 697-06**

College Board	Status: <i>Working</i>
Step Summary This step requires 100% approval from all participants to move forward.	
Participants	Totals
Lorraine Pendleton	Users Approved: 0 Users Rejected: 0

General Studies: Health and Physical Education Specialization- Can Be Completed Online, AA&S-697-04

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* General Studies: Health and Physical Education Specialization- Can Be Completed Online, AA&S-697-04

Program Type*

Degree Type*

Program Description*

Purpose: The Health and Physical Education Specialization of the General Studies Transfer Degree Program is designed for students who plan to pursue a Bachelor's degree in Health, Physical Education, or Kinesiology at a four-year college or university. Career paths include teacher education, athletic training, exercise science, or health science.

Students who complete this program of study may be eligible to earn junior-class standing at a four-year college or university and will have completed courses that generally serve as prerequisites for advanced undergraduate coursework in Health and/or Physical Education.

Like other transfer degree programs, students pursuing the Health and Physical Education Specialization take courses that are accepted at most public four year institutions in a wide variety of baccalaureate degree programs. However, departments of Physical Education, Health, and Kinesiology differ greatly in their approaches to the undergraduate major and students are urged to acquaint themselves with the degree requirements of potential college or university transfer destinations.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Physical Education Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (9 cr)

ENG 111 College Composition I
ENG 112 College Composition II
[After] any ENG (Literature) course (ENG 225-ENG 279)

[Right] and

Mathematics (6cr)

Please consult your advisor to choose your Math sequence

MTH 154 Quantitative Reasoning
[Right] and **MTH 155 Statistical Reasoning** or

[Left] **MTH 154: Quantitative Reasoning** and

MTH 245 Statistics I
[Right] or

MTH 161 Precalculus I
[Right] and **MTH 261 Applied Calculus I** or

MTH 167 Precalculus with Trigonometry
[Right] and **MTH 263: Calculus I**

History (3cr)

Any one HIS course

Humanities (6cr)

Any two courses from ART, ENG (literature), HUM, MUS, PHI, REL, or Foreign Language (Any student desiring to take Literature must have taken ENG 112.)

Social Sciences (6cr)

PSY 230 Developmental Psychology
[Right] and

[After] one course from ECO, GEO, HIS, PLS, PSY1, or
SOC

Lab Sciences (8cr)

Please consult your advisor to choose your lab science sequence

BIO 101 General Biology I
[Right] and BIO 102 or

CHM 111 General Chemistry I
[Right] and CHM 112

Communication (3cr)

CST 110 Introduction to Human Communication
[Right] or

CST 126 Interpersonal Communication

Major Requirements (16cr)

PED 116 Lifetime Fitness and Wellness

HLT 110 Concepts of Personal and Community Health

HLT 230 Principles of Nutrition and Human Development

BIO 141 Human Anatomy and Physiology I

BIO 142 Human Anatomy and Physiology II

[After] ITE 152 or BUS 226 or/any 2 credits from the approved transfer elective course list.

Total Minimum Credits: 60

Students graduating from this program must demonstrate proficiency in specific computer competencies necessary for academic success, transfer, and employment. Individual programs may specify how computer competency is attained as part of the program. If not specified otherwise, computer competency is demonstrated by passing ITE 152 (transfer elective), BUS 226 or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

Students graduating from this program may be called upon to participate in a general education outcomes assessment during their last semester.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills

PED 116 Lifetime Fitness and Wellness

ENG 111 College Composition I

BIO 101 General Biology I

[Right] or CHM 111

[After] Any Humanities

Total Credits: 13

Second Semester

ENG 112 College Composition II
[After] MTH (I)

[After] HIS (I)

CST 110 Introduction to Human Communication
[Right] or CST 126: Interpersonal Communication

BIO 141 Human Anatomy and Physiology I

Total Credits: 16

Second Year

Third Semester

HLT 110 Concepts of Personal and Community Health

BIO 142 Human Anatomy and Physiology II
[After] MTH (II)

PSY 230 Developmental Psychology
[After] ENG Literature

Total Credits: 16

Fourth Semester

BIO 102 General Biology II
[Right] or CHM 112: General Chemistry II

HLT 230 Principles of Nutrition and Human Development
[After] Social Science Elective

[After] Humanities Elective

[After] ITE 152 or BUS 226 or Transfer Elective (2 credits)

Total Credits: 15

Provide the rationale for proposing this program change.*

The General Studies Health and Physical Education AA&S is being transitioned into the Health Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to impact current students negatively. Students will be given an option to complete the program during the teach-out period or transition if they have not already done so.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Health Science AS.

Instructional Load: None, all courses are absorbed into the Health Science AS.

Scheduling: None, all courses are absorbed into the Health Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None

ADMINISTRATORS ONLY

Acalog Owner

Health Science Pathway

Program OID 1300

Status Active-Visible Inactive-Hidden

Steps for General Studies: Health and Physical Education Specialization- Can Be Completed Online, AA&S-697-04

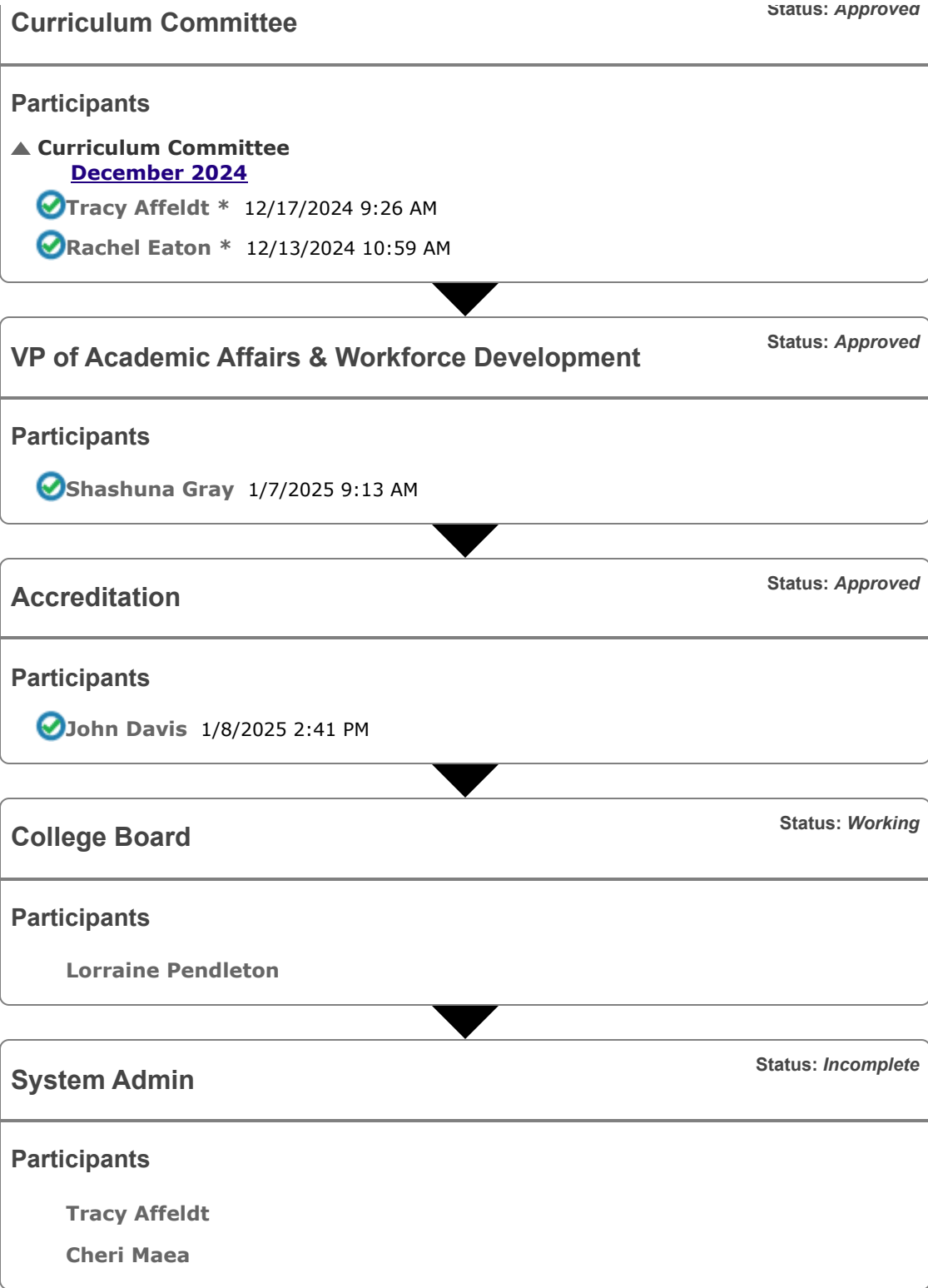
Originator	<i>Status: Approved</i>
Participants	
✔ Cheri Maea 11/19/2024 4:56 PM	

Faculty Group	<i>Status: Approved</i>
Participants	
✔ Mary Baysden 12/9/2024 6:16 PM	
✔ Sharon Leake 12/3/2024 10:24 AM	
✔ Misty Mesimer 11/21/2024 10:43 AM	
✔ Tracey Williams 12/4/2024 7:32 AM	

Department Chair	<i>Status: Approved</i>
Participants	
✔ John Stroffolino 12/11/2024 3:06 PM	

Dean	<i>Status: Approved</i>
Participants	
✔ April Morgan 12/11/2024 3:09 PM	
✔ John Stroffolino 12/11/2024 3:06 PM	

Dean	<i>Status: Approved</i>
Participants	
✔ Eric Earnhardt 12/13/2024 9:17 AM	
✔ Sarah Hall 12/13/2024 9:35 AM	
✔ Cheri Maea 12/13/2024 9:37 AM	



General Studies - Psychology Specialization, AA&S-Can Be Completed Online- 697-02

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* General Studies - Psychology Specialization, AA&S-Can Be Completed Online- 697-02

Program Type*

Degree Type*

Program Description*

Purpose: The Psychology Specialization of the General Studies Transfer Degree Program is designed for students who plan to pursue a Bachelor's degree in Psychology at a four-year college or university. While the standard General Studies curriculum provides flexibility for students who are uncertain about their educational goals, the Psychology Specialization is designed to provide a solid academic foundation in Psychology.

Students who complete this program of study can earn junior-class standing at a four-year college or university and will have completed courses that generally serve as prerequisites for advanced undergraduate coursework in Psychology. Additionally, the Psychology Specialization is designed to accommodate the needs of students pursuing or who have completed the Career Studies Certificate in Paraprofessional Counseling (CSCPC).

Like other transfer degree programs, students pursuing the Psychology Specialization take courses that are accepted at most public four year institutions in a wide variety of baccalaureate degree programs. However, departments of Psychology differ greatly in their approaches to the undergraduate major in Psychology and students are urged to acquaint themselves with the degree requirements of potential college or university transfer destinations.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Psychology Specialization Curriculum Degree Requirements:

Student Development (1 cr.)

**SDV 100 College Success Skills
[Right] or any approved SDV**

English (9 cr.)

**ENG 111 College Composition I
[Right] and**

**ENG 112 College Composition II
[Right] and**

[After] any one Literature course (ENG 225-279)

Mathematics (6 cr.)

Please consult your advisor to choose your Math sequence

**MTH 154 Quantitative Reasoning
[Right] and MTH 155: Statistical Reasoning or**

[Left] MTH 154: Quantitative Reasoning and

**MTH 245 Statistics I
[Right] or**

**MTH 161 Precalculus I
[Right] and MTH 261: Applied Calculus I or**

**MTH 167 Precalculus with Trigonometry
[Right] and MTH 263: Calculus I**

History (6 cr.)

Any two HIS courses

Humanities (6 cr.)

PHI 100 or PHI 111 or PHI 220 and

Any one course from ART, ENG (Literature), HUM, MUS, PHI, REL, or Foreign Language (Recommend Approved Passport Course)

Social Sciences (6 cr.)

Choose any two Social Science courses from ECO, GEO, HIS, PLS, PSY, SOC

Lab Sciences (8 cr.)

BIO 101 General Biology I
[Right] and

BIO 102 General Biology II

ITE 152 and/or Transfer Elective(s) (3 Cr.)

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

[Right] 5or **BUS 226: Computer Business Applications**
or any approved course(s) from the transfer
elective list

Major Requirements (15 cr.)

PSY 200 Principles of Psychology

PSY 230 Developmental Psychology

Psychology Electives:

Any three from

PSY 105 Psychology of Personal Adjustment (*Inactive-
Hidden*)

PSY 120 Human Relations

PSY 126 Psychology for Business and Industry (*Inactive-
Hidden*)

PSY 215 Abnormal Psychology

PSY 216 Social Psychology

PSY 225 Theories of Personality

PSY 226 Introduction to Counseling Relationships

PSY 240 Health Psychology

PSY 255 Psychological Aspects of Criminal Behavior

PSY 270 Psychology of Human Sexuality
[Right] or

PSY 290 Coordinated Internship

Total Minimum Credits: 60

Students graduating from this program must demonstrate proficiency in specific computer competencies necessary for academic success, transfer, and employment. Individual programs may specify how computer competency is attained as part of the program. If not specified otherwise, computer competency is demonstrated by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

1 Students should check with institutions to which they are considering transfer to determine appropriate MTH courses and/or sequences.

2 Coursework in PHI or SPA is recommended for satisfaction of this requirement.

3 Students pursuing the Career Studies Certificate in Paraprofessional Counseling complete the Social Sciences requirement using PSY courses required by that curriculum. Students not pursuing that curriculum should complete the Social Sciences requirement by taking any other Social Science course (ECO, GEO, HIS, PLS, or SOC) that transfer destinations might require for completion of the Bachelor's degree.

4 Students pursuing the Career Studies Certificate in Paraprofessional Counseling must fulfill this requirement using PSY courses required by that curriculum, including PSY 226 and PSY 290. Students must complete PSY 226, 12 credit hours and gain the approval of the Paraprofessional Counseling Program Head prior to

and gain the approval of the Paraprofessional Counseling Program Head prior to registering for PSY 290. Students should contact the four-year institution(s) to which they may transfer to determine how credit might be awarded for any PSY elective.

5 Students passing the computer competency exam will need to take an additional transfer elective course in place of ITE 152 or BUS 226.

Students graduating from this program may be called upon to participate in a general education outcomes assessment during their last semester.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
[After] **MTH (I)**

PSY 200 Principles of Psychology
BIO 101 General Biology I

Total Credits: 14

Second Semester

PSY 230 Developmental Psychology
[Before] **MTH (II)**

ENG 112 College Composition II
BIO 102 General Biology II
[After] **Psychology Elective**

Total Credits: 16

Second Year

Third Semester

Psychology Elective

Sociology Elective

Humanities Elective

ENG (Literature)

Any History

Total Credits: 15

Fourth Semester

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

[After] Psychology Elective

Humanities Elective

Social Sciences Elective

History

[Right] or BUS 226: Computer Business Applications

Total Credits: 15

Provide the rationale for proposing this program change.*

This program is being closed and will become an advising pathway for the Social Services AS. The program closure is part of the Transfer Virginia Initiative and will result in improving the transfer outcomes for our students. Current students will be given the option to complete their program prior to the close out or transitioning to the new program in Fall of 2025.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Social Science AS.

Instructional Load: None, all courses are absorbed into the Social Science AS.

Scheduling: None, all courses are absorbed into the Social Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None


ADMINISTRATORS ONLY







Acalog Owner


Program OID 1348


Status Active-Visible Inactive-Hidden




Steps for General Studies - Psychology Specialization, AA&S-Can Be Completed Online- 697-02

Originator	<i>Status: Approved</i>
Participants	
 Cheri Maea 11/19/2024 4:23 PM	

Faculty Group	<i>Status: Approved</i>
Participants	
 Michelle Finn 11/22/2024 9:25 AM	
 Natalie Futrell 12/4/2024 10:14 AM	
 Kevin Handley 12/3/2024 6:36 PM	
 Jamie Lennahan 11/21/2024 12:55 PM	
 Noreen Packman 11/20/2024 11:15 AM	
 Edward Prutzer 12/3/2024 12:29 PM	

Department Chair	<i>Status: Approved</i>
Participants	
 Eric Vanover 12/5/2024 12:49 PM	

Dean	<i>Status: Approved</i>
Participants	
 Eric Earnhardt 12/6/2024 12:49 PM	

Dean	<i>Status: Approved</i>
Participants	
 Eric Earnhardt 12/6/2024 12:51 PM	
 Sarah Hall 12/9/2024 9:20 AM	
 Cheri Maea 12/10/2024 9:52 AM	

▼

Curriculum Committee	<i>Status: Approved</i>
Participants	
▲ Curriculum Committee <u>December 2024</u>	
✔️ Tracy Affeldt * 12/17/2024 9:26 AM	
✔️ Rachel Eaton * 12/13/2024 10:59 AM	

▼

VP of Academic Affairs & Workforce Development	<i>Status: Approved</i>
Participants	
✔️ Shashuna Gray 1/7/2025 9:13 AM	

▼

Accreditation	<i>Status: Approved</i>
Participants	
✔️ John Davis 1/8/2025 2:41 PM	

▼

College Board	<i>Status: Working</i>
Participants	
Lorraine Pendleton	

▼

System Admin	<i>Status: Incomplete</i>
Participants	
Tracy Affeldt	
Cheri Maea	

Personal Training, Career Studies Certificate Program-221-460-05

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Personal Training, Career Studies Certificate Program-221-460-05

Program Type*

Degree Type*

Program Description*

Purpose: This career study certificate program is designed for students who are seeking entry-level positions as personal trainers in recreation or fitness centers. This program is intended to prepare students to sit for a national personal training certificate exam.

Occupational Objectives: Personal trainer with jobs in fitness and recreation sports centers, civic and social organizations, health care and schools.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses. Students are urged to consult with counselors or faculty advisors in planning their programs.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Personal Training Curriculum:

Core Requirements

CST 110 Introduction to Human Communication
[Right] or CST 126

HLT 100 First Aid and Cardiopulmonary Resuscitation
[Right] or (HLT 105 and HLT 106)

PED 103 Aerobic Fitness I

HLT 230 Principles of Nutrition and Human Development

PED 111 Weight Training I

PED 116 Lifetime Fitness and Wellness

PED 168 Basic Personal Trainer Preparation
[Right] 1

HLT 190 Coordinated Internship

Total Minimum Credits: 20

¹Please note PED 168 is only offered in the Spring semester

Proposed/Recommended Sequence

First Five

HLT 100 First Aid and Cardiopulmonary Resuscitation
[Right] or (HLT 105 and HLT 106)

PED 116 Lifetime Fitness and Wellness

CST 110 Introduction to Human Communication
[Right] or CST 126: Interpersonal Communication

[Right] of CST 120: Interpersonal Communication

PED 111 Weight Training I

Total Credits: 9

Second Semester

PED 103 Aerobic Fitness I

HLT 230 Principles of Nutrition and Human Development

HLT 190 Coordinated Internship

PED 168 Basic Personal Trainer Preparation

Total Credits: 11

Provide the rationale for proposing this program change.*

The personal training program is being discontinued as a part of the Transfer Virginia initiative where Kinesiology will become an advising pathway in the transferable Health Science degree. The current CSC has not grown and there is a lack of student demand for the program. All students will be allowed to either transition to the new program or will be allowed to complete their program.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: No Impact, classes can be absorbed by the AS of Health Science

Instructional Load: No Impact, classes can be absorbed by the AS of Health Science

Scheduling: No Impact, classes can be absorbed by the AS of Health Science

Transferability: The transfer Virginia program will realign coursework to improve the transfer outcomes of our students registered in the AS program.

Accreditation Impact: None

ADMINISTRATORS ONLY

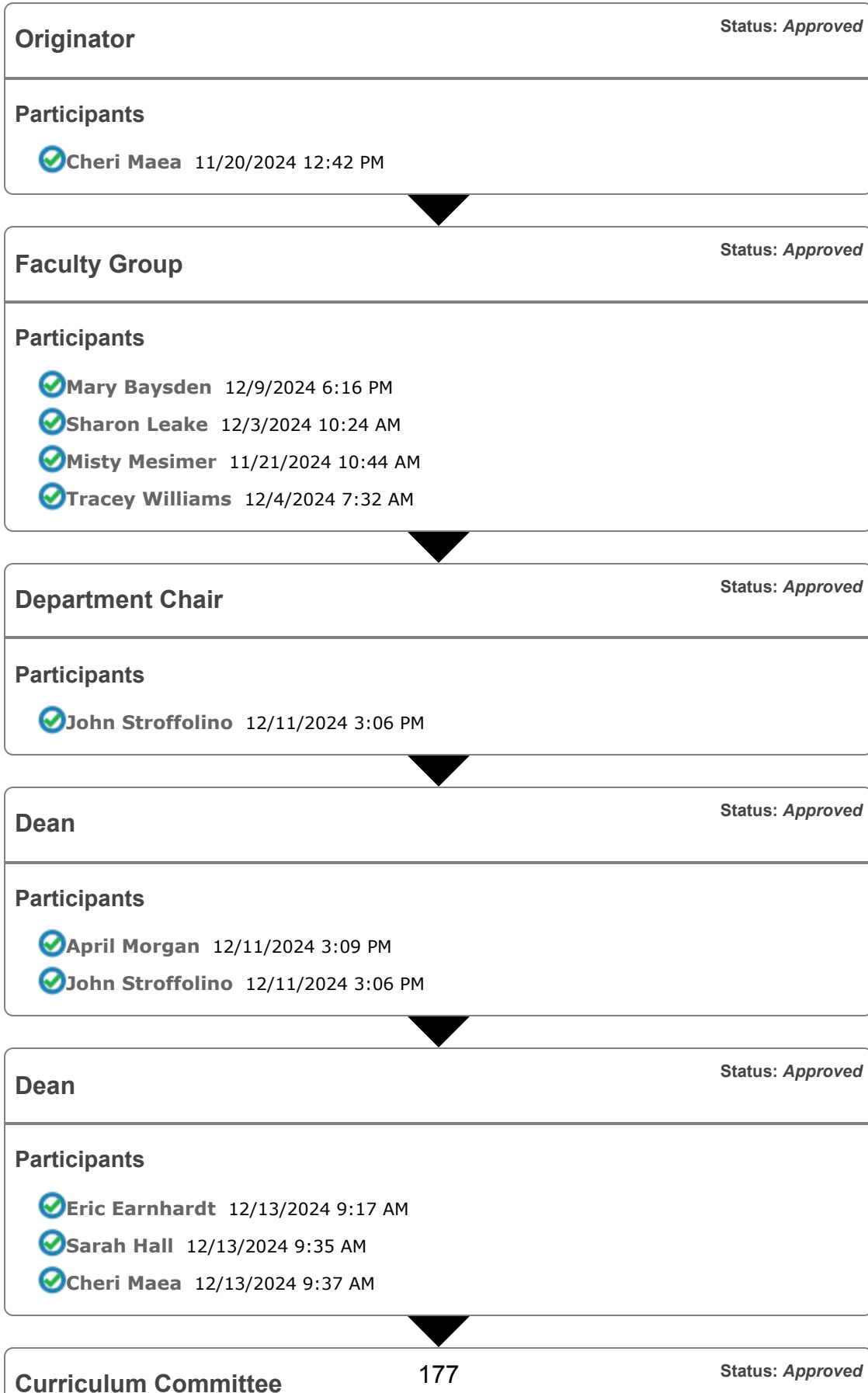
Acalog Owner

Health Science Pathway

Program OID 1309

Status Active-Visible Inactive-Hidden

Steps for Personal Training, Career Studies Certificate Program-221-460-05



Participants

▲ **Curriculum Committee**
December 2024

✔️ **Tracy Affeldt** * 12/17/2024 9:26 AM

✔️ **Rachel Eaton** * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

✔️ **Shashuna Gray** 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

✔️ **John Davis** 1/8/2025 2:40 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt

Cheri Maea

Science, Applied Mathematics Track, AA&S-881-08

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Applied Mathematics Track, AA&S-881-08

Program Type*

Degree Type*

Program Description* **Purpose:** The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science, AA&S

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (6cr)

ENG 111 College Composition I
[Right] and

ENG 112 College Composition II

History (3cr)

Any HIS course from approved Transfer Elective List or any History Passport Course.

Humanities (6cr)

PHI 100, or PHI 111, or PHI 220 and

any course from ART, ENG (Literature), HUM, MUS, PHI, REL, or Foreign Language
(Recommend Approved Passport Course)

Social Sciences (3cr)

Any course from ECO, GEO, PLS, PSY, or SOC from approved Transfer Elective List
or any Social Science Passport Course.

Capstone (1cr)

MTH 299 Supervised Study
[Right] 2

Mathematics Core Credits: 20

Applied Mathematics Track Requirements

Mathematics Core (18 Cr)

MTH 245 Statistics I
MTH 263 Calculus I
MTH 264 Calculus II
MTH 265 Calculus III
MTH 266 Linear Algebra

Math/Science Elective (3 Cr) (See Footnote 2 & 3)

MTH 246 Statistics II
[Right] or MTH 267 or MTH 288 or CSC 208

Lab Science (11Cr)

CSC 221 Introduction to Problem Solving and Programming
[Right] and two sequential semesters of non-CSC laboratory science⁴

Transfer Electives (8 Cr)

ITE 152 Introduction to Digital and Information Literacy and Computer Applications
[Right] or BUS 226: Computer Business Applications and one of the following:

MTH 167 Precalculus with Trigonometry
[Right] or MTH 161 and MTH 162: Precalculus II (For Dual Enrollment or students who do not place in MTH 167 directly) or a second math elective³ or any course from the GCC transfer elective list

Minimum Track Credits: 40

Total Minimum Degree Credits: 60

¹Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

²Capstone to be taken with Math/Science elective.

³The choice of elective depends heavily on the student's transfer destination. Check with the school to which you plan to transfer for Mathematics major

requirements.

4 Choose any 8-credit sequence from BIO/CHM/GIS/GOL/PHY. BIO 141, BIO 142, BIO 145 and CSC courses do not count toward this requirement.

5 MTH 161/162 (For Dual Enrollment or students who do not place in MTH 167 directly. MTH 167 and MTH 161-162 contain similar course content. Students who take MTH 167 cannot receive credit for either MTH 161 or MTH 162. Students who take either MTH 161 or MTH 162 cannot receive credit for MTH 167.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
[After] **ITE 152/BUS 226/Transfer Elective**

MTH 263 Calculus I
[After] **Lab Science (I)**

Total Credits: 15

Second Semester

ENG 112 College Composition II
MTH 245 Statistics I
MTH 264 Calculus II
CSC 221 Introduction to Problem Solving and Programming
[After] **Lab Science (II)**

Total Credits: 17

Second Year

Third Semester

[Before] Social Science Elective

Transfer Elective (I)

MTH 265 Calculus III

MTH 266 Linear Algebra

[After] Any Humanities

Total Credits: 16

Fourth Semester

Math/Science Elective

MTH 299

PHI 100 or PHI 111 or PHI 220

Transfer Elective

Any History

Total Credits: 13 185

Provide the rationale for proposing this program change.*

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None













ADMINISTRATORS ONLY

Acalog Owner

Program OID 1365

Status Active-Visible Inactive-Hidden

Steps for Science, Applied Mathematics Track, AA&S-881-08

Originator	<i>Status: Approved</i>
Participants ■  Cheri Maea 11/20/2024 10:56 AM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Julie Fasano 12/3/2024 12:35 PM  Mirela Fetea 11/21/2024 9:42 AM  Julia Hamel 11/22/2024 2:01 PM  Diana Merkel 11/23/2024 10:18 AM  Shawn Shields 12/3/2024 9:51 AM  Maury Wrightson 11/21/2024 12:47 PM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Julia Hamel 12/5/2024 11:50 AM  Season Thomson 12/4/2024 1:08 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Earnhardt 12/6/2024 12:49 PM  Tina Lance 12/6/2024 9:35 AM  Craig Willits 12/6/2024 8:00 AM	
▼	
Dean	<i>Status: Approved</i>

Participants

- ✔ Eric Earnhardt 12/6/2024 12:51 PM
- ✔ Sarah Hall 12/9/2024 9:21 AM
- ✔ Cheri Maea 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee
December 2024

- ✔ Tracy Affeldt * 12/17/2024 9:26 AM
- ✔ Rachel Eaton * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

- ✔ Shashuna Gray 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

- ✔ John Davis 1/8/2025 2:43 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

Science, Biology Track, AA&S-881-02

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Biology Track, AA&S-881-02

Program Type*

Degree Type*

Program Description*

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (6cr)

ENG 111 College Composition I
[Right] and

ENG 112 College Composition II

History (3cr)

Any HIS course from approved Transfer Elective List or any History Passport Course.

Humanities (6cr)

PHI 100, or PHI 111 or PHI 220 and

any ENG Literature or ART Passport Course or any Humanities from approved Transfer Elective List.

Social Sciences (3cr)

Any course from ECO, GEO, 104, PLS, PSY, or SOC from approved Transfer Elective

List or any Social Science Passport Course.

Capstone (1cr)

BIO 299 Supervised Study
[Right] 2

Biology Core Requirements: 20

Biology Track Requirements

Lab Sciences (16 cr)

BIO 101 General Biology I
[Right] and

BIO 102 General Biology II
[Right] and

CHM 111 General Chemistry I
[Right] and

CHM 112 General Chemistry II

Science Elective (3-4cr)

Any 200-level course from BIO or CHM

Mathematics (7-8cr)₁₉₂

MTH 263 Calculus I

[Right] and

MTH 264 Calculus II

[Right] or MTH 245: Statistics I

Transfer Elective(s) (12-14Cr.)

ITE 152 Introduction to Digital and Information Literacy and Computer Applications

[Right] or BUS 226: Computer Business Applications¹

MTH 167 Precalculus with Trigonometry

[Right] or MTH 161 and MTH 162 (Dual Enrollment or students who do not place in MTH 167 directly)

[After] or any course approved as a transfer elective after the Pre-calculus and Computer Competency requirements are satisfied through direct placement, transfer or completion.

Minimum Track Credits: 40

Total Minimum Degree Credits: 60

¹Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

²Independent study and presentation is to be completed in collaboration with a 200-level science/math course or the specific course determined by each science track, if listed.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
BIO 101 General Biology I
CHM 111 General Chemistry I
[After] MTH 167/Transfer Elective

Total Credits: 15

Second Semester

ENG 112 College Composition II
MTH 263 Calculus I
BIO 102 General Biology II
CHM 112 General Chemistry II

Total Credits: 15

Second Year

Third Semester

MTH 264 Calculus II
[Right] or MTH 245: Statistics I

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

[Right] or BUS 226: Computer Business Applications, if this requirement is satisfied by placement, GCC-approved transfer elective courses will be used.

[After] PHI 100, or PHI 111, or PHI 220

[After] Social Science Elective

Total Credits: 12-13

Fourth Semester

Science Elective

BIO 299

Transfer Elective

Any History

Humanities Elective

Total Credits: 12

Provide the rationale for proposing this program change.*

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to impact current students negatively.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None













ADMINISTRATORS ONLY

Acalog Owner




Program OID 1338

Status Active-Visible Inactive-Hidden

Steps for Science, Biology Track, AA&S-881-02

Originator	<i>Status: Approved</i>
Participants  Cheri Maea 11/20/2024 9:02 AM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Julie Fasano 12/3/2024 12:37 PM  Mirela Fetea 11/21/2024 9:42 AM  Julia Hamel 11/22/2024 2:02 PM  Diana Merkel 11/23/2024 10:18 AM  Shawn Shields 12/3/2024 9:51 AM  Maury Wrightson 11/21/2024 12:47 PM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Julia Hamel 12/5/2024 11:50 AM  Season Thomson 12/4/2024 1:08 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Earnhardt 12/6/2024 12:49 PM  Tina Lance 12/6/2024 9:35 AM  Craig Willits 12/6/2024 8:00 AM	
▼	
Dean	<i>Status: Approved</i>

Participants



-  **Eric Earnhardt** 12/6/2024 12:51 PM
-  **Sarah Hall** 12/9/2024 9:21 AM
-  **Cheri Maea** 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ **Curriculum Committee**
December 2024

-  **Tracy Affeldt *** 12/17/2024 9:26 AM
-  **Rachel Eaton *** 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*


Participants

-  **Shashuna Gray** 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

-  **John Davis** 1/8/2025 2:43 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

Science, Chemistry Track, AA&S-881-03

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Chemistry Track, AA&S-881-03

Program Type*

Degree Type*

Program Description*

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] any approved SDV course

English (6cr)

ENG 111 College Composition I
[Right] and

ENG 112 College Composition II

History (3cr)

Any course from HIS from approved Transfer Elective List or any History Passport Course.

Humanities (6cr)

PHI 100, or PHI 111, or PHI 220 and

any ENG Literature of ART Passport Course or any Humanities from approved Transfer Elective List

Social Science (3cr)

Any course from ECO, GEO, 209, PLS, PSY, or SOC from approved Transfer Elective

List of any Social Science Passport Course.

Capstone (1cr)

CHM 299 Supervised Study
[Right] 2

Chemistry Core Credits: 20

Chemistry Track Requirements

Lab Science I -(8cr)

CHM 111 General Chemistry I
[Right] and

CHM 112 General Chemistry II

Lab Science II-(10cr)

CHM 241 Organic Chemistry I
[Right] and

CHM 242 Organic Chemistry II
[Right] and

CHM 245 Organic Chemistry Laboratory I
[Right] and

CHM 246 Organic Chemistry Laboratory II

Science Elective (3-4cr)

any 200-level course from CHM or PHY3

Mathematics (8cr)

MTH 263 Calculus I
[Right] and

MTH 264 Calculus II

Transfer Elective(s) (10-11cr)

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**
[Right] or **BUS 226: Computer Business Applications1**

MTH 167 Precalculus with Trigonometry
[Right] or **MTH 161 and MTH 162 (Dual Enrollment
or students who do not place in MTH 167
directly)**

MTH 265 Calculus III
[Right] 4

[After] or any course approved as a transfer elective
after the Pre-Calculus and Computer
Competency requirements are satisfied through
placement, IC3 or completion

Minimum Track Credits: 40

Total Minimum Degree Credits: 60

1 Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

2Independent Study and Presentation that is be completed in collaboration with CHM 242 or any 200-level science course. Must have advisor approval to enter the course.

3 The same PHY course may not be used to fulfill both the Lab Science and Science Elective. PHY 201-PHY 202 does not fulfill the 200-level science elective requirement, as it does not transfer for a chemistry major.

4MTH 265 is required for Chemistry majors at most universities. Check the school to which you plan to transfer for requirements.

Students should meet with an advisor to select Math and Science options to ensure they earn the 60 credit hours required for graduation.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
CHM 111 General Chemistry I
[After] MTH 167 /Transfer Elective

Any History

Total Credits: 15-16

Second Semester

ENG 112 College Composition II
CHM 112 General Chemistry II
MTH 263 Calculus I **204**

[After] ITE 152/BUS 226/Transfer Elective

[After] Social Science Elective

Total Credits: 17

Second Year

Third Semester

CHM 241 Organic Chemistry I

CHM 245 Organic Chemistry Laboratory I

MTH 264 Calculus II

[After] PHI 100, or PHI 111, or PHI 220

Science Elective

Total Credits: 16

Fourth Semester

CHM 299 Supervised Study

[After] Humanities Elective

CHM 242 Organic Chemistry II

CHM 246 Organic Chemistry Laboratory II

[After] MTH 265/Transfer Elective

Total Credits: 13

Provide the rationale for proposing this program change.*

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None













ADMINISTRATORS ONLY

Acalog Owner Science & Engineering Pathway




Program OID 1339

Status Active-Visible Inactive-Hidden

Steps for Science, Chemistry Track, AA&S-881-03

Originator	<i>Status: Approved</i>
Participants  Cheri Maea 11/20/2024 10:57 AM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Julie Fasano 12/3/2024 12:37 PM  Mirela Fetea 11/21/2024 9:42 AM  Julia Hamel 11/22/2024 2:02 PM  Diana Merkel 11/23/2024 10:18 AM  Shawn Shields 12/3/2024 9:51 AM  Maury Wrightson 11/21/2024 12:48 PM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Julia Hamel 12/5/2024 11:51 AM  Season Thomson 12/4/2024 1:08 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Earnhardt 12/6/2024 12:49 PM  Tina Lance 12/6/2024 9:35 AM  Craig Willits 12/6/2024 8:00 AM	
▼	
Dean	<i>Status: Approved</i>

Participants



-  Eric Earnhardt 12/6/2024 12:51 PM
-  Sarah Hall 12/9/2024 9:21 AM
-  Cheri Maea 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee
December 2024

-  Tracy Affeldt * 12/17/2024 9:26 AM
-  Rachel Eaton * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*


Participants

-  Shashuna Gray 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

-  John Davis 1/8/2025 2:43 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

Science, Computer Science Track, AA&S-881-07

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Computer Science Track, AA&S-881-07

Program Type*

Degree Type*

Program Description*

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science, AA&S

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills

English (6cr)

**ENG 111 College Composition I
[Right] and**

ENG 112 College Composition II

History (3cr)

**Any HIS course from approved Transfer Elective List or any History Passport
Course**

Humanities (6cr)

PHI 100, or PHI 111, or PHI 220 and

Any course from ART, ENG (Literature), HUM, MUS, PHI, REL, or Foreign Language
(Recommend Approved Passport Course)

Social Sciences (3cr)

Any course from ECO, GEO, HIS, PLS, PSY, or SOC from approved Transfer Elective
List or any Social Science Passport Course

Capstone (1cr)

CSC 299 Supervised Study
[Right] 2

Computer Science Core Credits: 20

Computer Science Track Requirements

Computer Science Courses (17 cr)

CSC 221 Introduction to Problem Solving and
Programming
[Right] and

CSC 222 Object-Oriented Programming
[Right] and

CSC 223 Data Structures and Analysis of
Algorithms
[Right] and

[Right] and

CSC 205 Computer Organization

[Right] and

CSC 208 Introduction to Discrete Structure

Science Elective (4 cr)

CHM 111 General Chemistry I

[Right] or PHY 241 or GIS 2003

Mathematics (8cr)

MTH 263 Calculus I

[Right] and

MTH 264 Calculus II

Transfer Electives (12 Cr)

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

[Right] or BUS 226: Computer Business Applications¹

MTH 167 Precalculus with Trigonometry

[Right] or MTH 161 and MTH 162 (Dual Enrollment
or students who do not place in MTH 167
directly), or CHM 112 or PHY 242 or GIS 200 or
GIS 201 or any course approved as a transfer
elective after the Pre-Calculus and Computer
Competency requirements are satisfied through
placement, IC3 or completion

Minimum Track Credits - 41

Total Credits: 61

¹ Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final

semester to complete this requirement.

2Independent study and presentation is to be completed in collaboration with a CSC 208 200-level science/math course or the specific course determined by each science track, if listed.

3Not an approved Passport Course

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
CSC 221 Introduction to Problem Solving and Programming
[After] MTH 167/Transfer Elective
Any History

Total Credits: 15-17

Second Semester

ENG 112 College Composition II
CSC 222 Object-Oriented Programming
[After] Humanities Elective

MTH 263 Calculus I
[After] Science Elective

Total Credits: 18

Second Year

Third Semester

CSC 223 Data Structures and Analysis of Algorithms
[After] ITE 152/BUS 226/Transfer Elective

CSC 205 Computer Organization
MTH 264 Calculus II

Total Credits: 14

Fourth Semester

CSC 208 Introduction to Discrete Structure
CSC 299 Supervised Study
[After] Transfer Elective

Social Science Elective

PHI 100 Introduction to Philosophy
[Right] or PHI 111, or PHI 220

Total Credits: 13-14

Provide the rationale for proposing this program change.*

The Science AA&S, Computer Science degree is being transitioned into the Computer Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None













ADMINISTRATORS ONLY

Acalog Owner Science & Engineering Pathway

Program OID 1354

Status Active-Visible Inactive-Hidden

Steps for Science, Computer Science Track, AA&S-881-07

Originator	<i>Status: Approved</i>
Participants  Cheri Maea 11/20/2024 10:57 AM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Julie Fasano 12/3/2024 12:37 PM  Mirela Fetea 11/21/2024 9:40 AM  Julia Hamel 11/22/2024 2:03 PM  Diana Merkel 11/23/2024 10:18 AM  Shawn Shields 12/3/2024 9:51 AM  Maury Wrightson 11/21/2024 12:48 PM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Julia Hamel 12/5/2024 11:51 AM  Season Thomson 12/4/2024 1:09 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Earnhardt 12/6/2024 12:49 PM  Tina Lance 12/6/2024 9:35 AM  Craig Willits 12/6/2024 8:00 AM	
▼	
Dean	<i>Status: Approved</i>

Participants

- ✔ Eric Earnhardt 12/6/2024 12:51 PM
- ✔ Sarah Hall 12/9/2024 9:21 AM
- ✔ Cheri Maea 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee
December 2024

- ✔ Tracy Affeldt * 12/17/2024 9:26 AM
- ✔ Rachel Eaton * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

- ✔ Shashuna Gray 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

- ✔ John Davis 1/8/2025 2:42 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

Science, Environmental Science Track, AA&S-881-04

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Environmental Science Track, AA&S-881-04

Program Type*

Degree Type*

Program Description*

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through assessment and/or transcript review and may be required to take placement tests in math, writing, and reading to aid in placing students in the appropriate courses. Students who do not meet required placement levels must enroll in developmental studies courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science, AA&S

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through assessment and/or transcript review and may be required to take placement tests in math, writing, and reading to aid in placing students in the appropriate courses. Students who do not meet required placement levels must enroll in developmental studies courses.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (6cr)

ENG 111 College Composition I
ENG 112 College Composition II

History (3cr)

Any HIS course from approved Transfer Elective List or any History Passport Course.

Humanities (6cr)

PHI 100, or PHI 111, or PHI 220 and

Any ENG Literature or ART Passport Course or Humanities from approved Transfer Elective List

Social Sciences (3cr)

Any course from ECO, GEO, HIS, PLS, PSY, or SOC from approved Transfer Elective List or any Social Science Passport Course

Capstone (1cr)

ENV 299 Supervised Study
[Right] 2

Environmental Science Core Credits: 20

Environmental Science Track Requirements

Lab Science I (8cr)

ENV 121 General Environmental Science I
[Right] and

ENV 122 General Environmental Science II

Lab Science II-(8cr)

BIO 101 General Biology I
[Right] and **BIO 102:General Biology II** or

GOL 105 Physical Geology
[Right] and **GOL 106:Historical Geology**

Science Elective (3-4cr)

BIO 101: General Biology I, BIO270, BIO271, any GIS, or any other course from ENV or GOL(except ENV136)

Mathematics (7-8cr)

MTH 263 Calculus I
[Right] and

MTH 264 Calculus II
[Right] or **MTH 245: Statistics I**

Transfer Electives - (12-14cr)

ITE 152 Introduction to Digital and Information Literacy and Computer Applications
[Right] or **BUS 226: Computer Business Applications** or

[Right] 1

MTH 167 Precalculus with Trigonometry
[Right] or **MTH 161 and MTH 162 (Dual Enrollment or students who do not place in MTH 167 directly), or any course approved as a transfer elective after the Pre-Calculus and Computer Competency requirements are satisfied through placement, IC3 or completion**

Minimum Track Credits: 40

Total Credits: 60

1Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

2Independent study and presentation is to be completed in collaboration with a 200-level science/math course or the specific course determined by each science track, if listed.

Suggested Scheduling:

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
ENV 121 General Environmental Science I
BIO 101 General Biology I
[After] MTH 167/Transfer Elective

[Right] or GOL 105

Total Credits: 17

Second Semester

ENG 112 College Composition II

BIO 102 General Biology II

[Right] or GOL 106

MTH 263 Calculus I

ENV 122 General Environmental Science II

Total Credits: 15

Second Year

Third Semester

[Before] PHI 100 or PHI 111 or PHI 220

Social Science Elective

MTH 264 Calculus II

[Right] or MTH 245

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

**[Right] or BUS 226: Computer Business Applications or
if this requirement is satisfied by placement an
approved transfer elective course will be used.**

Total Credits: 15

Fourth Semester

[Before] Science Elective

ENV 299 Supervised Study

[After] Transfer Elective

Any History

225

Humanities Elective

Total Credits: 14

Provide the rationale for proposing this program change.*

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None


ADMINISTRATORS ONLY

Acalog Owner Science & Engineering Pathway







Program OID 1340

Status Active-Visible Inactive-Hidden



Steps for Science, Environmental Science Track, AA&S-881-04

Originator	<i>Status: Approved</i>
Participants	
■  Cheri Maea 11/20/2024 10:57 AM	






Faculty Group	<i>Status: Approved</i>
Participants	
 Julie Fasano 12/3/2024 12:38 PM	
 Mirela Fetea 11/21/2024 9:41 AM	
 Julia Hamel 11/22/2024 2:03 PM	
 Diana Merkel 11/23/2024 10:18 AM	
 Shawn Shields 12/3/2024 9:51 AM	
 Maury Wrightson 11/21/2024 12:49 PM	



Department Chair	<i>Status: Approved</i>
Participants	
 Julia Hamel 12/5/2024 11:51 AM	
 Season Thomson 12/4/2024 1:09 PM	



Dean	<i>Status: Approved</i>
Participants	
 Eric Earnhardt 12/6/2024 12:49 PM	
 Tina Lance 12/6/2024 9:35 AM	
 Craig Willits 12/6/2024 8:00 AM	



Dean	<i>Status: Approved</i>

Participants

- ✔ Eric Earnhardt 12/6/2024 12:51 PM
- ✔ Sarah Hall 12/9/2024 9:21 AM
- ✔ Cheri Maea 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee
December 2024

- ✔ Tracy Affeldt * 12/17/2024 9:26 AM
- ✔ Rachel Eaton * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

- ✔ Shashuna Gray 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

- ✔ John Davis 1/8/2025 2:42 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

Science, Geology Track, AA&S 881-05

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Geology Track, AA&S 881-05

Program Type*

Degree Type*

Program Description*

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science, AA&S

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (6cr)

ENG 111 College Composition I
ENG 112 College Composition II

History (3cr)

Any HIS course from approved Transfer Elective List or any History Passport course

Humanities (6cr)

PHI 100, or PHI 111, or PHI 220 and

any ENG Literature or ART Passport Course or Humanities from approved Transfer Elective List

Social Sciences (3cr)

Any course from ECO, GEO, HIS, PLS, PSY, or SOC from approved Transfer Elective List or any Social Science Passport Course

Capstone (1cr)

GOL 299 Supervised Study
[Right] 2

Geology Core Credits: 20

Geology Track Requirements

Lab Sciences (16 cr)

GOL 105 Physical Geology
[Right] and

GOL 106 Historical Geology
[Right] and

CHM 111 General Chemistry I

[Right]

and

CHM 112 General Chemistry II

Science Elective (3-5cr)

Any 200-level course from GOL, CHM, PHY, or GIS

Mathematics (7-8cr)

MTH 263 Calculus I

[Right] and

MTH 264 Calculus II

[Right] or **MTH 245: Statistics I**

Transfer Electives (11-14cr)

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

[Right] or **BUS 226: Computer Business
Applications and**

[Right] 1

MTH 167 Precalculus with Trigonometry

[Right] or **MTH 161 and MTH 162 (Dual Enrollment
or students who do not place in MTH 167
directly)**

[After] or any course approved as a transfer elective
after the Pre-Calculus and Computer
Competency requirements are satisfied through
placement, IC3 or completion

Minimum Track Requirements: 40

Total Credits: 60

1Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

2Independent study and presentation is to be completed in collaboration with a 200-level science/math course or the specific course determined by each science track, if listed

Suggested Scheduling

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
GOL 105 Physical Geology
CHM 111 General Chemistry I
[After] MTH 167/Transfer Elective

Total Credits: 17

Second Semester

ENG 112 College Composition II
MTH 263 Calculus I
GOL 106 Historical Geology
CHM 112 General Chemistry II

Total Credits: 15

Second Year

Third Semester

[Before] Humanities Elective

MTH 264 Calculus II

[After] Any History

Social Science Elective

**ITE 152 Introduction to Digital and Information
Literacy and Computer Applications**

**[Right] or BUS 226: Computer Business Applications or
if this requirement is satisfied by placement an
approved transfer elective courses will be used**

Total Credits: 16

Fourth Semester

GOL 299 Supervised Study

[After] Science Elective

PHI 100, or PHI 111, or PHI 220

Transfer Elective

Total Credits: 11-12

Provide the rationale for proposing this program change.*

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None

ADMINISTRATORS ONLY

Acalog Owner Science & Engineering Pathway

Program OID 1341

Status Active-Visible Inactive-Hidden

Science, Physics Track, AA&S 881-06

2025-2026 Program Deactivate

General Catalog Information

****Read before you begin****

Select *Program* below, unless proposing a change to an Acalog shared core

(Shared Core includes Science, AA&S)

Type of Proposal* Program
 Shared Core

FILL IN all fields required marked with an * after importing data.

ATTACH supporting documentation.

LAUNCH proposal by clicking Validate and Launch at the top. Once the proposal has been launched, approve the proposal to move the proposal forward in the workflow.

IMPORTANT: If you are modifying any courses within this program, please ensure a Course Change Proposal has also been submitted.

Department*

Effective Year:

Term*

Year*

Program Title* Science, Physics Track, AA&S 881-06

Program Type*

Degree Type*

Program Description*

Purpose: The Science program is designed for students who plan to transfer to a four-year institution to complete a baccalaureate degree in a pre-professional or scientific program. It is appropriate for students who plan to major in one of the biological or physical sciences, pharmacy, agriculture, forestry, science education, pre-medicine, pre-dentistry, pre-veterinary, nursing, or one of the many allied health professions.

Admission Requirements: All students will be required to demonstrate college readiness through transcript review or informed self-placement. Based on this review students may request or be required to enroll in prerequisite or corequisite math and/or English courses.

Follow these steps to propose changes to the program curriculum:

Step 1

To add new courses to the program curriculum.

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new classes going through a Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number, and Course Title.

Step 2

Click on "View Curriculum Schema". Select the core where the new course(s) should be added. Next, click on "Add Courses" to access the list of courses from step 1. Then select the courses you wish to add.

For **removing courses** click on the Delete and proceed.

Science Curriculum Degree Requirements:

Student Development (1cr)

SDV 100 College Success Skills
[Right] or any approved SDV course

English (6cr)

ENG 111 College Composition I
ENG 112 College Composition II

History (3cr)

Any HIS course from approved Transfer Elective List or any History Passport course.

Humanities (6cr)

PHI 100, or PHI 111, or PHI 220 and

any ENG Literature or ART Passport Course or any Humanities from approved Transfer Elective List.

Social Sciences (3cr)

Any course from ECO, GEO, HIS, PLS, PSY, or SOC from approved Transfer Elective List or any Social Science Passport Course.

Capstone (1cr)

PHY 299 Supervised Study
[Right] 2

Minimum Core Credits: 20

Physics Track Requirements

Lab Sciences (16 cr)

PHY 241 University Physics I
[Right] 4 and

PHY 242 University Physics II
[Right] and

CHM 111 General Chemistry I
[Right] and

CHM 112 General Chemistry II

Science/Math Elective (3-4cr)

Any other 200-level course from PHY or MTH 266 or MTH 267

Mathematics (8cr) 240

MTH 263 Calculus I

[Right] and

MTH 264 Calculus II

Transfer Electives - (12-13cr)

ITE 152 Introduction to Digital and Information Literacy and Computer Applications

[Right] or **BUS 226: Computer Business Applications1**

MTH 167 Precalculus with Trigonometry

[Right] or **MTH 161 and MTH 162 (Dual Enrollment or students who do not place in MTH 167 directly) or**

MTH 265 Calculus III

[Right] 3

[After] or any course approved as a transfer elective after the Pre-Calculus and Computer Competency requirements are satisfied through placement, IC3 or completion

Physics Track Credits: 40

Total Credits: 60

1Students graduating from this program must demonstrate proficiency in specific computer competencies by passing ITE 152 (transfer elective), BUS 226, or an equivalent competency test. Students are encouraged not to wait until the final semester to complete this requirement.

2Independent study presentation is to be completed in collaboration with a 200-level science/math course or the specific course determined by each science track, if listed.

3MTH 265 is required for Chemistry majors at most universities. Check the school to which you plan to transfer for requirements.

4The same PHY course may not be used to fulfill both the Lab Science and Science Elective. PHY 201-202 does not fulfill the 200-level science elective requirement, as it does not transfer for a chemistry major.

Suggested Scheduling

First Year

First Five

SDV 100 College Success Skills
ENG 111 College Composition I
CHM 111 General Chemistry I
[After] MTH 167/Transfer Elective

Any History

Total Credits: 16

Second Semester

ENG 112 College Composition II
CHM 112 General Chemistry II
MTH 263 Calculus I
[After] ITE 152/BUS 226/Transfer Elective

Social Science Elective

Total Credits: 17

Second Year

Second Year

Third Semester

MTH 264 Calculus II

PHY 241 University Physics I

[After] PHI 100 or, PHI 111 or, PHI 220

Science/Math Elective

Total Credits: 15

Fourth Semester

MTH 265 Calculus III

**[Right] or any course approved as a transfer elective
after the Pre-Calculus and Competency
requirements are satisfied through placement,
IC3 or completion**

PHY 242 University Physics II

PHY 299 Supervised Study

[After] Any Humanities

Any transfer elective (to reach 60 credit hours)

Total Credits: 12

**Provide the rationale
for proposing this
program change.***

The Science AA&S degrees are being transitioned into the Science AS and will become part of the advising pathways for the new program. This work has been done as part of the larger Transfer Virginia program, and this program closure is not anticipated to negatively impact current students.

Impact of Proposed Change On (Please describe if there is an impact)

Curriculum: None, all courses are absorbed into the Science AS.

Instructional Load: None, all courses are absorbed into the Science AS.

Scheduling: None, all courses are absorbed into the Science AS.

Transferability: The new program is fully transferable and aligned with the Transfer Virginia Initiative.

Accreditation Impact: None













ADMINISTRATORS ONLY

Acalog Owner

Program OID 1342

Status Active-Visible Inactive-Hidden

Steps for Science, Physics Track, AA&S 881-06

Originator	<i>Status: Approved</i>
Participants  Cheri Maea 11/20/2024 10:57 AM	
▼	
Faculty Group	<i>Status: Approved</i>
Participants  Julie Fasano 12/3/2024 12:38 PM  Mirela Fetea 11/21/2024 9:41 AM  Julia Hamel 11/22/2024 2:04 PM  Diana Merkel 11/23/2024 10:18 AM  Shawn Shields 12/3/2024 9:51 AM  Maury Wrightson 11/21/2024 12:50 PM	
▼	
Department Chair	<i>Status: Approved</i>
Participants  Julia Hamel 12/5/2024 11:51 AM  Season Thomson 12/4/2024 1:10 PM	
▼	
Dean	<i>Status: Approved</i>
Participants  Eric Earnhardt 12/6/2024 12:49 PM  Tina Lance 12/6/2024 9:35 AM  Craig Willits 12/6/2024 8:00 AM	
▼	
Dean	<i>Status: Approved</i>
245	

Participants

- ✔ Eric Earnhardt 12/6/2024 12:51 PM
- ✔ Sarah Hall 12/9/2024 9:21 AM
- ✔ Cheri Maea 12/10/2024 9:52 AM

Curriculum Committee

Status: *Approved*

Participants

▲ Curriculum Committee
December 2024

- ✔ Tracy Affeldt * 12/17/2024 9:26 AM
- ✔ Rachel Eaton * 12/13/2024 10:59 AM

VP of Academic Affairs & Workforce Development

Status: *Approved*

Participants

- ✔ Shashuna Gray 1/7/2025 9:14 AM

Accreditation

Status: *Approved*

Participants

- ✔ John Davis 1/8/2025 2:42 PM

College Board

Status: *Working*

Participants

Lorraine Pendleton

System Admin

Status: *Incomplete*

Participants

Tracy Affeldt
Cheri Maea

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
Intent to Discontinue an Academic Program Cover Sheet

<p>1. Institution GC297</p>	<p>2. Type of Program (Check one): Degree program <input checked="" type="checkbox"/> Certificate program <input type="checkbox"/> Degree/Certificate Designation <input type="checkbox"/></p>
<p>3. Program name: Child Care</p>	
<p>4. Degree/certificate designation: CERT</p>	<p>5. CIP code 19.07</p>
<p>6. Degree program approval date by Council:</p>	
<p>7. Certificate program acknowledgement date by SCHEV: Spring 1998</p>	
<p>8. Date (semester/year) beyond which no new enrollments will be accepted: Summer 2003</p>	<p>9. Teach-out date: (semester/year) to (semester/year): Summer 2005</p>
<p>10. Desired termination date for reporting degrees/certificates (semester and year) Summer 2005</p>	<p>11. Date approved by Board of Visitors N/A</p>
<p>12. For community colleges: date approved by local board Spring date approved by State Board for Community Colleges</p>	
<p>13. For Critical Shortage Area Only. Check all that apply. Explain in attached narrative</p> <p><input type="checkbox"/> Lack of student demand <input type="checkbox"/> Lack of market demand <input type="checkbox"/> State-wide public program duplication <input type="checkbox"/> Lack of institutional resources <input type="checkbox"/> Other</p>	
<p>14. List of constituents impacted by action. All students have already completed the teach out process</p>	
<p>15. If collaborative or joint program, identify collaborating institution(s). Note: Each collaborating institution must submit a separate "Intent to Discontinue" form. N/A</p>	
<p>16. Name, title, telephone number(s), and email address of person(s) other than the institution's chief academic officer who may be contacted by or may be expected to contact Council staff regarding the discontinuance. Dr. Cheri Maea, Dean of Academic and Workforce Operations, cmaea@germanna.edu, 540-523-3668</p>	

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
Intent to Discontinue an Academic Program Cover Sheet

1. Institution GC297	2. Type of Program (Check one): Degree program <input checked="" type="checkbox"/> Certificate program <input type="checkbox"/> Degree/Certificate Designation <input type="checkbox"/>
3. Program name: Fire Science Technology	
4. Degree/certificate designation: AAS	5. CIP code 43.02
6. Degree program approval date by Council: Fall 2007	
7. Certificate program acknowledgement date by SCHEV	
8. Date (semester/year) beyond which no new enrollments will be accepted: Spring 2018	9. Teach-out date: (semester/year) to (semester/year): Fall 2019
10. Desired termination date for reporting degrees/certificates (semester and year) Fall 2020	11. Date approved by Board of Visitors N/A
12. For community colleges: date approved by local board March date approved by State Board for Community Colleges	
13. For Critical Shortage Area Only. Check all that apply. Explain in attached narrative <input type="checkbox"/> Lack of student demand <input type="checkbox"/> Lack of market demand <input type="checkbox"/> State-wide public program duplication <input type="checkbox"/> Lack of institutional resources <input type="checkbox"/> Other	
14. List of constituents impacted by action. All students have already completed the teach out process	
15. If collaborative or joint program, identify collaborating institution(s). Note: Each collaborating institution must submit a separate "Intent to Discontinue" form. N/A	
16. Name, title, telephone number(s), and email address of person(s) other than the institution's chief academic officer who may be contacted by or may be expected to contact Council staff regarding the discontinuance. Dr. Cheri Maea, Dean of Academic and Workforce Operations, cmaea@germanna.edu , 540-523-3668	

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
Intent to Discontinue an Academic Program Cover Sheet

<p>1. Institution GC297</p>	<p>2. Type of Program (Check one): Degree program <input type="checkbox"/> Certificate program <input checked="" type="checkbox"/> Degree/Certificate Designation <input type="checkbox"/></p>
<p>3. Program name: Fire Science Technology</p>	
<p>4. Degree/certificate designation: CERT</p>	<p>5. CIP code 43.02</p>
<p>6. Degree program approval date by Council:</p>	
<p>7. Certificate program acknowledgement date by SCHEV Fall 2007</p>	
<p>8. Date (semester/year) beyond which no new enrollments will be accepted: Spring 2018</p>	<p>9. Teach-out date: (semester/year) to (semester/year): Fall 2019</p>
<p>10. Desired termination date for reporting degrees/certificates (semester and year) Fall 2020</p>	<p>11. Date approved by Board of Visitors N/A</p>
<p>12. For community colleges: date approved by local board date approved by State Board for Community Colleges</p>	
<p>13. For Critical Shortage Area Only. Check all that apply. Explain in attached narrative</p> <p> <input type="checkbox"/> Lack of student demand <input type="checkbox"/> Lack of market demand <input type="checkbox"/> State-wide public program duplication <input type="checkbox"/> Lack of institutional resources <input type="checkbox"/> Other </p>	
<p>14. List of constituents impacted by action. All students have already completed the teach out process</p>	
<p>15. If collaborative or joint program, identify collaborating institution(s). Note: Each collaborating institution must submit a separate "Intent to Discontinue" form. N/A</p>	
<p>16. Name, title, telephone number(s), and email address of person(s) other than the institution's chief academic officer who may be contacted by or may be expected to contact Council staff regarding the discontinuance. Dr. Cheri Maea, Dean of Academic and Workforce Operations, cmaea@germanna.edu, 540-523-3668</p>	

2024-2025 Germanna Community College Advisory Board

Dental Hygiene and Dental Assisting

Locality	Name	Company	Term	Tenure
Western Service Region	Dr. Vicky Hale	Dentist/Owner Hale Family Dentistry	3 rd year 8/16 – 5/19	1 st term
	Pamela Jones, CDA		1 st year 8/19-5/22	1 st term
	Andrea Hayes	Heartland Dental/ Hygienist/Alumni	1 st year 8/15-5/18 & 8/18-5/21	3 rd term
	Mary Fargo- Price	Private Practice Hygienist/Alumni	1 st year 8/18-5/21	1 st term
	Deborah Vernon, CDA		1 st year 8/15-5/18 & 8/18- 5/21	2 nd term
Eastern Service Region	Dr. Harvey Allen	Retired Oral Surgeon	2 nd year 8/14-5/17 & 8/17 – 5/20	3 rd term
	Dr. John Coker	Retired Orthodontist	1 st year 8/18 -5/21	1 st term Indefinite due to position
	Ms. Tamara Banks RDH, CDA	Dental Careers Instructor	1 st year 8/20 – 5/23	1 st term



		Certified Dental Assistant/ Spotsylvania County Schools		
	Les Bullock	Owner of Medical Dental Staffing, Inc.	1 st year 8/15 – 5/18	1 st term Indefinite due to position
	Stephanie Bettis, CDA, RDH		2 nd year 8/17 – 5/20	1 st term
	Toni Cantillon, RDH		2 nd year 8/17 – 5/20	2 nd term
	Carli Mullen, CDA, DAII		1 st year 8/20 – 5/23	1 st term
	Iris Cruz	Private Dental Practices/ Dental Assistant	1 st year 8/20 – 5/23	1 st term
	Dr. Justin Neibauer	Freedom Family Dental	1 st year 8/18 – 5/21	1 st term
	Tonya Mortensen, CDA, RDH		1 st year 8/19 – 5/22	1 st term
	Dr. John Sellers		1 st year 8/18 – 5/21	1 st term
Institutional Representatives	Ms. Marina McGraw	NVCC Dental Hygiene Assistant Dean	1 st year 8/18 – 5/21	3 rd term Indefinite w position
	Dr. Nichole Reaves	NVCC Dean of Allied Health	1 st year 8/18 – 5/21	1 st term Indefinite due to position
	Mrs. Misty Mesimer	GCC Dental Hygiene Local Coordinator	1 st year 8/00 – 5/21	6 th term

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				Indefinite due to position
Student Representatives	Dominique Brannan		1 st year 1/20 – 12/20	1 st term
	Heather Fonda, CDA		1 st year 8/18 – 5/21	1 st term

EMS Program				
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	Name	Company	Term	Tenure
	Pamela Bertone	VAOEMS Education Coordinator		1st
	Timothy Carpenter			1 st
	Kevin L. Dillard	President & Chief Executive Officer Lifecare Medical Transport, INC		1st
	Lee Frame			1 st
	Joseph (Joey) P. King			1st
	Greg Leitz	Division Chief Rehab Services Spotsy County Fire, Rescue, and Emergency Management EMS, Health, and Safety		1st
	Nathan Morts	Fire and EMS Chief		1st

<https://orangecountyva.gov/Directories>

Wayne Perry,
MED, BS,
NRP, NCEE

Executive
Director
Rappahannock
EMS Council

1st

Rebecca J. S.
Raines, BLS,
BS, NRP
Virginia EMS
Education
Coordinator
EMT/HAMS
Teacher

Stafford High
School

1st

Bill Tosick
EMS Training
Coordinator

1st

Randi
Richards-Lutz

Director of
Career &
Technology
Education
Culpeper County
Public Schools

1st

Dr. Patti Lisk

Dean of Nursing
and Health
Technologies
Germonna
Community
College

1st

PTA Program

Name	Company	Term	Tenure
Chris Brown PT, OCS	Advance Rehab Mgmt. Group &	2019-2022	2 of 3

		Fredericksburg Ortho Assoc.		
	Joanne Kaiman PT, MPT	PT Manager Orthopedic Specialty Clinic	2019-2022	2 of 3
	Christine Malie PT, DPT	Staff PT Encompass Health	2020-2023	1 of 3
	Andrea Welch Pearson PT, DPT	Novant/UVA/ Culpeper Med Center Rehab Services	2017-2020	
	Erica Teune PT, DPT	Novant/UVA/ Culpeper Med Center Rehab Services	2017-2020	
	Dr. Anne Truong MD, PM&R	Physiatrist/ Owner Truong Rehabilitation Center	2019-2022	2 of 3
	Rich Gaudio LPTA	PT Contractor	2019-2022	2 of 3
	Kristina Simpson RN	Director of Health Professionals Lord Fairfax Community College	2020-2023	1 of 3
	Shirley Roman PTA	Home and Heart Health, Inc.	2020-2023	1 of 3
	Karen Drilling PT	Spotsylvania Regional Medical Center	2019-2022	2 of 3

Health Sciences



Locality	Name	Company	Term	Tenure
Caroline County	Ms. Pat Wright		Indefinite due to position	
Culpeper County	Ms. Dana Howard, RN	Culpeper Health & Rehabilitation Center		
	Ms. Kimberly Stewart	Novant Health UVA Health System Culpeper Medical Center	2019-2022	2 of 3
	Ms. Randi Richards-Lutz, Med	Culpeper County Public Schools		

American Sign Language

	Name	Company	Term	Tenure
	Ms. Chloe Allen	Alumni, Germanna Community College	2018-2021	3 of 3
	Mr. Michael Byrd	Alumni, Germanna Community College	2019-2022	2 of 3
	Ms. Brittany Howard State Outreach Office	Virginia Department for the Deaf and Hard of Hearing	2019-2022	2 of 3

	Ms. Laura Mahan	Alumni, Germanna Community College	2019-2022	2 of 3	
	Mrs. Cathy Willard Representative of the Deaf Community	retired from Dahlgren Federal Base	2019-2022	2 of 3	
	Ms. Sharon Williams Local teacher of ASL; ASL Interpreter	Caroline County High School	2019-2022	2 of 3	

Art

	Name	Company	Term	Tenure	
	Mrs. Debra Balestreri Director of Visual Arts Education	Workhouse Arts Center	2020-2023	1 of 3	
	Chris O 'Kelley Fine Artist	President of First Art Gallery	2019-2022	2 of 3	
	Gabriel & Scarlett Pons	Owner, Ponshop Studio & Gallery	2018-2021	3 of 3	
	James Solomon Marketing & Public Information: Graphic Designer	Germanna Community College	2016-2019		

Barbara Taylor,
Director of
Event
Management

Germonna
Community
College

2015-2018

Automotive Technology

Name

Company

Term

Tenure

Paul Beedle,
Service
Director

Radley Auto
Group

2022-
2025

2 of 3

Mr. Will
Bragg,
Technician,
graduate

Chic's Service
Center

2024- 2027

2 of 3

Mr. Rick
Byrne,
Training
Instructor

Hyundai Motor
America

2022- 2025

1 of 3

Rick Donaty,
Service
Technician

Radley Auto
Group

2023- 2026

3 of 3

Myles
Embrey,
Assistant
Professor
Automotive
Technology

Northern VA
Community
College

2023 -2026

3 of 3

Mr. Ryan
Graham,
Technician &
Graduate

Progressive
Automotive

2023- 2026

1 of 3

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	Mr. Keith Morris, Director of Operations	Integrity Automotive, INC.	2024 - 2027	1 of 3
	Dwight Taylor, Area Manager	Bridgestone Americas	2023- 2026	3 of 3
	Tony Troilo, Local Businessman	Rosson and Troilo	2023- 2026	1 of 3

Business Management Technology

	Name	Company	Term	Tenure
	Ms. Katie Bailey, Deputy Treasurer	Stafford County Treasurer	2022- 2025	1 of 3
	Ann Connolly, Business Analyst	Mary Washington Healthcare	2022- 2025	3 of 3
	Ms. Renae Hall	DeVry University	2023- 2026	1 of 3
	David Harrilla, Director of Operations	Una-Dyn	2023- 2026	3 of 3
	Mr. Randy Harris, President	Ultimate Buick GMC	2024- 2027	2 of 3
	Ms. Lesley Moore, Human Resources Generalist	Spotsylvania Courthouse	2024- 2027	1 of 3

	Mrs. Cara Parker, President	C. Parker Consulting, Inc.	2024- 2027	1 of 3	
	Deborah Warf, Manager of Operations	VA Employment Commission	2023- 2026	3 of 3	

Early Childhood Development

Locality	Name	Company	Term	Tenure
Fredericksburg	Ms. Sharon Crabtree	Learn N' Play Preschool		
Fredericksburg	Ms. Danielle Davis	St. George's Episcopal Preschool (Frgb City)		
Stafford	Ms. Moonhee Doan	Celebree Schools		
Fredericksburg	Ms. Heather Guowicz	Foundations First Rappahannock Area		
Culpeper	Ms. Wilmed Hendley	Culpeper Human Services Head Start & Early Head Start		
Fredericksburg	Ms. Elizabeth Lopez	The Child Care Network - (District 16 & N. VA Region)		
Orange	Ms. Dori Boggs	Bright Side Early Learning Centers		

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Stafford	Ms. Toi Tanton	PWCS County Schools			
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Engineering					
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	Mr. Ben Grady, Senior Engineer	Naval Surface Warfare Center	Indefinite	Indefinite	
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	Mr. Bruce LeMaster, VP Manufacturing	Applied Rapid Technologies Corporation	Indefinite	Indefinite	
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	Mr. Peter O'Hara, Vice President	ECS Mid-Atlantic LLC	Indefinite	Indefinite	
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	Mr. Ryen Stahl, Quality Engineer	Hamilton Beach	Indefinite	Indefinite	
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	Mr. Clement Tedom, Electrical Engineer	NAVAIR	Indefinite	Indefinite	
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Advanced Manufacturing/Mechatronics					
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	Mr. Lloyd Bishop, Facilities Manager	Amazon Web Services	Indefinite	Indefinite	
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	Mr. Michael Guttman, Workforce Development	Micron Technologies	Indefinite	Indefinite
	Ms. Amy Henecke, Workforce Development	Micron Technologies	Indefinite	Indefinite
	Mr. Matthew Houston, COO	Bingham and Taylor	Indefinite	Indefinite
	Mr. Richard Dotson, Engineering Leader	M.C. Dean	Indefinite	Indefinite
	Dr. Vukica Jovanovic, Professor & Chair of Mechatronics	Old Dominion University	Indefinite	Indefinite
	Mr. Chad Leitch, Manager, Electric Substation Projects	Dominion Energy	Indefinite	Indefinite
	Dr. Benedict Uzochukwu, Professor & Chair of Mechanical Technology	Virginia State University	Indefinite	Indefinite

Information Systems Technology

	Name	Company	Term	Tenure
	Mr. Russell Allen, CEO/Cyber Security Architect	BSM&A Consulting	Indefinite	Indefinite
	Ms. Pam Isom, CEO	IsAdvice & Consulting LLC	Indefinite	Indefinite
	Mrs. April Harris, Assistant Program Manager	Depart of the Navy	Indefinite	Indefinite
	Ms. Nicole Stewart, Assistant Vice-Chancellor - System Office ITS	VCCS	Indefinite	Indefinite
	Mr. Palmer Broadus, CEO	Level Up in Tech	Indefinite	Indefinite

Paraprofessional Counseling

	Name	Company	Term	Tenure
	Ms. Kathy Anderson, Executive Director	Rappahannock Council on Domestic Violence	2019-2022	Indefinite due to position
	Ms. Christina Berben, Executive & Clinical Director	RCASA	2019-2022	Indefinite due to position
	Ms. Melissa Blasiol, Suicide Prevention Education Coordinator	Mental Health America of Fredericksburg	2019-2022	Indefinite due to position
	Ms. Sarah Burlar, Licensed Clinical Social Worker	Confidential Counseling LLC	2019-2022	Indefinite due to position
	Ms. Brooke Chumley, Community Outreach Coordinator	Services to Abused Families	2017-2020	Indefinite due to position
	Ms. Athalia Medeiros, Licensed Professional Counselor		2018-2021	Indefinite due to position
	Dede Fults, Executive Director	Disability Resource Center	2018-2021	Indefinite due to position

	Ms. Barbara Gaddy		2018-2021	Indefinite due to position
	Ms. Mary Garber, Executive Assistant	Spotsylvania Regional Medical Center	2018-2021	Indefinite due to position
	Dr. Kimberly Harris Kennedy, Licensed Professional Counselor		2019-2022	Indefinite due to position
	Ms. Tara Hoyt, Community Bereavement Program & Resource Coordinator	Capital Caring	2019-2022	Indefinite due to position
	Ms. Natasha Jasso Smith, Case Manager and Facilitator	Office on Youth	2019-2022	Indefinite due to position
	Amy Jindra, Psychosocial Program Coordinator	RACSB	2019-2022	Indefinite due to position
	Mr. John Longenecker, REACH Program	Chancellor High School	2016-2019	Indefinite due to position
	Ms. Lucy Lutterbie, Licensed Clinical Social Worker		2018-2021	Indefinite due to position
	Dr. William Lynch,	Child and Adolescent	2017-2020	Indefinite due to position

	Licensed Clinical Psychologist	Psychological Services		
	Ms. Krystal Medeiros, Winding Creek Summer Camp Director	YMCA	2018-2021	Indefinite due to position
	Ms. Lisa Norton, Director	Visions Clubhouse	2018-2021	Indefinite due to position
	Maureen O'Neill, Career Services Coordinator	Rappahannock Goodwill Industries	2019-2022	Indefinite due to position
	Forrest Parker, Chief Professional Officer	Boys and Girls Club	2019-2022	Indefinite due to position
	Milagros Rivera Negron, Senior Employment Specialist	Rappahannock Goodwill Industries	2019-2022	Indefinite due to position
	Ms. Wendy Staples Sneed, Director	Caroline Social Services	2018-2021	Indefinite due to position
	Mr. Greg Traber, CSASA	Snowden	2016-2019	Indefinite due to position
	Ms. Deborah Warf, Workforce	Virginia Workforce Center	2018-2021	Indefinite due to position

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	Services Manager			
	Ms. Jessica Wince, Residential Case Manager	Chaplin Youth Center	2019-2022	Indefinite due to position
	Ms. Sheryl Winkler, Licensed Clinical Social Worker	Chancellor Counseling LLC	2018-2021	Indefinite due to position
	Ms. Raquel Woodard, Volunteer Coordinator	Mary Washington Hospice	2016-2019	Indefinite due to position

Police Science				
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	Name	Company	Term	Tenure
	Senior Trooper Charie Combo	Virginia State Police	2017-2020	
	Captain Chris Giles, Captain & Chief Deputy	King George Sheriff's Office	2019-2022	2 of 3
	Sheriff Roger Harris	Spotsylvania Sheriff's Office	2019-2022	2 of 3
	Mr. Jason Henry, Deputy Superintendent	Rappahannock Juvenile Center	2016-2019	
	Sergeant Mike Hill,	VA Department of Game and Inland Fisheries	2019-2022	2 of 3

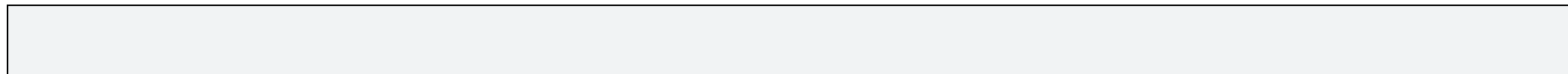


	Conservation Police Sergeant			
	Captain Kevin Hudson, Director of Programs and Comm. Corrections	Rappahannock Regional Jail	2017-2020	
	Chief Chris Jenkins	Town of Culpeper Police	2017-2020	
	Sheriff Scott Jenkins	Culpeper County	2016-2019	
	Captain RaShawn Coles	Fredericksburg Police Department	2016-2019	
	Captain Jason Smith	Orange County Sheriff's Office	2019-2022	2 of 3
	Kimberly Soutter, Operations Manager	Coffeewood Correctional Center	2017-2020	

Workforce and Skilled Trades

	Name	Company	Term	Tenure
	David Bonzo	EOIR Technologies		
	David Harilla	Universal Dynamics, INC		
	David Kilgore	IDX		
	David Marshburn	Excella		
	Diane Deterline	EOIR Technologies		

	Diane Moulton	EOIR Technologies		
	Don Pomeroy	Continental		
	Donnie Williams	HDT Global		
	Douglas Cochran	Booz Allen Hamilton		
	Dustin Timmons	Gander Outdoors		
	Dwight Taylor	Bridgestone Americas		
	Ed Dalrymple	Cedar Mountain Stone		
	Eric Watkins	Infinity Technologies		
	Fred Brown	Express Technologies		
	Gabe Patricio	Patricio Enterprises		
	Gene Brown	Atlantic Builders, Ltd.		
	George Hughes	SimVentions		
	Gordon Meriwether	The Uriah Group		
	Hollie Windus	Bowhead		
	Howard Korn	Knife Center		
	Jack Broome	PermaTreat, Inc.		



	Jacqueline Palmer	McLane MidAtlantic		
	James Wilcox	Insight Global		
	James Wolfe	Dalhgren		
	Jason Cohen	ILM Corp.		
	Jeff Ceurter	Universal Dynamics, INC		
	Jerry Baker	W.E. Bowman Construction		
	Jesse Hawthorne	Stafford Stone Works, LLC		
	Jim Walker	CloudHesive		
	Joe Gilkerson	Rappahannock Electric Cooperative		
	Joel Griffin	Dependable Global Solutions		
	John Calvert	Capriccio Software		
	John Depasquale	Cyberbility		
	John McQuiddy	McQ. Inc.		
	John Sappo	Daubers		
	Johnny Bee Ashton	Exit Realty Expertise		
	Jon Hillis	SolUnesco		



	Joshua Simulcik	Gemini 3 Group		
	Julie Zeijlmaker	Battlefield Farms		
	Keith Armstrong	McQ. Inc.		
	Keith Morris	Integrity Automotive, Inc.		
	Ken Blohm	IDX		
	Kenneth Arthur	Boxley Aggregate, Asphalt, Concrete, and Block		
	Kenny Ayscue	Plow and Hearth		
	Kevin Fastabend	Virginia Partners Bank		
	Krista Kyte	InFirst Federal Credit Union		
	Lawrence Welford	Welford Engineering		
	Lisa Bradley	Colonial Circuits		
	Lisa Wescoat	NSWC Federal Credit Union		
	Liz Walters	Bingham & Taylor		
	Marguerite Bardone	Communique InterActive Solutions, Inc.		
	Marie Moore	Fredericksburg Area Builder's Association		
	Michael Rutkowski	Ridgid		



	Michel Whitehead	Quantum Assurance International		
	Mike Harris	Equinix (formerly Terremark/Verizon)		
	Nancy Navarro	Eastridge Workforce Solutions		
	Patricia Hatcher	Rappahannock Electric Cooperative		
	Paul Beedle	Radley Auto Group		
	Paul Giambra	Quarles Petroleum, Inc.		
	Peter O'Hare	ECS Mid-Atlantic LLC		
	Peter Torres	Capital One		
	Phil Rodenberg	Lake of the Woods Association		
	Rachel Swann	Rappahannock Electric Cooperative		
	Randy Harris	Ultimate Buick GMC Subaru		
	Rick Byrne	Hyundai Training Instructor		

	Rick Cellucci	QRC Technologies		
	Rick Donaty	Radley Auto Group		
	Robert Buongiorne	Businets		
	Robert L. Dodd, Jr.	DLR Contracting, Inc.		
	Robert Pleban	RPI Group, Inc.		
	Ron Holmes	Merrill Lynch		
	Ron Knobler	McQ. Inc.		
	Ron Synan	McLane Company		
	Ryan Graham	Progressive Automotive		
	Ryan Paterson	IST Research Corp.		
	Stephanie Lyles	NSWC Credit Union		
	Stephen Nunn	Piovan North America		
	Tom Callahan	QRC Technologies		
	Tony Troilo	Rosson and Troilo		
	Tyrone Logan	Obsidian Solutions Group		
	Valerie Reid	Aerojet Rocketdyne		
	Will Bragg	Chic's Service Center		



	Zuzana Steen	Micron Technology		

Dental		EMS	
Dr. Lyndsie Baden Dental Hygienist and Alumni Private Practice	Dr. Tonya Mortensen Dental Assistant and Alumni Private Practice	Dr. Anderson Dustin Medical Director Germanna EMS Program	Mr. Michael Lince Paramedic Graduate Rep.
Ms. Tamara Banks Dental Careers Instructor Spotsylvania Career and Technical Center	Ms. Becky Murray Dental Hygienist and Alumni	First Sergeant Christopher Anderson Germanna Comm. College Police	Chief Nathan Mort County of Orange Fire & EMS Department
Ms. Natalie Baxter Dental Assistant and Alumni	Dr. Arlene Perry-Wright Dentist Wright Dental Care	Mr. Paul Bates Culpeper County BOS	Chief Bill Ooten Culpeper Office of Emergency Svcs.
Ms. Lita Bravo Dental Hygienist Private Practice	Ms. Elizabeth Settle Dental Assistant and Alumni	Chief Joseph Cardello Stafford County FRD	Ms. Lisa Peacock Executive Director Culpeper Social Services
Dr. Iris Cruz Dental Assistant Private Dental Practice	Dr. Scott Shirk Dentist Dedicated Dental of Stafford	Mr. Ayrton Castillo Paramedic Student Representative	Dr. Wayne Perry M.Ed., BS, NRP, NCEE Executive Director Rappahannock EMS Council
Ms. Victoria Dempsey Dental Hygiene Student Germanna Community College	Mr. Oscar Vega Dentist Madison Family Dentistry	Chief Jay Cullinan Spotsy. Dept. Of Fire, Rescue & Emer. Mgmt.	Ms. Christina Rauch EMS Coordinator Mary Washington Healthcare
Ms. Heather Fonda Dental Hygienist	Ms. Deborah Vernon Dental Assistant/Public Health (DOC)	Mr. Kevin Dillard President & Chief Executive Officer Lifecare Medical Transports Inc	Ms. Randi Richards-Lutz Dir. of Career & Tech. Educational Tech. Culpeper County Schools
Ms. Vicky Hale Dentist Hale Family Dentistry		J Hall EMT Instructor Germanna EMS Faculty	Mr. Gary Sargent, MSN, NRP Orange County Citizen
Ms. Millicent Hedgepeth Dental Hygienist Private Practice		Ms. Mary Hart Germanna DE Germanna EMS Faculty	Mr. Bill Tosick, NRP, EC, FP-C, RMAP EMS Training Coordinator Spotsy. Cty. Fire Rescue Dept.
Dr. Pamela Jones Dental Assistant Private Practice		Mr. Noah Hillstrom Committee Chair Chief Madison County EMS	Ms. Alecia Hamm Clinical Coordinator Germanna EMS Education
Dr. Misty Mesimer GCC Dental Hygiene Local Coordinator		Ms. Cheree Hogan EMS Chief Richardsville VFRD	

GERMANNA EDUCATIONAL FOUNDATION

College Board Report - January 23, 2025

End of Calendar Year Total 2024 contributions

- \$1,453,753.52 (we will close the December books in January)

Additional notes at year's end:

- Germanna Guarantee Program fundraising
 - The team at Culpeper Wood Preservers/Jefferson Home Builders have a \$700,000.00 goal for 2024/25
 - They have raised \$432,820 as of 1/6/25 and will receive pledges through March 2025
 - Special thanks to Joe and Josh Daniel for their dedication to this fundraising campaign again this year
- Atlantic Builders Give Back Home
 - Germanna received \$50,000 from Atlantic's annual community fundraiser
 - We appreciate Atlantic Builder's continued commitment to its community and Germanna

Looking forward in 2025!

- Germanna Community College Educational Foundation Board of Directors Retreat -- January 28, 2025
 - All College Board Members are welcome to attend
 - *RSVP to foundation@germanna.edu or call 540-423-9060 before January 15th*
- Mark your calendars for Germanna's 55th Annual Homecoming and 2025 Give Day on Saturday, October 4th, 2025
 - *We look forward to sharing more details this Spring and hope that you will join us for this special event!*
- Moving forward with our Community First Campaign in 2025



GERMANNA COMMUNITY COLLEGE EDUCATIONAL FOUNDATION

2024 THIRD QUARTER FINANCIAL REVIEW **AS OF SEPTEMBER 30, 2024**

FOUNDATION HIGHLIGHTS

INCOME SUMMARY

	Fund 1 Unrestricted	Fund 2 Temporary	Fund 3 Permanent	Fund 5 Real Estate	Total	2023 Totals	2022 Totals
Contributions	146,772	501,205	79,355	-	727,332	2,832,596	3,867,175
Contribution Special Events	153,222	-	-	-	153,222	168,048	167,522
Investment Income	107,747	1,226,693	-	44,040	1,378,481	1,275,032	(1,794,973)
Rental Income	-	-	-	381,565	381,565	498,373	124,074
Other Income	7,771	-	-	3,689,825	3,697,596	(2,164)	52,883
Contributed nonfinancial assets	-	-	-	-	-	457,607	472,148
Transfers	-	-	-	-	-	-	1,822,314
Total Revenues	415,513	1,727,898	79,355	4,115,430	6,338,196	5,229,491	4,711,143
Total Expenses	527,890	375,864	-	799,433	1,703,187	2,703,445	4,177,596
Change in Net Assets	(112,377)	1,352,034	79,355	3,315,997	4,635,009	2,526,046	533,547
Net Assets - Beginning	1,347,543	8,277,527	3,774,601	5,896,622	19,296,292	16,570,877	16,037,330
Net Assets - Ending	1,235,166	9,629,561	3,853,956	9,212,618	23,931,301	19,096,923	16,570,877

SUMMARIZED BALANCE SHEET

	Fund 1	Fund 2	Fund 3	Fund 5			
	Unrestricted	Temporary	Endowments	Real Estate	2024 Totals	2023 Totals	2022 Totals
Cash and Equivalents	282,442	(21,396)	771	183,651	445,468	1,254,513	801,986
Accounts Receivable	-	-	-	58,934	58,934	116,021	16,705
Pledges Receivable	50,000	199,369	-	500,000	749,369	550,000	1,600,000
Prepaid Expenses	6,750	-	-	17,000	23,750	35,995	34,960
Current Assets	339,192	177,973	771	759,585	1,277,521	1,956,528	2,453,651
Marketable Securities - Pooled	764,168	9,384,661	3,853,185	132,742	14,134,756	12,629,195	9,453,547
Cash Value of Life Insurance	117,801	-	-	-	117,801	117,801	120,607
Other Assets	14,005	-	-	-	14,005	14,005	102,420
ROU Asset	(0)	-	-	-	(0)	10,742	31,636
Construction in Progress	-	66,927	-	5,620,083	5,687,010	408,462	84,000
Property & Equipment Net	-	-	-	13,899,653	13,899,653	14,086,839	14,336,421
Noncurrent Assets	895,974	9,451,588	3,853,185	19,652,478	33,853,224	27,267,045	24,128,630
Total Assets	1,235,166	9,629,561	3,853,956	20,412,063	35,130,746	29,223,573	26,582,281
Accounts Payable	-	-	-	32,687	32,687	301,823	143,053
Other Liabilities	-	-	-	40,220	40,220	40,220	61,764
Current Portion of Note Payable	-	-	-	295,046	295,046	317,395	-
Current Portion of Lease Liabilities	-	-	-	-	-	9,607	21,980
Current Liabilities	-	-	-	367,952	367,952	669,045	226,797
Note Payable less Current Portion	-	-	-	10,831,493	10,831,493	9,457,605	9,775,000
LT Lease Liabilities	-	-	-	-	-	-	9,607
Noncurrent Liabilities	-	-	-	10,831,493	10,831,493	9,457,605	9,784,607
Total Liabilities	-	-	-	11,199,445	11,199,445	10,126,650	10,011,404
Net Assets - Beginning	1,347,543	8,277,527	3,774,601	5,896,622	19,296,292	16,570,877	16,037,330
Net Income	(112,377)	1,352,034	79,355	3,315,997	4,635,009	2,526,046	533,547
Net Assets - Ending	1,235,166	9,629,561	3,853,956	9,212,618	23,931,301	19,096,923	16,570,877

INVESTMENT ACTIVITY

- \$1.335M increase due to investment performance
- \$107K increase due to donor activity
- \$60K (net) invested from bank balances

Account	Beginning	Net Deposits (Withdrawals)	Interest & Dividends	Realized Gains	Unrealized Gains	Fees	Ending Balance
Account 6381 - Money Market	5	-	0	-	-	-	5
Account 3104 - London Equities	3,106,431	241,055	67,142	34,023	384,937	(33,002)	3,800,587
Account 6294 - Blackrock Equities	4,342,875	240,000	41,132	232,715	430,538	(52,040)	5,235,220
Account 0857 - Stock Gift Clearing	61,513	(46,722)	1,078	181	-	-	16,050
Account 4859 - Fixed Income	4,550,799	319,983	140,840	(2,313)	128,126	(54,551)	5,082,884
Account 5688 - Money Market	567,573	(584,030)	16,466	-	-	-	9
	12,629,195	170,286	266,658	264,607	943,601	(139,592)	14,134,756

PROGRAM HIGHLIGHTS

- Fall scholarships have not been paid out as of September 30

Acct. No.	Account Description	2024 YTD	2023	2022
1-1-70000	Scholarships	280,182.82	747,289.66	615,516.67
2-1-70000	Scholarships	198,418.26	81,414.53	381,704.25
2-1-63540	Food Supplies/Gas Card/Delivery	9,047.07	9,149.46	12,408.40
1-1-65310	Distribution From Emergency Fund	4,628.71	2,026.50	4,807.48
2-1-65310	Distribution From Emergency Fund	72,602.80	74,423.16	62,744.26
2-2-65310	Distribution From Emergency Fund	-	1,768.56	600.00
		564,879.66	916,071.87	1,077,781.06

CENTER STREET CONSTRUCTION STATUS

Pay Application	Through	Amount	Contract Amount	
1	1/31/2024	547,292.57	Original	5,770,932.00
2	2/29/2024	836,025.30	Prior Change Orders	167,630.51
3	3/31/2024	313,613.89	Current Change Orders	(119,476.21)
4	4/30/2024	763,181.50		
5	5/31/2024	860,610.26		5,819,086.30
6	6/30/2024	1,148,885.91		
7	7/31/2024	721,967.88		
8	9/30/2024	358,936.33	(Paid in October)	
Total Invoices through 9/30/24		5,550,513.64	Balance to Finish	268,572.66

- The Foundation has drawn \$1.35M against the mortgage to cover buildout out costs
 - The College provided nearly \$3.7M in January toward the construction costs
 - The College has also initiated procurements totaling more than \$3.3M for IT services, equipment, and furniture for Center Street

CENTER STREET RENTAL PROJECTIONS

Tenant	FY25 YTD	Oct 24	Nov 24	Dec 24	2024 Total	2025 Projected	2026 Projected
GCubed	201,992	22,444	22,444	23,117	269,996	278,095	286,438
IP Keys	177,530	19,726	20,242	20,242	237,740	243,957	250,278
Germanna Community College	-	-	110,352	110,352	220,704	1,329,742	1,365,884
Gross Rents	379,522	42,170	153,038	153,711	728,440	1,851,794	1,902,601
Mortgage Schedule*	257,210	30,000	30,000	30,000	347,210	703,720	703,720
Available Cash Flow	122,312	12,170	123,038	123,711	381,230	1,148,074	1,198,881

* Interest only until 2/1/25

- Center Street expenses year to date are about \$325K
 - Annualized at \$434K
 - Monthly average \$36K
- Center Street utilities, custodial, and maintenance/repair expenses will increase once the College takes occupancy

FINANCIAL STATEMENT LEGEND

Report No.	Blackbaud and Supplemental Reports	Pages
1	Educational Foundation Balance Sheet – Funds 1, 2, 3, 5	1-2
2	Educational Foundation Income Statement – Funds 1, 2, 3	3-5
3	Real Estate Foundation Income Statement – Fund 5	6
4	Statement of Functional Expenses – Funds 1, 2, 3	7-8
5	Germanna Cares Activity Report	9
6	Special Events	10
7	All Projects Alpha Order	11-13
8	All Projects Numerical Order	14-16

GERMANNA

OFFICE OF
HUMAN RESOURCES

January 2025



TALENT ACQUISITION & RETENTION

- **143 new** hires since July 1, 2024; inclusive of **24 internal candidates** selected through a competitive process
- **18 active new hire search committees**
- **Currently advertised employment opportunities**
 - 3 Instructors
 - 1 Education Support Specialist
 - 4 part-time Security Officers
 - 20 part-time adjunct faculty

HR OPERATIONS

Classified Employee Performance Evaluations
Process, Timeline, Ratings, & Requirements





CLASSIFIED EMPLOYEE PERFORMANCE MANAGEMENT CHANGES

New in 2024

- Completion of Classified Employee Performance Evaluation forms was automated
- The current performance cycle was extended to 12/31/2025, making the current plan period 10/25/2024 – 12/31/2025
- Going forward, it will align to calendar year (1/1 – 12/31)

Coming in 2026

- Full implementation of PageUP's Performance Management module for full-cycle employee performance management tasks, workflows, and communications

LEADERSHIP DEVELOPMENT

- 14 up and coming GCC leaders completed a year long series of leadership seminars in 2024
- 6 completed the executive leadership program
- New cohort of 20 employees selected to begin January 2025
- Includes both faculty & staff



EDUCATIONAL AID & CONTINUOUS LEARNING

- **25 faculty & staff received over 80k** in educational aid to pursue undergraduate and graduate degrees for Fall 2024.
- **19 faculty & staff enrolled in GCC classes** for a total of 50 credit hours during Fall 2024.

From: [Ellen Davenport](#)
To: [VCCS Presidents](#); [dlist_state_board_members](#); [Darren Conner](#); [whazel@claudemoore.org](#); [dlist_system_office_cabinet](#)
Cc: [dlist_vccs_presidents_secretaries](#); [tmyrick@nvcc.edu](#); [Wilder, Amanda M.](#); [jdimas@nvcc.edu](#); [Steven LHeureux](#); [Heather Sorrell](#); [Micol Hutchison](#); [ftaylor@brightpoint.edu](#); [Lisa Ridpath](#); [Jim Babb](#); [Steven Jones](#)
Subject: 2025 General Assembly Roundup, Week 1
Date: Friday, January 17, 2025 12:16:24 PM
Attachments: [image001.png](#)
[2025Bills-Jan16.docx](#)

Good afternoon,

After a rough start last week with the water crisis and resulting shutdown of the General Assembly Building and the Capitol, the General Assembly is moving fast this week.

Three of our colleges visited the General Assembly this week—Blue Ridge, New River, and Paul D. Camp. College presidents and students enjoyed meeting with their delegations, exchanging positive examples of experiences at each college, and stressing the importance of state investment in the workforce talent pipeline delivered by the VCCS.

Chancellor David Doré made a compelling presentation this week with emphasis on our important work, goals, and progress, and our legislative funding priorities to the Education Subcommittee of the Senate Finance and Appropriations Committee on January 16. The Chancellor’s presentation can be found [here](#).

Attached is the list of bills that have been identified so far by going through all of the bills introduced each day, and also searching by key identifiers. The bills on this list so far either directly affect the VCCS or our colleges, or involve some aspect of the way we do business (such as procurement, Freedom of Information, etc.). Most of the pre-filed bills should have already shown up; the cutoff date for regular bill introduction is 3:00 p.m. today, January 17, so expect more bills in the coming days. Click on the bill number link to see a bill summary; scroll down and you will see an icon for the full pdf version of the bill. For any of you who have used the Legislative Information System before, the new version is much more complicated and it takes more “clicks” to get to the information you’re probably looking for.

Budget amendments

The deadline for Senate budget amendments was last Friday, January 10 at 5:00 p.m. Because of the aforementioned crisis, the House extended their budget filing deadline to Monday, January 13 at 5:00 p.m., but limited the number of amendments introduced by each patron to three. We are fortunate in that all of our priorities were included in budget amendments successfully filed. Delegates Betsy Carr, Mark Sickles, and Terry Austin filed amendments for an additional \$136.2 million in capacity building for high-demand credentials sought by employers to satisfy regional demands, and an additional \$5 million in funding for the New Economy Workforce Credential Grant program (“FastForward”) so that projections for course registrations and an accelerated number of participants are met. The same amendments were also filed with the Senate Finance and Appropriations Committee by Senators Ghazala Hashmi and Senator Travis Hackworth.

Senate budget amendments were published yesterday on the Legislative Information System, and House amendments should be online sometime today. We also know that there should be other amendments that come to light that will benefit the VCCS, and will make you aware of them. Of note right now is a \$979,308 budget amendment filed by Delegate Amy Laufer which will jumpstart funding recommendations by the Virginia Health Catalyst coalition to increase VCCS dental hygiene faculty salaries and sustain the dental assisting and dental hygiene programs offered by our colleges. This amendment also includes funding for a contractor to develop long-term strategies to expand VCCS dental hygiene programs.

State Board and Local Advisory Board membership

HB 1621 (Laufer) would add a nonvoting, advisory faculty representative to the State Board for Community Colleges and to each Board of Visitors for public four-year institutions of higher education. In addition, it would require each community college board to appoint a nonvoting, advisory faculty representative and a nonvoting, advisory staff representative to its respective board. The bill requires such advisory faculty and staff representatives to be elected by the faculty and staff of the institution, respectively, in the manner that such faculty and staff members deem appropriate. The bill also clarifies that any vacancy of such an advisory representative shall be filled in the same manner as the original selection, whether the vacancy occurs by expiration of a term or otherwise.

Dual Enrollment Bills

There are two bills of note that would modify the legislation passed last year that would modify the Passport and Uniform Certificate of General Studies programs offered by the VCCS and the dual enrollment legislation that passed last year in the General Assembly. [SB1063](#) (Hashmi) would move the implementation date to fall 2026 for course registrations, exempt any early college academy or advance college academy, and remove references to the Online Virginia Network Authority, which is no longer in existence. It also includes technical adjustments including modifying the membership of the advisory committee. [HB2455](#) (Rasoul) would establish a seamless pathway in high school for dual enrollment students who are seeking an associate degree. Chancellor Doré and VCCS senior leadership are in communication with both patrons as these bills move through the 2025 General Assembly session.

Other bills noted which address concurrent enrollment, qualifications of dual enrollment instructors, and high school/community college dual enrollment career and technical education classes include [HB2338](#) (Batten) and [HB2463](#) (Scott).

Nursing Study Bills

[SB791](#) (Head), [HB2548](#) (Rasoul), and [SB953](#) (Favola), call for an alignment of the VCCS's practical nursing programs and curriculum.

The VCCS and Justice Impacted Individuals

[HB2158](#) (Carr) requires the Director of the Department of Corrections to enter into agreements, including with the Chancellor, to support education programs in Virginia's correctional facilities to

include the ability of an incarcerated individual to earn a Uniform Certificate of General Studies, an associate degree, and postsecondary credentials, certifications, and licenses. The implementation date would be July 1, 2030,

Have a safe and pleasant weekend, everyone! Please feel free to contact me if you have questions or feedback.

Best regards,

Ellen

Ellen R. Davenport, Ph.D.
Associate Vice Chancellor, Governmental Relations
Virginia Community College System

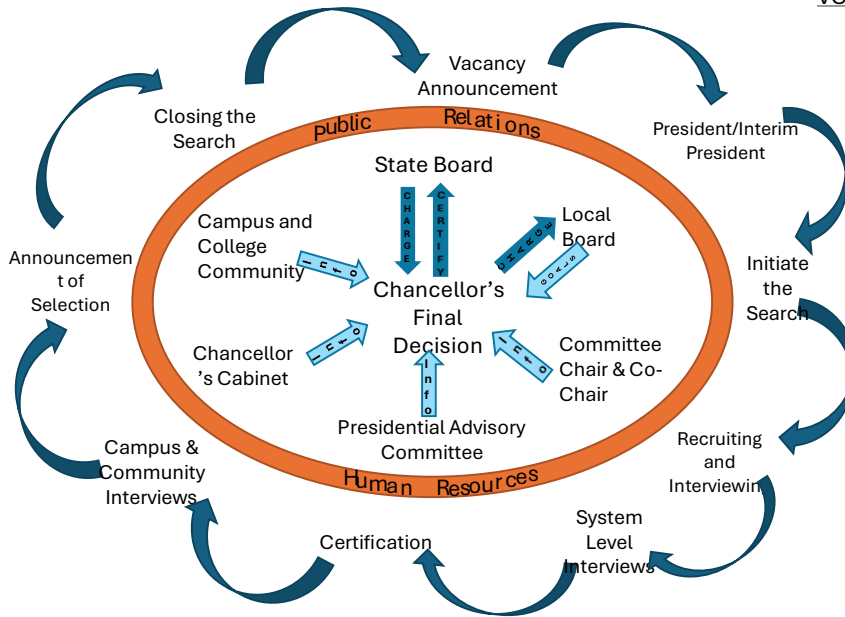
300 Arboretum Place, Suite 200
Richmond, VA 23236
(o): 804-819-4969
(m) 804-931-4785



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Presidential Search Infographic



VCCS Presidential Selection Criteria

Aspen Competency List

1. Committed to Student Access and Success
2. Takes Strategic Risks
3. Builds Strong Teams
4. Establishes Urgency for Improvement
5. Plans Lasting Internal Change
6. Results Oriented
7. Communicates Effectively
8. Financial and Operational Ability
9. Entrepreneurial Fundraiser
10. Develops Effective External Partnerships

VCCS Competencies

1. Academic and Program Knowledge
2. Student Services Experience
3. Workforce Development and Exposure
4. Financial Acumen
5. Human Resources and Organization Savvy
6. Fundraising Experience and Success

College Community Priorities

Each college community identifies its top 3 – 5 priorities through surveys and community meetings over a 1 – 2 -week period.

GERMANNA COMMUNITY COLLEGE

FY25 LOCAL FUNDS FINANCIAL REVIEW

FOR THE SIX MONTHS ENDING DECEMBER 31, 2024

**GERMANNA COMMUNITY COLLEGE BOARD
JANUARY 23, 2025**

FY25 LOCAL FUNDS FINANCIAL ANALYSIS

- Highlights of the FY25 results through December 31, 2024:
- Unrestricted Funds – Unrestricted Fund Balance/Net Assets have increased by \$195K. Locality contributions are trending as budgeted, student fees are being realized, and commissions are still lagging. Significant expenditures include the debt service payment of \$392K for the Fredericksburg campus parking garage and \$244K in the Facilities Auxiliary Fund Budget, primarily for the sports court buildout. Investment performance continues positively. *Unrestricted Funds details are noted on slides 5-9.*
- Restricted Funds – About \$7.0M was received and disbursed for federal financial aid.
- Plant Funds – Locality contributions of \$171K have been received, with \$116K designated as maintenance reserves and \$55.0K designated for the Locust Grove replacement fund. The System Office has refunded the College \$736K that Germanna previously paid for the LGC design costs. The fund balance is \$6.7M with \$3.7M in the Unexpended Plant Fund and \$3.0M in the Investment in Plant Fund. *Details of the Unexpended Plant Fund are noted on slides 10 and 11.*

LOCAL FUNDS FY25 STATEMENT OF CHANGES

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>
Revenues:			
Unrestricted Current Fund Revenue	958,582	-	-
Local Appropriations - Restricted	-	-	170,569
Federal Grants and Contracts - Restricted	-	7,026,685	-
Private Grants and Contracts - Restricted	-	13,827	-
Investment Income	-	-	27,917
Other Sources	-	-	761,271
Total Revenues and Other Additions:	<u>958,582</u>	<u>7,040,512</u>	<u>959,757</u>
Expenditures:			
Educational and General	102,766	7,045,333	-
Auxiliary Enterprise Expenditures	660,191	-	-
Expended for Plant Facilities	-	-	74,640
Total Expenditures	<u>762,957</u>	<u>7,045,333</u>	<u>74,640</u>
Net Increase/(Decrease) for the Year	195,625	(4,821)	885,117
Fund Balances - Beginning	<u>9,176,200</u>	<u>68,948</u>	<u>5,796,480</u>
Fund Balances - Ending	<u>9,371,825</u>	<u>64,127</u>	<u>6,681,597</u>

- Unrestricted Funds are reviewed in greater detail on slides 5 through 9.
- Restricted Funds are pass through items, primarily federal financial aid.

LOCAL FUNDS FY25 BALANCE SHEET

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Plant</u>	<u>Agency</u>
Assets:				
Cash	5,871,708	89,127	2,385,289	169,297
Petty Cash	1,000	-	-	-
Cash Equivalents	1,442,466	-	1,300,955	-
Investments	1,676,624	-	-	-
Due From Other Funds	375,000	-	-	-
Investment in Plant Assets	-	-	2,995,354	-
Total Assets:	<u><u>9,366,798</u></u>	<u><u>89,127</u></u>	<u><u>6,681,598</u></u>	<u><u>169,297</u></u>
Liabilities:				
Deposits Pending	5,027	-	-	-
Due to Other Funds	-	(25,000)	-	-
Fund Balances	<u><u>9,371,825</u></u>	<u><u>64,127</u></u>	<u><u>6,681,597</u></u>	<u><u>169,297</u></u>
Total Liabilities and Fund Balances:	<u><u>9,366,798</u></u>	<u><u>89,127</u></u>	<u><u>6,681,597</u></u>	<u><u>169,297</u></u>

- Unrestricted Funds are reviewed in greater detail on slides 5 through 9.
- Restricted Funds are pass-through items, primarily federal financial aid.
- Plant Funds are reviewed in greater detail on slides 10 and 11.
- Agency Funds are local financial aid pass-through items and funds held in trust for college sponsored organizations.

LOCAL OPERATING / COLLEGE BOARD FUND BUDGET

- FY25 Operating Fund contributions and spending are trending as expected.

Fund 40001	FY21	FY22	FY23	FY24	FY25	FY25 Budget
Beginning Cash	614,159	831,762	1,008,368	1,184,704	1,388,839	1,388,839
Spotsylvania	89,171	89,171	89,171	89,171	44,586	89,171
Stafford	48,858	48,858	48,858	48,858	24,429	48,858
Caroline	6,866	6,866	7,209	7,209	7,209	7,209
King George	-	-	-	-	12,500	25,000
Culpeper	28,158	28,158	28,158	28,158	28,158	28,158
Orange	41,931	41,931	41,931	41,931	41,931	41,931
Madison	4,535	4,535	4,535	4,000	4,000	4,535
Fredericksburg	9,291	9,291	9,291	9,291	4,645	9,291
Interest Income	935	339	(2,946)	4,203	2,072	1,500
Total Revenues	229,745	229,149	226,207	232,821	169,529	255,653
Expenses by Department						
Employee REL-FAC	2,923	11,977	18,840	15,086	14,466	15,000
Student Development Programs	6,133	7,100	19,365	7,472	25,616	40,000
Student Recruitment	1,882	11,908	11,666	11,508	3,871	12,000
Contingency	1,204	6,924	-	-	-	27,500
Dean of Inst Effectiveness	-	-	-	-	-	10,000
Physical Plant	-	20,154	-	19,620	3,550	30,000
Total Expenses	12,142	58,063	49,871	53,686	47,503	134,500
Annual Surplus (Deficit)	217,604	171,086	176,336	179,135	122,026	121,153
Transfers	-	5,519	-	25,000	-	-
Net Assets	831,762	1,008,368	1,184,704	1,388,839	1,510,865	1,509,992

VENDING FUND BUDGET

- Some bookstore commissions have been received but less than historical averages. Spending is light. The Commissions Contingency Reserve is the subject of a proposal on slide 12.

Fund 40002	FY21	FY22	FY23	FY24	FY25	FY25 Budget
Beginning Cash	2,506,078	2,458,736	2,903,277	1,947,449	1,990,525	1,990,525
Bookstore Commissions	139,954	174,781	138,887	78,692	50,152	80,000
Vending Commissions	-	4,457	8,477	8,310	-	50,000
Vending Commissions	-	533	-	838	-	-
Investment Income	10,993	4,893	(15,895)	129,089	56,212	50,000
Investment Income	2,033	(7,059)	-	-	-	-
Total Revenues	152,980	177,605	131,468	216,928	106,364	180,000
Expenses by Department						
Diversity and Inclusion	9,584	7,474	6,509	2,733	7,891	12,000
College Branding	194,699	244,808	159,198	175,530	-	-
Regional Activities	4,599	5,654	5,855	6,036	4,939	10,000
Commissions Contingency Reserve	-	76,546	318,085	36,584	-	100,000
President's Discretionary	-	6,285	2,050	746	390	10,000
Fiscal Operating	(9,098)	(20,376)	13,674	655	(103)	25,000
Travel & Meals - Excess	-	124	1,501	1,424	358	2,500
Auxiliary Plant Maintenance	538	7,031	3,617	15,612	3,161	20,000
Total Expenses	200,322	327,545	510,489	239,320	16,635	179,500
Annual Surplus (Deficit)	(47,342)	(149,940)	(379,021)	(22,392)	89,729	500
Other Transfers	-	600,000	(600,000)	-	-	-
Other Transfers	-	(5,519)	23,193	65,468	-	-
Net Assets	2,458,736	2,903,277	1,947,449	1,990,525	2,080,254	1,991,025

STUDENT ACTIVITY FUND BUDGET

- The Student Activity fees are being realized as expected. Spending is trending slowly.

Fund 40003	FY21	FY22	FY23	FY24	FY25	FY25 Budget
Beginning Cash	64,085	84,251	96,554	93,774	149,162	149,162
Student Activity Fees	204,925	202,057	207,946	281,324	144,334	280,000
Total Revenues	204,925	202,057	207,946	281,324	144,334	280,000
Expenses by Department						
Student Activities	51,227	49,387	59,289	53,850	11,054	90,000
Student Organizations	17,364	30,633	41,258	39,807	13,492	20,000
Student Projects	24,142	23,965	21,475	24,985	904	20,000
Dean of Student Services	25,133	25,116	27,881	25,210	95	30,000
Lecture & Culture	32,356	28,227	19,957	28,713	9,882	50,000
Student Recognition	1,500	-	3,999	2,149	-	10,000
Wellness & Recreation	31,343	30,117	32,802	19,923	1,950	30,000
Co-Curricular Programs	1,695	2,309	4,064	6,298	1,251	10,000
Total Expenses	184,759	189,754	210,726	200,935	38,628	260,000
Annual Surplus (Deficit)	20,165	12,303	(2,780)	80,388	105,706	20,000
Transfers	-	-	-	(25,000)	-	
Net Assets	84,251	96,554	93,774	149,162	254,868	169,162

PARKING AUXILIARY FUND BUDGET

- Parking fees are coming in as expected. Major expenditures are expected this year on the Locust Grove parking lot project.

Fund 40203	FY20	FY21	FY22	FY23	FY24	FY25	FY25 Budget
Beginning Cash	765,763	956,018	712,829	835,843	1,874,950	2,071,646	2,071,646
Parking Fees	240,336	239,557	236,860	242,045	249,183	121,983	245,000
Interest	4,213	1,161	722	2,939	12,851	5,637	-
Total Revenues	244,548	240,718	237,582	244,983	262,034	127,620	245,000
Expenses by Department							
Parking Expenses	54,293	483,907	114,568	55,877	65,337	24,841	1,867,177
Total Expenses	54,293	483,907	114,568	55,877	65,337	24,841	1,867,177
Annual Surplus (Deficit)	190,255	(243,189)	123,014	189,106	196,697	102,779	(1,622,177)
Transfers	-	-	-	850,000	-	-	-
Net Assets	956,018	712,829	835,843	1,874,950	2,071,646	2,174,425	449,469

FACILITIES AUXILIARY FUND BUDGET

- Facilities fees are being realized as expected. Debt service on the Fredericksburg campus parking garage of \$392K was incurred. Most of the \$244K in Facilities Expenses is related to the sports court buildout.

Fund 40206	FY21	FY22	FY23	FY24	FY25	FY25 Budget
Beginning Cash	2,606,019	3,009,975	3,400,445	3,197,147	3,575,984	3,575,984
Facilities Fee	753,051	744,768	760,812	782,890	381,651	770,000
Investment Income	9,352	1,953	(29,378)	41,942	20,660	15,000
Interest	534	2,335	13,902	20,431	8,424	5,000
Total Revenues	762,937	749,056	745,337	845,263	410,735	790,000
Expenses by Department						
Facilities Expenses	16,667	44,086	28,297	58,141	243,719	64,568
Total Expenses	16,667	44,086	28,297	58,141	243,719	64,568
Annual Surplus (Deficit)	746,270	704,970	717,040	787,122	167,016	725,432
Debt Service	(342,313)	(314,500)	(70,338)	(408,285)	(391,630)	(410,392)
Transfers	-	-	(850,000)	-	-	-
Net Assets	3,009,975	3,400,445	3,197,147	3,575,984	3,351,370	3,891,024

UNEXPENDED PLANT FUND BUDGET

- Contributions are being realized as planned. The Locust Grove project fund has been reimbursed by the State for \$736K in design costs and now is nearing \$2.9M.

Fund 79001	FY21	FY22	FY23	FY24	FY25	FY25 Budget
Beginning Cash	2,301,611	2,501,565	3,033,422	3,805,348	2,801,126	2,801,126
LGC Building Replacement	350,000	350,000	550,000	250,000	55,000	50,000
MR - STAFFORD CO	200,000	200,000	200,000	200,000	100,000	200,000
MR - FREDERICKSBURG	50,000	25,000	25,000	25,000	12,500	25,000
MR - ORANGE CO	1,669	1,669	1,669	1,669	1,669	1,669
MR - MADISON COUNTY	465	465	465	-	-	-
MR - CULPEPER CO	-	-	1,400	1,400	1,400	1,400
Prior Year Correction	-	-	-	-	-	-
Investment Income	1,808	2,999	46,072	67,710	27,917	24,000
Total Revenues	603,942	580,133	824,606	545,779	198,486	302,069
CAPITAL PROJECTS	-	145,470	22,353	-	-	-
FREDERICKSBURG CAMP	-	-	-	-	6,876	-
MR - STAFFORD CO	-	-	-	1,550,000	-	-
MR - FREDERICKSBURG	72,414	48,276	-	-	43,308	48,276
Total Expenses	72,414	193,746	22,353	1,550,000	50,184	48,276
Annual Surplus (Deficit)	531,528	386,387	802,252	(1,004,221)	148,302	253,793
CAPITAL PROJECTS	-	145,470	22,353	-	-	-
LGC Building Replacement	(331,574)	-	(52,680)	-	736,815	(400,000)
Net Assets	2,501,565	3,033,422	3,805,348	2,801,126	3,686,243	2,654,919

UNEXPENDED PLANT FUND

LOCUST GROVE REPLACEMENT FUNDING STATUS

- The LGC building replacement fund is nearing \$2.9M, due to a refund from the State of \$736K for design costs previously paid. After completion of the project, the Board may consider refunding any remaining balance to Fund 40002.

LGC Replacement Fund	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	Totals
Sources of Funds									
Transfer In	1,000,000	-	-	-	-	-	-	143,955	1,143,955
Contributions from Localities	-	-	200,000	350,000	350,000	550,000	250,000	55,000	1,755,000
Interest Income	9,774	22,046	15,179	1,188	1,941	26,627	34,953	14,401	126,109
	1,009,774	22,046	215,179	351,188	351,941	576,627	284,953	213,357	3,025,065
Uses of Funds									
Design Costs	-	-	352,561	331,574	-	52,680	-	(736,815)	-
Transfer Out	-	-	-	-	-	-	-	132,755	132,755
	1,009,774	22,046	(137,382)	19,614	351,941	523,947	284,953	817,417 #	2,892,310
Beginning Fund Balance	-	1,009,774	1,031,820	894,438	914,053	1,265,993	1,789,940	2,074,893	-
Ending Fund Balance	1,009,774	1,031,820	894,438	914,053	1,265,993	1,789,940	2,074,893	2,892,310	2,892,310
Contributions by Locality									
Spotsylvania County	-	-	100,000	100,000	100,000	100,000	100,000	-	500,000
Orange County	-	-	-	100,000	100,000	300,000	-	-	500,000
Stafford County	-	-	100,000	100,000	100,000	100,000	100,000	-	500,000
King George County	-	-	-	-	-	-	-	5,000	5,000
Culpeper County	-	-	-	-	50,000	50,000	50,000	50,000	200,000
	-	-	200,000	350,000	350,000	550,000	250,000	55,000	1,755,000

Note on the New Locust Grove Facility:

Germanna must fund all infrastructure and land improvement including lighting, storm water management, utilities, parking and sidewalks. Additionally, state of the art medical equipment will be required to provide real life training environments in labs, hospitals, and clinics.

FREDERICKSBURG AREA CAMPUS – MASTER PLAN STUDY

- For accreditation purposes, Germanna needs to conduct a master plan study for the Fredericksburg Area Campus
 - The estimated cost is approximately \$250K
 - This expense is not currently budgeted
- Approximately \$58K is available in Fund 79001, Department 770100 for this expense, but that will not be enough to cover the cost
- Proposal – Transfer \$200K from Fund 40002, Department 460210 (Commissions Contingency Reserve) to cover the cost
 - Fund 40002, Department 460210 has \$403K in available assets

Fund 79001 - Unexpended Plant		FY25 Inflows				FY25 Outflows			Current Fund
Dept	Description	Beginning Fund Balance	Contrib.	Invest Inc.	Xfer In	Expenses	Xfer Out	FY Change	Balance
770100	Fredericksburg Campus	63,280		1,411		6,876	-	(5,465)	57,814
770170	LGC Replacement	2,074,893	55,000	14,401	143,955		(604,060)	817,417	2,892,310
770200	Culpeper Workforce	285,708		803				803	286,511
774110	MR - Stafford County	147,062	100,000	8,817	250,000	-	234,561	124,256	271,318
774120	MR - Caroline County	8,978		136				136	9,114
774130	MR - King George	10,053		204				204	10,258
774140	MR - Culpeper County	18,549	1,400	345				1,745	20,294
774150	MR - Orange County	28,388	1,669	306				1,975	30,363
774160	MR - Madison County	9,750		136				136	9,886
774170	MR - Fredericksburg	128,934	12,500			43,308		(30,808)	98,126
774180	LGC Master Plan Study	10,093		1,358	132,755		143,955	(9,843)	249
Total Fund 79001		2,801,126	170,569	27,917	761,271	50,184	24,456	885,117	3,686,243

FINANCIAL REVIEW - WRAP UP

- Questions and Discussion.
- Suggested motions for the Committee:

“The Finance and Facilities Committee has reviewed the financial analysis for the six months ending December 31, 2024, and moves to accept the financials as presented.”

“The Finance and Facilities Committee has reviewed the proposal to transfer funds from Fund 40002, Department 460210 (Commissions Contingency Reserve) to Fund 79001, Department 770100 (Fredericksburg Campus) to fund the FAC master plan study and moves to accept the proposal as presented.”

FUND DESCRIPTIONS

Fund 40001 – Local Operating College Board Fund

- Primarily funded by contributions from localities
- Expenses for employee relations, student development and recruitment, and contingencies
- Fund balance is increasing, providing opportunities for future student and community engagement

Fund 40002 – Vending Fund

- Primarily funded by bookstore and foodservice commissions
- Expenses for diversity and inclusion, marketing and branding, and contingencies
- Fund balance serves as a reserve fund; previously transferred \$1M as the initial funding for the replacement of the new Locust Grove facility

Fund 40003 – Student Activity Fund

- Primarily funded by a student activity fee charged at \$2.00 per hour beginning in Academic Year 2023–2024
- Expenses for student activities and organization
- Fund balance is minimal

Fund 40203 – Parking Auxiliary Fund

- Primarily funded by a parking fee charged to students at \$1.75 per credit hour
- Expenses to maintain parking lots
- Fund balance is increasing to accumulate funds for parking and lighting for the new Locust Grove facility

Fund 40206 – Facilities Auxiliary Fund

- Primarily funded by a facility fee charged to students at \$5.50 per credit hour
- Expenses to maintain the Fredericksburg parking garage and to cover its debt service (\$3.37M loan maturing September 2031)
- Fund balance serves as a reserve for structural repairs and debt service

Fund 79001 – Unexpended Plant Fund

- Primarily funded by contributions from localities
- Expenses to cover maintenance and repairs for Germanna facilities; some maintenance costs are planned, but can be unpredictable
- Fund balance is increasing to accumulate local funds for the new Locust Grove facility, including ongoing design costs

Facilities Project Summary

January 7, 2025

Sports Court (FAC):

- Project has been completed and the sports court is open.

Monumental Sign (DTC):

- Scope issue for the load side of the electricity. The designer thought that REC would do all electrical work. However, Talley Sign / GCC is responsible for the wire and connection from the meter to the sign itself. Change Order has been requested.

Science Building Curtain Wall (FAC):

- Project has been re-scheduled to start in March, 2025. This will prevent the building from being open & exposed during the winter months.
- The contractor, PBI, has a new project team & it appears they have a better understanding of the submittal process.
- Submittal process is on-going. Once approved, contractor can release material, so they can hit the ground running in March.
- Monthly progress meeting with A&E (WDP), contractor, VCCS and GCC are on-going

Workforce Building Fire Alarm Upgrade (FAC):

- QSS International was the low bidder at \$87,000
- Paul Shope from VCCS has had a positive previous experience with QSS at NVCC
- Award has been made and submittal process will begin

Workforce Building Renovation (FAC):

- Department of Planning & Budget has funding approved by the General Assembly and we are waiting for it to be allocated to the project. This project is tied to 18 other projects in the State.
- Once funding is allocated and purchase order issued, we hope to start the design after the new year

LGC Parking Lot:

- The first round of DEB comments have been received, but A&E has not responded.
- Paul Shope—VCCS has continued to follow up with the A&E, but has not received any response
- DEB must give approval so that the project can be bid.
- Hoping EV charging stations will be part of new building project rather than parking lot upgrade
- Plan is to commence construction in Spring, 2025 once the asphalt plants open for the season (assuming design is complete)

LGC New Building:

- DEQ issues on-going—Working to address additional storm water management requirements
- Working on Environmental Impact Report (EIR).
- Department of Historical Resources is requesting more information on the Civil War trenches.
- 95% drawings for the building are complete and have been submitted for review. Currently, working to address the comments and issues (such as the mass notification system) that arose after the review.

AWS (FAC):

- Working drawings were returned to Bora (Amazon's A&E) for corrections. We do not have an anticipated return date as of this time.
- Waiting on AWS designers to submit site lay-out for AARB
- VCCS has received the site survey
- Proposed building rendering has been submitted to VCCS & GCC

Center Street:

- Grand Opening is scheduled for January 23, 2025
- Have requested some additional work from Dario:
 - Build out a closet as a mock pharmacy
 - Additional painting (including touch-up)
 - Corner guards on all corners
- Dario Construction (GC) will submit as-builts and O&M's and will bill for retainage shortly thereafter.

ADA Sidewalk:

- Proposal to design the replacement of a portion of the sidewalk between Dickinson and Workforce has been submitted by Austin Brokenborough
- This will include the precast pieces that are over the tunnel connecting the two buildings.
- This is being funded as a maintenance reserve project
- Next step is a site visit by the A&E--TBD